

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION HELD TUESDAY, SEPTEMBER 2, 2025, AT 4:00 PM IN THE COTTONWOOD HEIGHTS CITY COUNCIL WORK ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH

Members Present: Mayor Mike Weichers, Council Member Matt Holton, Council Member Ellen Birrell, Council Member Suzanne Hyland, Council Member Shawn Newell

Staff Present: City Manager, Jared Gerber; City Attorney, Shane Topham; Police Chief, Robby Russo; Finance Director, Scott Jorges; Records, Culture, and Human Resources Director, Barbara Higgins; City Recorder, Tiffany Janzen; Community and Economic Development Director, Jim Spung; IT Manager, Matt Ervin; Public Works Director and City Engineer, Matt Shipp; Unified Fire Authority, Riley Pilgrim

1.0 WELCOME – Mayor Mike Weichers.

Mayor Mike Weichers called the City Council Work Session to order at 4:00 PM.

2.0 REVIEW OF BUSINESS MEETING AGENDA – Mayor Mike Weichers.

The Business Meeting agenda items were reviewed and discussed. Mayor Weichers will ask Council Member Matt Holton to lead the Pledge of Allegiance. After the Citizen Comment period, three Action Items will be considered by the City Council. The first Action Item is Consideration of Resolution 2025-64 – Approving an Appointment to the Parks, Trails, and Open Space Committee. City Manager, Jared Gerber, reported that there was a discussion with Scott Simonsen, who is excited to become a member of the Committee. Mr. Gerber explained that this appointment is from District 1 and it will fill the Parks, Trails, and Open Space Committee.

The next item on the Business Meeting agenda is Consideration of Resolution 2025-65 – Approving the Employee Appeals Board. Mayor Weichers explained that this will be discussed during the Staff Reports section of the agenda. The last Action Item on the Business Meeting agenda is Consideration of Resolution 2025-66 – Approving a Grant Agreement with the Utah Division of Arts and Museums for FY 2025-2026. Mr. Gerber reported that this is a grant that is normally received annually. It is for \$3,800, which is a little bit less than what was expected. Council Member Ellen Birrell asked for additional information about the Arts Council funding. Mr. Gerber offered to provide a breakdown of the Arts Council information to the City Council.

Mayor Weichers noted that the last item on the Business Meeting agenda is the Consent Calendar.

3.0 STAFF REPORTS

3.1 Pet Licensing and Off-Leash Penalties Discussion – City Manager, Jared Gerber.

Mayor Weichers reported that the first Staff Report item relates to pet licensing and off-leash penalties. In the Meeting Materials Packet, there is an informative letter from Police Chief Robby

Russo. Mr. Gerber reported that some statistics were pulled to look at what the City has done in the last year as far as licensing. Community and Economic Development Director, Jim Spung, informed the Council that there were over 600 licenses input into the system specific to animal licensing. Currently, the fees are low. He explained that a sterilized animal that is spayed or neutered is \$5 and there were 506 of those. For unsterilized, there were 52 and the fee is \$25. During the last fiscal year, the City collected \$5,857 in fees and processed 672 licenses. The existing fees are low and that is something the City could reevaluate due to the Staff time involved.

Council Member Birrell mentioned the higher fee for unsterilized versus sterilized. She asked if there are any issues with stray animals creating nuisances in the City. Chief Russo reported that there are some feral cat problems, especially at the empty lot on the corner of 2300 and Fort Union. Mr. Spung noted that animals that are spayed or neutered are generally less aggressive than animals that are not. As a result, it is common for cities to have a lower fee for sterilized animals.

Council Member Suzanne Hyland clarified that there are two separate but related issues on the agenda. The first is related to pet licensing. She asked whether the process is simple enough for constituents to follow. When she looked into what someone has to do to license a pet, it involved downloading and completing a form, then returning the form with three other documents. Staff reviews the form and documents and then there is a phone call made about the payment. The process is a little bit cumbersome and does not incentivize all residents to license their pets. Another issue is that the costs are not covering the Staff time it takes to process each license. There can be a discussion about whether it makes sense to continue requiring pets to be licensed, especially since so many are microchipped now. If there is a desire to continue to require licensing, there can be a discussion about how to appropriately adjust the fee and simplify the overall process.

Council Member Hyland reported that the off-leash discussion is a separate issue. She received a text message from the Attorney General, Derek Brown, who was concerned after someone contacted him about being charged with a misdemeanor for an off-leash situation. In that text exchange, the Attorney General expressed support for issuing a warning first. If there were a subsequent problem, then there would be support for a misdemeanor. However, it turned out that is what happened in that particular case. This person had a previous citation from Sandy City for being off-leash. The citation this year was for having his dogs off-leash near a Home Depot location.

Council Member Hyland suggested that the City look at the penalties for off-leash situations. In addition, she would like some additional clarification about what off-leash means. For instance, if someone has a shock collar and is within 10 feet of their dog, she wondered whether that would be considered off-leash. This was confirmed. Anything that is not tethered is considered off-leash.

Chief Russo reported that the off-leash standards are important. Off-leash dogs can chase people or other animals, which can lead to serious issues. He believes the fines, which are approximately \$100, are too low. Officers are taught to handle issues at the lowest possible level. Normally, when there is an off-leash issue, the individual will be asked to put a leash on the animal. If that does not work, there could be a warning or citation. The objective is to achieve compliance.

Mayor Weichers asked about an infraction being a misdemeanor versus a citation. Chief Russo feels strongly that it should be a misdemeanor. Most of the time, people will shift to compliance, but when

that does not happen, it needs to be taken seriously. As for licensing efficiency, it is possible to make some improvements. He does not believe everyone who needs to be licensed is currently licensed, so it is important to incentivize residents to come into compliance. Chief Russo discussed the licensing fees in place, which are \$25 for unsterilized and \$5 for sterilized. This is the lowest in the County. It is possible to look into increasing those numbers. He added that microchipping is an excellent tool, but sometimes, the animals change owners and the information is not updated. In addition, it is not an efficient process because there is no central database.

There was discussion about the licensing process. Mayor Weichers asked about an education campaign as well as a process that was done completely online. He believed there would be more compliance. Chief Russo expressed support for that approach. Council Member Hyland reiterated that the current process includes filling out a form as well as uploading a rabies certificate, sterilization information, and microchip information. There are multiple steps in the current process. She stressed the importance of simplifying it as much as possible to increase compliance.

Mr. Spung explained that there is no online platform in place that will integrate with the accounting software. It takes Staff approximately one-half hour per permit to collect all of the information, process the information, enter the payment, and file the information. There are a lot of inefficiencies associated with the current process, but to make it more efficient would involve the purchase of some sort of software program. Mayor Weichers believed it was possible to find something that increases the overall efficiency, but does not cost a lot of money.

Council Member Holton reported that on the east side of the City, there is an off-leash dog park. He asked if there had been any impact on neighboring parks or on resident behaviors. Council Member Birrell stated that she previously presented an idea to the Council about portable chain link fencing that could be moved every three months or so. One of the arguments against park locations for off-leash dogs is that the grass becomes trampled. However, if the fencing was moved every three months, then the grass would be less impacted. As wonderful as Ferguson Park is, it is not very friendly to walk there. It would be nice to have portable areas in a few parks.

Council Member Holton shared information about Crestwood Park. He explained that there is an issue with leash compliance because he has received calls about people who have been bitten. Council Member Hyland is skeptical that off-leash park space would decrease the number of off-leash dogs in the neighborhoods. Council Member Shawn Newell discussed visiting Ferguson Park with his dog. He believes there needs to be more spaces available for dogs to be able to run. That being said, a lot comes down to responsible ownership. If a dog bites an animal or person, that is the responsibility of the owner and a citation is appropriate. Council Member Holton wants residents to know that having an animal off-leash in on-leash areas will result in consequences.

Mayor Weichers pointed out that there are two issues: pet licensing and off-leash animals. There was something in the letter from Chief Russo about pet licensing that made a lot of sense to him. It was pointed out that families do not always stay together. In those cases, the animal goes with whoever has their name on the pet license. Mayor Weichers believes it is possible to create a simpler licensing process. There can also be an education component associated with this change.

Chief Russo suggested that both of the fees be raised. There was also a suggestion made for a tiered fine schedule, where a first offence was \$100 and the second offence was \$300. Mr. Spung explained that a challenge with the online portal for animal permitting is that the vaccination and rabies certificates need to be verified before the payment can be submitted by the resident. While he agrees it is possible to improve the overall efficiency of the process, there are some limitations.

There was discussion about microchipping and the license renewal process. Council Member Hyland believed there needs to be an incentive to come into compliance. Council Member Holton asked whether Chief Russo would return to the City Council with some recommendations on the fees. Chief Russo confirmed that he can do some comparisons with other cities and there can be a collaborative effort to determine an appropriate fee. The City Council further discussed streamlining the license process. Mr. Gerber explained that there can be issues when someone pays a fee before approval is granted. There can be a misconception that it has been approved.

Council Member Hyland reiterated that pet licensing has to be simplified and incentivized in order to achieve compliance. The Council discussed impound fees and the process in place. Mayor Weichers asked Chief Russo to look further into the fee for licensing and asked Staff to look into increasing efficiencies when it comes to the licensing process. There can be continued discussion.

3.2 Civil Code Enforcement Discussion – City Manager, Jared Gerber.

Mr. Gerber reported that he has spoken to a few different cities about civil code enforcement. There are a lot of cities that are moving into a hybrid model where criminal code enforcement remains, but civil code enforcement has been looked into as well. The end goal is compliance. With civil code enforcement, there are fines rather than a criminal conviction. The process is an administrative citation where there is a Hearing Office that issues fines or liens. The struggle that other cities have had is how to collect those fines. That is the reason for a hybrid system, so there is still an option to prosecute criminally, because there are some people who will refuse to pay the fines and refuse to come into compliance. This makes it possible to address repeat offenders.

The burden of proof between criminal and civil is different. Mr. Gerber reported that with criminal, there needs to be proof beyond a reasonable doubt that there is a violation, but with civil, the burden of proof is on the violator. On the civil side, there is also some more flexibility, but the most common issue has to do with the collection of fines. Council Member Hyland noted that the Meeting Materials Packet mentions Civil/Administrative and Hybrid. She asked what the difference is between the two. Mr. Gerber reported that if there is a desire to look into the administrative route in Cottonwood Heights, there would need to be an amendment to the code, the City would need to set fines and a fee structure, and an Administrative Law Judge would need to be hired. The cost could increase, but it has the potential to reduce court costs. He clarified that a hybrid approach would require changes to the ordinance as well, as there would need to be a structure and fee schedule determined for a civil enforcement process. Chief Russo shared some example scenarios and explained that most people are willing to come into compliance.

Council Member Hyland asked what might come before an Administrative Law Judge other than something like a short-term rental violation. It was noted that there could be nuisance violations. Chief Russo reported that South Salt Lake uses this process. Mr. Spung believes that enforcement

for most people is an educational tool. Often, someone is violating an ordinance but is not aware. Once notice is received, the situation is remedied fairly quickly. Council Member Hyland pointed out that the City would not need to hire an Administrative Law Judge, as it would be possible to contract with one. There was discussion about the best approach.

Council Member Newell believes it makes sense to have both civil and criminal options available because if something significant happens, the City needs to be able to take appropriate action. Council Member Hyland suggested waiting to see whether software can bring some of the short-term rentals into compliance. Council Member Birrell pointed out that a lot of the offenders are long-term rentals rather than short-term rentals, because short-term rentals rely on high ratings from visitors. Council Member Hyland noted that it is possible to discuss long-term rental licensing. Many cities require long-term rental licenses, but Cottonwood Heights does not.

Mayor Weichers asked for additional information about the nuisance violation process. Chief Russo explained that there are a lot of variables. On occasion, a person is unable to address the violation on their own, so it is possible to check in with family members or look into church resources. Other times, there might be someone who does not want to address the violation. In that case, a warning would be issued, and the Code Enforcement Officer would come back. There is discretion provided to the Code Enforcement Officer. Mayor Weichers wanted to know what would happen if a warning was issued and nothing had changed by the time the Code Enforcement Officer returned. He believed there would be a citation issued. Chief Russo confirmed this. It was noted that the court would determine what the remedy would be.

Council Member Hyland stated that one of the challenges is that the courts can be lenient. She wondered whether a civil process would be preferable. Chief Russo is not certain that the outcome would be different, but with a civil process, it would be possible to lien the property. Mayor Weichers noted that the prosecutors were invited to the Police Banquet. He asked if it is possible to ask that these kinds of situations be taken more seriously in the City. Chief Russo thought that discussion would be beneficial. Mayor Weichers stated that there will be an evaluation of the software and how that works before there are additional discussions about this matter.

3.3 Employee Appeals Board Appointments – City Manager, Jared Gerber.

Mr. Gerber reported that the City Code requires there to be an Employee Appeals Board, which consists of one person. It has to be in place if an employee appeals any disciplinary action, per the State Code. If someone appeals a decision, there are 10 days to respond, but currently, there is no Employee Appeals Board in place. The code allows the City Manager to have a list available, which is what will be voted on during the Business Meeting. City Attorney, Shane Topham, reached out to three attorneys who agreed to work with the City. Each provided their rates. The recommendation before the City Council tonight is that those names be added to the Employee Appeals Board. After four years, this will need to be renewed, but it is important to have something in place in case there ever is an appeal. There is nothing currently pending or anticipated.

Mayor Weichers asked if employee contracts state that this step is required. Mr. Topham explained that the City is required by Statute to provide an Employee Appeals Board to hear certain types of appeals. It was added that most City employees do not have employment contracts.

3.4 Curfew Discussion – City Manager, Jared Gerber.

Mayor Weichers noted that there have been recent violations of the curfew ordinance, particularly on the Brighton High School property. Mr. Gerber reported that the current code sets the curfew at 11:00 p.m. for minors under 16. Those who are 16 to 18 have a curfew of 1:00 a.m. Council Member Hyland explained that there have been noise disturbances. There have been responses to 239 calls in six months. There was discussion about some of the issues that have taken place in the parking lot. Mayor Weichers reported that, based on the conversations he has had so far, there is no interest in adding gates to the area. Council Member Hyland explained that it would cost approximately \$100,000 to do so. Part of the problem is the process, because there would need to be a custodian working a few hours later in order to lock the gates. Some dances and games run late, and in those instances, parents could be locked in behind the gates. She wondered whether there would be more support for the gates if some of the process problems were solved.

Mayor Weichers commented that this behavior needs to be discouraged, but he is not sure the curfew is the only way to do so. Mr. Gerber explained that it is possible to approach the School District about signage that would make it possible to trespass underage individuals who were there after hours unless there was a special event. Mayor Weichers believed that currently, a 17-year-old could park in the back parking lot and legally be allowed there until 1:00 a.m. This was denied. Chief Russo explained that when the school is closed, it is not legal for students to park there.

Council Member Hyland reported that nearby residents deal with the traffic volume and noise problems. It makes sense to look into mitigation. Mayor Weichers pointed out that the curfew is already in place. There was additional discussion about the existing issues. Council Member Hyland stated that it is possible for the City to push the School District to do more to reach a resolution. It was reiterated that there were 239 calls in six months for Brighton High School.

3.5 FlashVote Discussion – City Manager, Jared Gerber.

Mayor Weichers discussed FlashVote and explained that there are six opportunities to question residents. The City Manager will now lead a discussion on the topics proposed for the remaining surveys, so there can be a decision made about what to include in the next one. Mr. Gerber reported that several possible topics were remaining after the last discussion, which include:

- Taxation and Affordability;
- Short-Term Rentals;
- Transportation and Intersection Safety;
- General Plan.

It might be an appropriate time to focus on the General Plan, because the Draft General Plan will be shared with the Planning Commission tomorrow night. It will be brought to the City Council on September 16, 2025. There is then a process that needs to be followed. As a result, it might be a good time to ask residents about the General Plan. Council Member Newell thought it made sense to look into the General Plan or short-term rentals. Mayor Weichers stressed the importance of the surveys being relevant to residents. Council Member Birrell pointed out that many residents are

concerned with speeding and intersection safety. It would be interesting to find out whether this is a concern that is shared City-wide. Mayor Weichers thinks there should be defined objectives determined. For example, to find out whether residents feel speed limits are too high.

Council Member Birrell believes it is important to note that slower speeds result in less serious injuries, but also pointed out that there cannot be leading questions. Mayor Weichers stated that lowering the speed limit will not necessarily slow a driver down, because a driver will drive as fast as they feel comfortable. Council Member Birrell commented that there could be questions about whether there is interest in some City funding being spent to redesign roads to result in slower speeds. Council Member Holton expressed concerns about using a snapshot sample to drive certain policy decisions. He does not want policy decisions to be made or pushed for without thorough input from each of the districts. Council Member Hyland reminded those present that data informs, but it does not decide. Council Member Holton sees the value of gaining feedback on different topics, but wants to be cautious about the topics and the questions posed.

Mayor Weichers likes the question suggested by Council Member Birrell about whether a survey respondent would like to see the City spend money to redesign certain roads to slow down vehicles. Council Member Birrell is interested in seeing what questions FlashVote will create. Council Member Hyland reported that FlashVote shared several survey examples via email. She shared a property tax survey example and read some of the questions aloud. There could be something created that was relevant to Cottonwood Heights. Council Member Holton pointed out that the previous survey was related to priorities. As a follow-up to that survey, it would make sense to ask what there is a willingness to put more resources towards. Council Member Newell explained that the survey can be an educational tool because it will create more awareness.

Council Member Birrell likes the idea of shorter surveys and expressed support for FlashVote. She pointed out that there are a lot of misconceptions, which is the reason public engagement is so important. Council Member Hyland wondered whether it would be possible for FlashVote to share an example of a survey with tax questions. It might also be possible to ask them if there are questions related to traffic and speed limits, so the Council can start reviewing the options. There was Council consensus to look into resident priorities for tax dollars. Council Member Birrell would like to see a set of four questions from FlashVote based on the topics that the Council is most interested in. Council Member Holton believed there would need to be information included in the survey to state: "Though there are no current plans for a tax increase, the City would like to receive feedback related to future planning." If there were additional resources available, it would be possible to focus on public safety, road improvements, parks and open space, and so on.

Mayor Weichers asked if it would make sense to list services and have them ranked from 1 to 5 to indicate where tax dollars should be allocated. Council Member Holton believed FlashVote could create a draft for City Council review at a future meeting. There was discussion about possible questions and language. Council Member Hyland read the following: "If we were able to increase revenues, what do you think would be a good use of that money?" The options included: increase City speed limit enforcement, faster street repaving and maintenance, develop and maintain more trails, parks, and open spaces, and new programs to retain and attract local businesses. She wants to rely on FlashVote to provide some examples to the City Council for consideration.

There was additional discussion about potential survey questions. Mayor Weichers explained that it is important to make it clear that there is no plan to raise taxes. He suggested a question that asked: "How would you prioritize your tax dollars?" There could be a list of options provided. Mr. Gerber reported that he will reach out to FlashVote and something will be drafted for review.

Council Member Hyland asked that there be a future agenda item related to the traffic issues near Brighton High School. There could be a discussion about noise, speed, and other issues there.

4.0 REVIEW OF CALENDAR AND UPCOMING EVENTS.

- 4.1 Friday, September 12 at 3:00 p.m. – Mural Ribbon Cutting at Golden Hills Park.**
- 4.2 Friday, September 26 from 5:00 p.m. to 7:30 p.m. – Community Block Party at Hillside Plaza.**
- 4.3 Friday, October 10 – 6:30 p.m. to 9:00 p.m. at City Hall – Special Effects Halloween Makeup Workshop.**
- 4.4 Friday, October 24 – Monster Mash from 5:00 p.m. to 7:00 p.m. at CWH Rec Center.**
- 4.5 Monday, December 1 – 5:00 p.m. to 7:30 p.m. at City Hall – Light the Heights.**
- 4.6 Saturday, December 6 – 7:30 p.m. to 9:00 p.m. at Butler Middle School – Christmas Concert with Eclipse 6.**

The calendar items were reviewed and discussed. Information about the Community Block Party was shared. Mayor Weichers asked if the whole parking lot would be portioned off. It was noted that there still needs to be parking left over for the businesses on either end. Council Member Birrell suggested there be information boards at parks so residents are aware of the different City events. Social media can be used to educate residents, but not everyone seeks out information that way. It was noted that there can be difficulties associated with information boards, especially if someone added something with divisive language. The calendar items were further discussed.

Mayor Weichers asked about the Special Effects Halloween Makeup Workshop that is scheduled to take place at City Hall. Council Member Newell reported that the person leading this workshop can create wounds that look realistic. This person will provide a kit to participants and teach them how to create something that can be worn on Halloween. Registration is required, as spaces are limited. Mayor Weichers suggested that this event be shared on social media so there is awareness of the need to register ahead of time. He reviewed the rest of the calendar items.

5.0 POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION; REAL PROPERTY PURCHASE OR LEASE; THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; AND/OR ANOTHER PERMITTED PURPOSE UNDER UCA 52-2-205.

There was no Closed Meeting.

6.0 ADJOURN CITY COUNCIL WORK SESSION.

MOTION: Council Member Newell moved to ADJOURN the City Council Work Session. The motion was seconded by Council Member Holton. The motion passed with the unanimous consent of the Council.

The Work Session adjourned at 5:39 PM.

DRAFT

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING HELD TUESDAY, SEPTEMBER 2, 2025, AT 7:00 PM IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS LOCATED AT 2277 EAST BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH

Members Present: Mayor Mike Weichers, Council Member Matt Holton, Council Member Ellen Birrell, Council Member Suzanne Hyland, Council Member Shawn Newell

Staff Present: City Manager, Jared Gerber; City Attorney, Shane Topham; Police Chief, Robby Russo; Finance Director, Scott Jorges; Records, Culture, and Human Resources Director, Barbara Higgins; City Recorder, Tiffany Janzen; Community and Economic Development Director, Jim Spung; IT Manager, Matt Ervin; Public Works Director and City Engineer, Matt Shipp; Unified Fire Authority, Riley Pilgrim

1.0 WELCOME

Mayor Mike Weichers called the City Council Business Meeting to order at 7:00 PM.

2.0 PLEDGE OF ALLEGIANCE

Council Member Matt Holton led the Pledge of Allegiance.

3.0 CITIZEN COMMENTS

Mayor Weichers opened the Citizen Comment period.

Maggie Mills shared updates about the Whitmore Library. She reported that a lot of the regularly scheduled programming is returning. The Chess Club for all ages and abilities will be on Wednesday nights at 6:00 p.m. Produce Swap will take place on Thursday, Friday, and Saturday until the end of the month. On September 8, 2025, there is a Raptor Program, where HawkWatch International will bring three different raptors for children and families to learn about. The Babcock Performing Readers will perform on September 18, 2025, at 7:00 p.m. In addition, there is a Puppet Show planned on September 5, 2025, at 11:00 a.m. A lot is happening this month.

There were no further comments. The Citizen Comment period was closed.

4.0 ACTION ITEMS

4.1 Consideration of Resolution 2025-64 - Approving an Appointment to the Parks, Trails, and Open Space (PTOS) Committee. (This Resolution will approve the Manager's appointment of Scott Simonsen to the City's Parks, Trails, and Open Space Advisory Committee).

Mayor Weichers reported that Resolution 2025-64 is the appointment of Scott Simonsen to the Parks, Trails, and Open Space Committee, which was discussed during the Work Session. City Manager,

Jared Gerber, stated that there is excitement about having a full Committee. Council Member Holton expressed his gratitude for the work of the Committee. Mr. Simonsen has young children in elementary school and will bring a different perspective to the Committee work.

MOTION: Council Member Birrell moved to APPROVE Resolution 2025-64 – Approving an Appointment to the Parks, Trails, and Open Space Committee. The motion was seconded by Council Member Holton. Vote on Motion: Council Member Holton-Aye; Council Member Hyland-Aye; Council Member Newell-Aye; Council Member Birrell-Aye; Mayor Weichers- Aye. The motion passed with the unanimous consent of the Council.

- 4.2 **Consideration of Resolution 2025-65 - Approving the Employee Appeals Board. (Utah Code Ann. §10-3-1106 requires each Utah city to provide an appeal authority to hear appeals by city employees concerning certain specified employment actions by the city, with the appeal authority's number of members, procedure for conducting appeals, etc., prescribed by City Ordinance. Cottonwood Heights Code §2.180.020(A) provides that the City's Appeal Board for any specific appeal shall consist of an individual selected by the City Manager and approved by the City Council. To facilitate the timely appointment of an appeal authority for each future employee appeal, by this Resolution the Council will approve a roster of qualified individuals to hear any such future appeals and will delegate to the Manager the power to select from that pre-approved roster a specific individual to act as the City's Appeal Board for each such future appeal).**

Mayor Weichers reported that Resolution 2025-65 was discussed during the Work Session. Council Member Ellen Birrell thanked Staff for putting this together on behalf of the City.

MOTION: Council Member Newell moved to APPROVE Resolution 2025-65 – Approving the Employee Appeals Board. The motion was seconded by Council Member Birrell. Vote on Motion: Council Member Holton-Aye; Council Member Hyland-Aye; Council Member Newell-Aye; Council Member Birrell-Aye; Mayor Weichers- Aye. The motion passed with the unanimous consent of the Council.

- 4.3 **Consideration of Resolution 2025-66 - Approving a Grant Agreement with the Utah Division of Arts and Museums for FY 2025-2026. (This Resolution will approve the City's entry into an Agreement whereunder the Utah Division of Arts and Museums will grant \$3,800 to the City's Arts Council for its use during the current fiscal year).**

Mayor Weichers reported that Resolution 2025-66 was discussed during the Work Session.

MOTION: Council Member Hyland moved to APPROVE Resolution 2025-66 – Approving a Grant Agreement with the Utah Division of Arts and Museums for FY 2025-2026. The motion was seconded by Council Member Holton. Vote on Motion: Council Member Holton-Aye; Council Member Hyland-Aye; Council Member Newell-Aye; Council Member Birrell-Aye; Mayor Weichers- Aye. The motion passed with the unanimous consent of the Council.

5.0 CONSENT CALENDAR

5.1 Approval of the Minutes for the City Council Work Session and Business Meetings of August 19, 2025.

MOTION: Council Member Newell moved to APPROVE the Consent Calendar. The motion was seconded by Council Member Birrell. The motion passed with the unanimous consent of the Council.

6.0 ADJOURN

MOTION: Council Member Holton moved to ADJOURN. The motion was seconded by Council Member Hyland. The motion passed with the unanimous consent of the Council.

The City Council Business Meeting adjourned at 7:07 PM.

DRAFT

I hereby certify that the foregoing represents a true, accurate, and complete record of the Cottonwood Heights City Council Work Session and City Council Business Meetings held Tuesday, September 2, 2025.

Teri Forbes

Teri Forbes
T Forbes Group
Minutes Secretary

Minutes Approved: _____

DRAFT