



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, June 17, 2025**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Mike Weichers*
 2. **REVIEW OF BUSINESS MEETING AGENDA**
Mayor Mike Weichers (10-15 min.)
 3. **STAFF REPORTS**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made)
 - a. Short-Term Rental Discussion
Councilmember Hyland (20 min.)
 - b. Fort Union Traffic Study
Public Works Director Matt Shipp (20 min.)
 - c. Canyons School District Study Discussion
City Manager Jared Gerber (20 min.)
 - d. Park Sponsorship Discussion
City Manager Jared Gerber (20 min.)
 - e. FlashVote Survey Question Discussion
City Manager Jared Gerber (20 min.)
 4. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Wednesday, June 18 from 1:30 p.m. to 2:30 p.m. – Senior Social at City Hall
 - b. Thursday, June 26th at 7:00 p.m. – District 4 Town Hall Meeting
 - c. Saturday, June 28th and Sunday, June 29th – CWH Amateur Radio Club Field Day at City Hall
 - d. Saturday, July 5th at 6:00 p.m. – Korean Delegation Dinner and Friendship Agreement at City Hall
 - e. July 11th, 12th, 14th, 17th-19th at 7:30 p.m. Saturday Matinees at 2 p.m. The Lightning Thief: The Percy Jackson Musical at Butler Middle

- f. Thursday, July 24 – Saturday, July 26 – Butlerville Days
- g. Saturday, August 16th at 11:00 a.m. to 1:00 p.m. – 4th annual Autism BBQ at City Hall

**For more information, please visit CH.UTAH.GOV and click [Community Calendar](#)*

- 5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
- 6. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, June 17, 2025**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at cityrecorder@ch.utah.gov by noon, on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

Civility and decorum should be applied in all discussions and debates. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

- 7:00 p.m.** 1.0 **WELCOME** – *Mayor Mike Weichers*
- 2.0 **PLEDGE OF ALLEGIANCE**
- 3.0 **CITY COUNCIL COMMITTEE REPORTS**
- 3.1 Committee Reports by Councilmember Matt Holton (3 min.)
- 3.2 Committee Reports by Councilmember Suzanne Hyland (3 min.)
- 3.3 Committee Reports by Councilmember Shawn Newell (3 min.)
- 3.4 Committee Reports by Councilmember Ellen Birrell (3 min.)
- 3.5 Committee Reports by Mayor Mike Weichers (3 min.)
- 4.0 **CHPD PERSONNEL UPDATES**
- 4.1 Swearing-in of New Officers
- 4.2 Announcement of Promotions

5.0 **CITIZEN COMMENTS**

During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before Noon, on the meeting date. Written comments that are timely submitted will be admitted into the

record of the meeting and distributed to the City Council but will not be read at the public meeting.

6.0 PUBLIC HEARINGS

- 6.1 Public Hearing on Proposed Compensation Increases for Executive Municipal Officers for FY 2025-26.

7.0 ACTION ITEMS

- 7.1 Consideration of **Ordinance 443** Approving a Final Budget for 1 July 2025 through 30 June 2026.

(This ordinance will adopt a final budget for the city's upcoming fiscal year, make related appropriations, determine the applicable tax rate, and levy such tax on all real and personal property in the city, subject to any subsequent amendment).

- 7.2 Consideration of **Ordinance 444** Amending Code Chapters 19.04 and 19.37 Regarding Neighborhood Commercial/Mixed Uses.

(By this ordinance the council will amend Chapters 19.04 and 19.37 of the city's code of ordinances concerning mixed uses in the city's Neighborhood Commercial zone).

- 7.3 Consideration of **Resolution 2025-40** Approving Reappointments to the Architectural Review Commission.

(This resolution will approve the reappointment of two members of the city's Architectural Review Commission).

- 7.4 Consideration of **Resolution 2025-41** Approving Reappointments to the Parks, Trails, and Open Space Committee.

(This resolution will approve the reappointment of four members of the city's Parks, Trails and Open Space advisory committee).

- 7.5 Consideration of **Resolution 2025-42** Approving Reappointments to the Planning Commission.

(This resolution will approve the reappointment of three members of the city's Planning Commission).

- 7.6 Consideration of **Resolution 2025-43** Approving a Performance Contract for 2025 Butlerville Days.

(This resolution will approve the city's entry into an agreement whereunder musical group "Playback Party Band" will provide a performance for the city's 2025 Butlerville Days community event).

- 7.7 Consideration of **Resolution 2025-44** Approving and Ratifying a Bid and Awarding a Construction Contract for the Steffensen Drive Area Roadway Rehabilitation Project.

(By this resolution, the council will approve and ratify a \$1,810,904 bid and award a construction contract to Miller Paving, Incorporated for the work and materials to complete the city's project no. 004.25—Steffensen Drive Area Roadway Rehabilitation Project).

- 7.8 Consideration of **Resolution 2025-45** Approving an Agreement with CMT Technical Services Inc. for Construction Management Services.

(By this resolution, the council will approve the city's entry into an independent contractor agreement whereunder CMT Technical Services, Inc. will provide construction management and related services in connection with City's planned roadway improvements in the area of Steffensen Drive under the city's project no. 004.25 as described in the agreement).

- 7.9 Consideration of **Resolution 2025-46** Approving Execution and Delivery of a "Public Entity Resolution" to the Utah State Treasurer.

(This resolution will approve completion, execution and delivery of a "Public Entity Resolution" form required by the Office of the State Treasurer for the city's

participation in that office's "Public Treasurer's Investment Fund" program).

- 7.10 Consideration of **Resolution 2025-47** Adopting Amended and Restated Internal Policies for the Cottonwood Heights City Council.
(This resolution will adopt amended and restated internal policies for the city council modifying the council's travel and training policies and procedures).

8.0 **CONSENT CALENDAR**

- 8.1 Approval of the minutes for the City Council Work Session and Business Meetings of June 3, 2025.

9.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Thursday, June 12, 2025, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED this 12th day of June 2025

Tiffany Janzen, City Recorder

The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at 711.