



## **NOTICE OF COTTONWOOD HEIGHTS JOINT PLANNING COMMISSION/CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, October 21, 2025**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. **Part of the Work Session will be conducted jointly with the city's Planning Commission as shown below.** The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Mike Weichers*
  2. **CITY COUNCIL REVIEW OF BUSINESS MEETING AGENDA**  
*Mayor Mike Weichers (10-15 min.)*
  3. **STAFF REPORT TO CITY COUNCIL AND PLANNING COMMISSION**  
*(Staff will provide information to the city council and the planning commission, respond to questions and facilitate discussion concerning this agenda item).*
    - a. General Plan Presentation and Discussion with City Council and Planning Commission.  
*Community and Economic Development Director Jim Spung (120 min.)*
    - b. Excuse Planning Commission.
  4. **REVIEW OF CALENDARS AND UPCOMING EVENTS\***
    - a. Friday, October 24<sup>th</sup> from 5:00 p.m. to 7:00 p.m. at CWH Rec Center – Monster Mash
    - b. November 17<sup>th</sup> through January 5<sup>th</sup> – Winter Lobby Art Display
    - c. Monday, December 1<sup>st</sup> from 5:00 p.m. to 7:30 p.m. at City Hall – Light the Heights
    - d. Saturday, December 6<sup>th</sup> from 7:30 p.m. to 9:00 p.m. at Butler Middle – Christmas Concert with Eclipse 6

*\*For more information, please visit [CH.UTAH.GOV](http://CH.UTAH.GOV) and click [Community Calendar](#)*

5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION; REAL PROPERTY PURCHASE OR LEASE; THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; AND/OR ANOTHER PERMITTED PURPOSE UNDER UCA 52-2-205**
  
6. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BUSINESS MEETING AGENDA

Notice is hereby given that the Cottonwood Heights Community Development and Renewal Agency will hold a Business Meeting beginning at or about 6:45 p.m. on Tuesday, October 7, 2025, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to the city's YouTube channel: <https://www.youtube.com/@CottonwoodHeights/streams>.

- 6:00 p.m.      1.0      **WELCOME** – *Chair Mike Weichers*
- 2.0      Consideration of **Resolution 2025-06** Approving and Ratifying an “Agreement to Lease” for Realty within the Town Center at 2300 East Fort Union Community Reinvestment Project Area.  
*(By this resolution the board will approve and ratify the agency's entry into an agreement to lease concerning the agency's approximately 11.5 acres of realty (currently owned or under contract to purchase) within the agency's Town Center at 2300 East Fort Union community reinvestment project area.)*
- 3.0      **APPROVAL OF MINUTES.**  
*The minutes of this meeting will be approved through the following process: The Agency's secretary promptly will circulate a draft copy of the minutes to the Board members, who then will have three business days to provide any proposed corrections to the secretary. The secretary will then circulate a revised draft of the minutes to the Board members, and the same review process will continue until such time as no corrections to the draft minutes are received within the three business days review period, whereupon that draft of the minutes will be deemed approved and will become the final minutes of the meeting.*
- 4.0      **ADJOURN**

*On October 16th, 2025, a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>.*

**DATED this 16th day of October 2025**

**Tiffany Janzen, Agency Secretary**

*The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or [recorder@ch.utah.gov](mailto:recorder@ch.utah.gov), at least two business days before the meeting, or by calling Relay Utah at 711.*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, October 21, 2025**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at [cityrecorder@ch.utah.gov](mailto:cityrecorder@ch.utah.gov) by noon, on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

**Civility and decorum should be applied in all discussions and debates.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

- 7:00 p.m.**
- 1.0 **WELCOME** – *Mayor Mike Weichers*
  - 2.0 **PLEDGE OF ALLEGIANCE**
  - 3.0 **PROCLAMATIONS**
    - 3.1 Consideration of **Proclamation 2025-03** Proclaiming Utah PTA Centennial Celebration Month
  - 4.0 **CITY COUNCIL COMMITTEE REPORTS**
    - 4.1 Committee Reports by Councilmember Matt Holton (3 min.)
    - 4.2 Committee Reports by Councilmember Suzanne Hyland (3 min.)
    - 4.3 Committee Reports by Councilmember Shawn Newell (3 min.)
    - 4.4 Committee Reports by Councilmember Ellen Birrell (3 min.)
    - 4.5 Committee Reports by Mayor Mike Weichers (3 min.)
  - 5.0 **CITIZEN COMMENTS**

*During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending*

*the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before Noon. on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.*

**6.0 LANDSCAPE AWARDS**

6.1 Community and Economic Development Landscape Awards – *Community and Economic Development Director Jim Spung*

**7.0 REPORTS**

7.1 CHPD Report – *Police Chief Robby Russo*

7.2 Finance Report – *Finance Director Scott Jurges*

**8.0 ACTION ITEMS**

8.1 Consideration of **Ordinance 439** Amending Title 19 of the City’s Code of Ordinances (October 2025 Code Maintenance).

*(This ordinance will enact several amendments to Title 19 of the city’s code of ordinances concerning catering service businesses in the O-R-D zone and open-air accessory structures, as recommended by the city’s planning commission).*

8.2 Consideration of **Resolution 2025-69** Approving a Consulting Agreement with GBS Benefits, Inc.

*(By this resolution the council will approve the city’s entry into an agreement whereunder GBS Benefits, Inc. will perform an independent wage study/compensation survey for up to ten city staff positions as selected by the city).*

**9.0 CONSENT CALENDAR**

9.1 Approval of the minutes for the City Council Work Session and Business Meetings of October 7, 2025.

**10.0 ADJOURN CITY COUNCIL BUSINESS MEETING**

**PUBLIC COMMENT PROCEDURE**

During each City Council business meeting (specifically excluding work sessions), there will be a period of five (5) minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition shall stand at a microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or Council district; and then address the City Council. Any person wishing to comment shall limit their comments to three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be represented by a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the public comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or discussion with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

*On Thursday, October 16, 2025, a copy of the foregoing notices was posted in conspicuous view in the front foyer of*

*the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pnm.utah.gov>.*

**DATED this 16<sup>th</sup> day of October 2025**

**Tiffany Janzen, City Recorder**

*The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or [recorder@ch.utah.gov](mailto:recorder@ch.utah.gov), at least two business days before the meeting, or by calling Relay Utah at 711.*