

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, AUGUST 19, 2025, AT 4:00 PM IN THE COTTONWOOD HEIGHTS
CITY COUNCIL WORK ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD,
COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Mike Weichers, Council Member Ellen Birrell, Council Member Suzanne Hyland, Council Member Shawn Newell

Staff Present: City Manager, Jared Gerber; City Attorney, Shane Topham; Police Chief, Robby Russo; Finance Director, Scott Jorges; Records, Culture, and Human Resources Director, Barbara Higgins; City Recorder, Tiffany Janzen; Community and Economic Development Director, Jim Spung; IT Manager, Matt Ervin; Assistant City Engineer, Ben Nelson; Unified Fire Authority, Riley Pilgrim; Public Works Director, Matt Shipp

1.0 WELCOME – Mayor Mike Weichers.

Mayor Weichers called the meeting to order at 4:00 PM.

2.0 REVIEW OF BUSINESS MEETING AGENDA – Mayor Mike Weichers.

Mayor Weichers reviewed the Meeting Agenda and stated that the Pledge of Allegiance would be led by the new Community and Economic Development Director, Jim Spung, followed by City Council Committee Reports and the Citizen Comment Period. Item 5 would be recognition of Carol Woodside. Item 6 would be the Public Works Quarterly Report from Public Works Director, Matt Shipp.

There were five legislative items on the agenda. Items 7.1, 7.2, and 7.3 were continued from the last City Council meeting. City Manager, Jared Gerber, reported that the Applicant is in the process of acquiring the access easement to the east and is now in agreement with all elements of the original Development Agreement. Item 7.1 would approve the General Plan Amendment. Item 7.2 would approve the rezone to R-2-8, Residential Multifamily. Item 7.3 would approve the Development Agreement.

Item 7.4 would be Consideration of Resolution 2025-62 Approving Disposal of Unclaimed Property or Former Evidence. Police Chief, Robby Russo, reported that the resolution was regarding weapons that were seized as evidence in criminal actions but are no longer needed. If the owner cannot be located or was convicted and can no longer own a firearm, the items are eligible for disposal. The Police Department requested permission to destroy some weapons and sell others to weapons dealers. Chief Russo stated that the City is not required to have a Federal Firearms License (“FFL”). The weapons are sold to licensed FFL dealers, who are responsible for completing background checks and filling out the appropriate forms to complete the transaction.

Item 7.5 was Consideration of Resolution 2025-63 Approving an Interlocal Cooperation Agreement with Salt Lake County and Greater Salt Lake Municipal Services District for Processing and Transferring pre-1 July 2025 Applications for the Tavaci Development.

Mr. Gerber reported that the agreement was related to inspections, bonding, etc., performed by the District prior to annexation.

The final agenda item would be the Consent Calendar.

3.0 REPORTS

3.1 Planning Department Land Use Amendment and Rezone at 3425 East Bengal Boulevard. *Community and Economic Development Director, Jim Spung.*

Mr. Spung reported that the request was for a General Plan Map Amendment and Zone Text Amendment for the subject property. The Applicant proposed amending the Land Use Map from Neighborhood Commercial to Residential Medium Density and rezoning from Neighborhood Commercial (“NC”) to Residential Multifamily (“RM”). The current owner indicated that they were unsuccessful in finding potential developers or tenants for a commercial use on the property. They also believe that residential would be better received, as most of the north side of Bengal Boulevard is residential. Amending the Land Use to Residential Medium Density would bring it into alignment with the rest of the area.

An aerial photograph of the former bank property was displayed, as well as a Concept Plan and renderings indicating six proposed townhomes to be accessed from Oak Shadow Circle. The Planning Commissioner recommended approval of both requests.

In response to a question raised by Council Member Hyland, Mr. Spung stated that, as proposed, the townhomes should fit on the parcel, but Staff would need to verify that there is enough room for the entrance stairs and two-car garages.

Council Member Birrell asked that the Council consider requiring an alleyway at the rear of the townhomes instead of the garages fronting on Oak Shadow Circle. That would lessen the impacts on Oak Shadow Circle. She also suggested requiring a larger setback on the residential side and a smaller setback adjacent to the church parking lot, as that would make the development more palatable to current residents who are disappointed that the property may be rezoned from NC.

Council Member Newell noted that other residents’ garages front on Oak Shadow Circle. He did not believe the parcel was large enough to accommodate an alleyway.

Mayor Weichers stated that the Concept Plan indicates a 10-foot setback on the north side and 30 feet on the south side. As a result, the lot closest to Bengal Boulevard would have a large side yard, and the northernmost lot would have a small side yard, which did not make sense. He suggested sending the item back to the Planning Commission to consider a Zone Text Amendment to allow for 20-foot setbacks on each side. Mr. Spung agreed that the Concept Plan reflected current setbacks for the RM Zone, and a Zone Text Amendment would be an option to change those setbacks.

In response to a question, Mr. Spung clarified that both the Bengal Boulevard and Oak Shadow Circle frontages require a 30-foot setback for the corner property.

Council Member Hyland stated that she spoke with the developer, who indicated that a rear alley would require an exit onto Oak Shadow Circle and a radius large enough for a hammerhead. He did not believe there was enough available space, which could trigger the need for fire sprinklers in every unit, which would increase the cost by \$16,000 per door. However, he indicated a willingness to increase the width of Oak Shadow Circle by six feet and move the townhomes six feet to the east. She did not think it was in the residents' best interests to retain the NC zoning because it could result in a worse outcome than rezoning for multifamily. If the lot were empty and a bank was proposed for it, she believes residents would be equally upset. No solution was optimal, so the Council needed to consider what was the best solution for the lot. She agreed with Mayor Weichers that changing the setbacks would benefit the northern neighbor, as a 10-foot setback is very close.

Council Member Hyland asked for more information on the specific requirements for an alleyway and whether that is feasible. Mr. Spung stated that he would ask the developer to explore that option. The developer had indicated that a desirable outcome of the proposed configuration was that all townhomes would have a backyard, and an alleyway would remove that private space. Staff would explore draft language for a Zone Text Amendment to require a larger setback for parcels adjacent to single-family homes or other options to limit any potential negative outcomes in other areas of the City.

Council Member Hyland stated that the developer also mentioned a non-monetary homeowners' association. The units will be independent, which she believes will reduce the burden on the homeowners. She believes the yards are an important aspect of that. Council Member Newell agreed and stated that yards could help people come to and stay in the community.

Council Member Birrell disagreed because she believes that the homes could still have a garden and porch in the front yard. She mentioned the challenges in Giverny, where the homes have very small front and back yards with no privacy. She believes that having an alleyway behind the house would create a sense of walkability and neighborliness in front of the homes and allow space to store trash cans and park cars in the rear.

Council Member Newell expressed concern about blind spots in alleyways and their effect on security. Council Member Birrell suggested that they could install motion sensor lights to mitigate those dangers.

After discussion, it was decided that Mr. Spung would draft a Zone Text Amendment on the setback issue to present to the Planning Commission. He would also verify whether six units will fit on the parcel.

3.2 Employee Handbook Training – Records, Culture, and HR Director Barbara Higgins.

Records, Culture, and HR Director Barbara Higgins indicated that all City employees receive training and sign a form acknowledging that they understand the policies outlined in the Employee

Handbook. A later training would cover the State Ethics Act, and Disclosure Forms would be required yearly per State law.

The Employee Handbook is broken down into six sections for easy reference:

- Part 1 discusses the history of Cottonwood Heights, so employees are familiar with the City. It also outlines the mission and values that all employees are expected to uphold.
- Part 2: Employment Policies
 - Cottonwood Heights is an Equal Opportunity Employer and has a zero-tolerance policy for discrimination or harassment of protected classes under Title 7 of the Civil Rights Act. Employees can report issues to human resources, their supervisor, or department heads without fear of retaliation.
 - Sexual harassment is regarded as a very serious matter and is prohibited in the workplace or among the workforce by any person and in any form. The following behaviors are prohibited:
 - Unwelcome sexual flirtations, advances, propositions or touching;
 - Verbal or written abuse of a sexual nature;
 - Graphic verbal comments about an individual's body;
 - Sexually degrading words used to describe an individual;
 - Display in the workplace of sexually suggestive objects or pictures;
 - Other conduct of a sexual nature which is inappropriate for the workplace.
 - The "grandma filter" should be applied: If you can say it in front of your grandma, it is probably safe.
 - Medical examinations are required for certain positions, and refusal may result in discipline. The addresses of approved exam locations are included in the handbook.
 - Employment of relatives: Anti-nepotism rules restrict hiring or supervising relatives.
 - Employees can review their files at any time. Medical information is stored separately per Health Insurance Portability and Accountability Act ("HIPAA") requirements.
 - Termination of employment: Employees are encouraged to provide two weeks' notice of resignation. An exit interview is offered, and a separation form must be completed.
 - Unreported absences may result in disciplinary action including termination. In the case of an emergency, the employee or their representative should contact a supervisor.
- Part 3: Compensation Policy
 - The payday schedule and related information is included.
 - Working hours and breaks are outlined, including the new 4/10 pilot program and remote work expectations.
 - Overtime pay is explained, including the premium pay for Butlerville Days and emergencies.
 - Overtime is paid after 80 hours for sworn and 40 hours for non-sworn employees.
 - Any non-exempt employee who is deemed a disaster worker is eligible for overtime.

- Salary programs: Cottonwood Heights is committed to maintaining competitive wages and regularly conducts wage and benefit surveys of comparable entities. The Budget Committee then reviews the information and recommends changes as appropriate.
- Pay for performance is based on annual evaluations and implemented yearly on July 1. Employees at the top of their pay range may be eligible for a longevity bonus.
- Part 4: Leave
 - The City’s 11 paid holidays are listed, and employees are paid for 10 hours of work on those days. The floating holiday was removed.
 - Accruals for non-sworn employees were decreased and are outlined in the handbook.
 - Paid time off (“PTO”) cash-outs are explained.
 - For employees with at least 120 hours of PTO, up to 100 hours may be cashed out at the end of the fiscal year and will be paid out at 50%.
 - At separation, PTO is paid out at 100% for employees who have worked with the City for at least one year. Employees who separate with less than one year of service will receive 50% of the accrued PTO.
 - Non-sworn personnel receive 80 hours of personal leave that must be used within the calendar year and is not paid out at separation.
 - Short-term medical leave is also available to non-sworn employees. They receive 40 hours each year and can accrue up to 480 hours. Employees must meet Family and Medical Leave Act (“FMLA”) requirements to use this leave.
 - Sworn employee vacation leave and sick leave is also outlined.
 - There is no maximum sick leave accrual for sworn employees.
 - If less than 32 hours of sick leave are used, a portion of the unused leave can be converted to vacation leave.
 - Some sworn employees can have sick leave paid out at 25% at termination of employment or retirement.
 - Americans with Disabilities Act: The Human Resources Department is available to work with any employee on the application process for an accommodation.
 - Pregnant Workers Fairness Act: Affected employees can apply for an accommodation under this new Federal law regarding pregnancy, childbirth, or related medical conditions.
 - Family Medical Leave Act: Employees must work with the City for at least 12 months and have 1,250 hours to be eligible for 12 weeks of job-protected, unpaid leave for themselves or to care for an immediate family member. Military caregivers are eligible for 26 weeks of leave.
 - Non-sworn employees can use short-term medical leave for FMLA.
 - Sworn employees can use sick leave for FMLA.
 - Bereavement leave is available to employees who experience the death of a family, including through miscarriage or stillbirth.
 - Up to three days of leave are allowed for the death of siblings, grandparents, or grandchildren.

- Up to one week of leave is allowed for the death of a spouse or domestic partner, parents, or children.
 - Jury duty leave is paid.
 - Military leave is provided for up to 120 hours per year. If the military pay is lower than the employee's salary, the City will pay the difference.
 - Donation of up to 10% of vacation or PTO leave is allowed and will be converted to sick leave or short-term medical leave for the employee in need. Only one donation is allowed per illness, injury, or approved condition.
 - Unpaid leave is discouraged, but specific circumstances where it is allowed are outlined in the handbook.
- Part 5: Benefits
 - A summary of all benefits is provided.
 - A new Wellness Program will have a representative from each department and offer wellness challenges in various areas such as physical, emotional, social, and financial.
- Part 6: Employee Conduct
 - Employees are expected to accept responsibility, adhere to acceptable business principles, and behave respectfully toward themselves and others both on and off duty.
 - Guidelines include the duty to act lawfully, be ethical and loyal to the City, promote work efficiency and morale, and service to the general public.
 - The State Ethics Act applies to all elected and appointed officers, and regular, part-time, and seasonal employees. It prohibits the following:
 - Sharing confidential City information for personal or others' gain.
 - Using your position for person benefit or special treatment.
 - Accepting gifts that could improperly influence you or reward official action.
 - Using City property for personal use without prior approval
 - Conflicts of interest: Any situation where personal interest could influence official decisions or actions.
 - Employees have a duty to act in the City's best interest.
 - Public disclosure is required annually and in other situations as listed on the handbook.
 - Information reporting and whistleblowing:
 - Employees are expected to report suspected waste of public funds, property, manpower, or violations of law.
 - Employees should not spread malicious, false, or frivolous information, or share confidential information for personal use or gain.
 - It is all employees' responsibility to participate in City investigations, hearings, or reviews.
 - Outside employment is secondary to City employment and must be approved by the department head. If denied, the decision can be appealed to the City Manager.
 - Employment references can only be shared by the appropriate personnel. Personal references may be given, and the City is not responsible for the content of those references.

- Facts can be verified like date of hire or whether an employee gave notice, but no opinions can be expressed on things like job performance.
- Computer and network usage policies are detailed, including the email policy.
- Workplace violence will not be tolerated and should be reported.
- Tobacco and e-cigarette use is prohibited.
- The drug policy is outlined, including triggers for requiring a drug test.
- The workplace search policy is detailed.
- Healthy and Safety is discussed, including safe practices for all employees, emergency guidelines, and hazardous condition reporting.
- Vehicle use detailed, including use of both City and personal vehicles.
- The cellular phone policy is outlined.
- Romantic relationships between employees are discouraged, and relationships between supervisors and subordinate employees are prohibited.
 - A supervisor or the City Manager must be notified of relationships in writing.
- The complaint resolution procedure is detailed. The City takes allegations of harassment or discrimination very seriously. Employees facing disciplinary action have the right to appeal.

Council Member Birrell asked if any of the items were new to the handbook. Ms. Higgins reported that personal leave and short-term medical leave were new. Mr. Gerber added that a lot of the language in the book was new because the previous manual was specifically a human resources manual, and this is an Employee Handbook that outlines policies and procedures in more detail.

In response to a question from Council Member Hyland, it was clarified that the City does not offer specific paid maternity leave, but FMLA allows 12 weeks and the Pregnant Workers Fairness Act allows up to nine months of unpaid leave. Ms. Higgins reported that a few cities have begun offering paid family leave.

Mr. Gerber thanked Ms. Higgins and her team for their work on the updated handbook. Policies had been interpreted differently by different departments, and the new Employee Handbook would ensure that all employees were treated the same.

Ms. Higgins reported that the disclosure form would be emailed to the City Council.

3.3 Short-Term Rental Software Discussion – Council Member Hyland.

Council Member Hyland stated that the Council had previous discussions about obtaining short-term rental (“STR”) software to bring eligible properties into compliance with existing policy and use the software’s real-time data to inform future policy. At the Council’s request, she asked Granicus for an estimate of the number of unlicensed properties in allowed zones. They estimate that there are 140 short-term rentals in allowed zones, approximately 50 of which are unlicensed and can be brought into compliance. At \$520 per license, that will generate over \$25,000 in revenue. The annual subscription to Granicus is \$22,600.

Council Member Hyland asked for consent for a Budget Amendment to purchase the software for one year and implement an annual license fee that could potentially be in place by ski season. She believes it will make it easier for Staff to coordinate between departments and identify unlicensed STRs. When police respond to nuisance calls, they will know if it is an STR.

Council Member Birrell asked for Mr. Spung's thoughts on the software. Mr. Spung stated that he was aware of the Council's previous discussions but had not researched Granicus. Taylorsville did not allow STRs anywhere.

Mayor Weichers stated that he is very interested in compliance and enforcement. If the software could help bring STRs operating in allowed zones into compliance, he was in favor of moving forward. Council Member Newell agreed. His primary concern was the budgetary impact, and the numbers indicate that it will pay for itself. He was still concerned about how much Staff time would be required, but he was comfortable moving forward.

Council Member Birrell stated that there was no guarantee of how many unlicensed STRs would be brought into compliance, but they were only committing to the software for one year. There were many benefits to STRs operating legally. She expressed her appreciation for Council Member Hyland's time and efforts on the topic.

Council Member Hyland noted that the City will also receive additional transient room tax ("TRT") revenue. In response to her question, Mr. Gerber stated that he will verify that a Request for Proposals ("RFP") will not be required.

3.4 Arts District Discussion – Mayor Weichers.

Mayor Weichers stated that he and Council Member Birrell toured the city of Carmel, Indiana. He presented a photograph of the entry to their Arts and Design District. He was very impressed with the pillars and signage that let people know they were entering a different part of town where Carmel honors art and design. He also attended a placemaking conference in Arkansas, where they discussed different districts and ways that cities can create places people want to go and that provide a sense of identity. He hopes that the Town Center will create an identity for Cottonwood Heights.

Photographs from around the Carmel Arts and Design District were displayed. The lamp posts have a unique design, and flowers are hung from the posts. Statues around the district are of people doing everyday things like walking their dogs, sitting on benches, and shopping. Once they defined the district's purpose, galleries began opening there. Mayor Weichers then presented photographs of signs for other cities' arts and cultural districts.

Mayor Weichers had spoken with Arts Council Chair, Laura Garcia, about creating an arts district in Cottonwood Heights, and she was very excited about the idea. He first considered Fort Union Boulevard but realized that it would need to be an area where cars drive more slowly. He suggested Bengal Boulevard beginning at City Hall through to Root'd, which already has murals. The south side of Bengal Boulevard near Root'd has several buildings with cinderblock walls, and he believes those property owners would be amenable to having murals painted on them. They could expand

the sidewalk, perhaps with pavers to announce that it is a different place, add benches, and build a wall for murals or other art pieces. Although it would be on a smaller scale, it could be a way to create that sense of space.

The City is not in the position to spend a lot of money on an arts district. However, at the Budget Retreat, they discussed creating a 501(c)(3) foundation specifically for art that could solicit donations, and that money could then be used to accomplish this goal. The Arts Council would be closely involved. They could create signage to let people know they are in a different area. Mayor Weichers believes people would be willing to travel at a slower speed through the area, and it would inspire visitors from the City's sister city and other places. Multiple residents have painted murals and other art pieces for the City in the past. Everyone he has spoken with has expressed interest in the idea, and Mayor Weichers asked for the Council's interest in pursuing it.

Council Member Birrell stated that a challenge with Fort Union Boulevard is the large transmission poles, and she agreed that the arts area would need to be on a narrower street. She stated that some plots of land along Bengal Boulevard could be used for the goal of affordable housing. The City could use form-based code to determine what it wants in this section of Bengal Boulevard, similar to what Midvale has done with its Main Street. The area could be used to meet the City's affordable housing and walkability goals. She was in favor of exploring the idea.

Council Member Newell stated that the amenities are what draw people to an arts district, and the Council needed to consider what types of amenities would fit in the area. He liked the idea, and the park could be incorporated into the district and it would be great to have a place for cultural events.

Council Member Hyland noted that the Council had previously discussed the fact that Bengal Boulevard should be the City's most walkable and cyclable road due to the schools, park, and recreation center. She supported the idea and believed it could spur additional development on the vacant lots to the east near Majestic Ridge Drive and Danish Road. Council Member Birrell had pointed out to her that the open area east of the Shell station could be used to increase active transportation. Council Member Hyland was in favor of placemaking like they did with the Cedros Design District in Solano Beach, California. Visitors park their cars and walk through the area, and it is the primary destination for that city.

Mayor Weichers asked for Mr. Gerber's thoughts on forming a foundation. Mr. Gerber stated that as long as the funds are used on public property and for the public good, he was in favor of a foundation. His concern during previous discussions was in regard to how the City could avoid being arbitrary in the assignment of funds and who would benefit from them.

Council Member Birrell stated that Herriman has a nonprofit organization that handles most of the City's cultural events. She attended a presentation on it and was very impressed. She recommended that Mayor Weichers speak with Mayor Palmer about the idea. Mr. Gerber stated that he had spoken with Herriman staff. The foundation is a 501(c)(3) nonprofit organization that is separate from the city, but a city staff member does provide some support. Council Member Birrell expressed support for a citizen-driven foundation.

City Attorney, Shane Topham, explained the process for forming a foundation. He cautioned that city-formed 501(c)(3) organizations can sometimes move away from the city's initial goals but noted that there could be ways to mitigate that risk. Mr. Gerber noted that budgeting and auditing could be more complicated as they would need to ensure that everything is separate.

Council Member Newell stated that he was unsure of the repercussions to the City if the foundation was transitioned from City control to another entity. If a nonprofit entity is dissolved, its remaining resources belong to the state.

In response to a question, Mr. Gerber stated that, to his understanding, Herriman started their foundation and then transitioned it to a separate entity with its own board. The city provides a grant to the foundation each year. Conversely, Sandy City absorbed a 501(c)(3) that was previously a separate entity.

Council Member Birrell indicated that she needed more time to consider the matter before moving forward with an action step, but she was fascinated with the idea.

Council Member Hyland expressed support for Staff determining the requirements for forming a 501(c)(3) foundation. Mayor Weichers and Council Member Newell agreed.

3.5 Bike Safety Updates – Council Member Birrell.

Council Member Birrell discussed the benefits of bike lanes as presented by Bike Utah at the recent Wasatch Front Regional Council ("WFRC") Active Transportation Committee quarterly meeting.

Bike lanes:

- Reduce vehicle-cyclist collisions by 30% to 49%.
- Reduce confusion and improve traffic flow.
- Reduce vehicle speeds by narrowing the road.
- Increase bicycle commuting.
- Lower emissions and improve air quality.
- Cyclists shop and spend more than drivers.

Cottonwood Heights uses the following types of bike lanes:

- Buffered bike lanes (two types: with and without parking near the curb)
- Standard bike lane (two types: with and without parking near the curb)
- Shoulder: No bike lane is demarcated, so cyclists ride on the shoulder outside of the solid white line.
- Shared lane: Sharrows are marked to alert motorists that there is no separate bike lane.

Council Member Birrell reported that loose gravel and other types of debris can sometimes force cyclists to move into the vehicle lanes.

House Bill 290 was reviewed next. The legislation prohibits parking or driving within a bike lane (with exceptions) and requires that obstructions be minimized or detours provided during road construction. The bill was intended to encourage better design, inform drivers about bike lane safety, and provide liability protection for cyclists when forced into traffic because of parked vehicles. The goal of HB 290 is to encourage safe street design, not ticketing or surveillance.

Council Member Birrell showed an example of bike lane obstruction on 2300 East, where three vehicles were parked in the bike lane. She reported that in a meeting with Mayor Weichers, Bike Utah provided three potential solutions for 2300 East. The vehicle lanes are currently 12 feet wide. All three suggestions included decreasing the width of those lanes.

- Option 1 would provide parking on one side of the street with the bike lane between the parking and travel lanes.
- Option 2 would also provide parking on one side, but the parking lane would be a physical barrier between the travel and bike lanes.
- Option 3 would be similar to Option 2 but would have dual-direction bike lanes.

Council Member Newell asked how they would determine which side of the street would allow parking. Council Member Birrell recommended that a representative from Bike Utah be invited to a future work session to answer that and other questions.

Council Member Hyland stated that only allowing parking on one side of the street could create a safety hazard for pedestrians who have to park on one side and cross the road to their residence. Council Member Birrell clarified that currently no parking is allowed on 2300 East.

Council Member Hyland stated that there are many different configurations and the Council did not know enough about the subject. However, she did not believe the City should have so many different types of bike lanes. For example, Draper has one type of bike lane. Council Member Birrell is of the opinion that the lanes should be contextual and appropriate for the different roadways. Driveways, businesses, traffic speed and volume, etc. needed to be considered. She did not believe Draper's decisions should color the Council's decision-making.

Mayor Weichers stated that Draper Mayor, Troy Walker, contacted him after the WFRC Active Transportation Committee meeting to discuss issues unique to Cottonwood Heights. His opinion was that it would be difficult to get residents and visitors to understand three or four different bike lane configurations. Draper has one configuration, and everyone recognizes it. Mayor Walker is a proponent of biking, but he believes that too many configurations can confuse people. The most common configuration is two lines on the side of the travel lane.

Council Member Hyland was concerned about creating another safety hazard by allowing parking on only one side of 2300 East. She advocated for uniformity.

Council Member Birrell stated that a leveled buffer is superior to a painted buffer, but a painted buffer is superior to a single line. A tenet of the Safe Systems for All approach is that all humans use poor judgment at some point, whether they are driving, cycling, or walking. She believes the design needs to put those tenets at the forefront. She also believes that Cottonwood Heights is different from Draper, as it is more suburban, and Draper has more open spaces. She urged the Council to review the Safe Systems for All information.

Council Member Newell stated that everyone thinks there is one rule for crosswalks, but the rules are different based on how they are painted. He believes the different bike lane configurations create the same situation, and a deeper discussion was needed to determine what will work best for the City. Mayor Weichers agreed that the Council needed to discuss how best to keep cyclists and pedestrians safe and what configurations motorists would respect and adhere to.

Council Member Birrell stated that she believes human life is sacred, and it is the City Council's obligation to do everything it can to put safety first. She did not believe it should be a matter of what is convenient for motorists.

Police Chief, Robby Russo, stated that bike lanes were designated for safety reasons, but they were not intended to prevent residents with disabilities from parking in front of their own homes. He asked for guidance on the Council's priorities in that area. Council Member Birrell asked if the homeowner who was complaining was using their garage for a purpose other than parking their vehicle. Chief Russo stated that there is more than one example of the problem, and in many cases, it is more convenient for the disabled resident to enter and exit the vehicle on the street. Other residents are also affected because they cannot have visitors or park in front of their home at any time, and he did not believe that was the intent of the legislation.

Bike Utah offered the following four implementation tips:

1. Start with education.
Council Member Birrell reported that Mr. Gerber and Communications Manager, Beatriz Mayorga, have worked to educate citizens on bike safety via social media. Mr. Gerber stated that there was also an email campaign informing residents about the new legislation, as well as an article from Chief Russo in the July newsletter.
2. Install targeted signs.
3. Design for self-enforcement. Avoid placing bike lanes directly against the curb without a physical buffer so drivers do not mistake the bike lane for parking.
4. Redesign problem areas.

Council Member Newell stated that Cottonwood Heights is not a blank slate like many other municipalities and does not have a lot of space on its streets. He did not want to restrict residents from parking on the street because that could cause more problems, including potential legal issues. He looked forward to continued conversations on the topic.

Council Member Birrell reminded the Council that Utah State law requires motorists to give cyclists three feet of room on the road. She looked forward to the Council’s continuing dedication to making the City’s streets safer and helping educate the public on how to be safe and reduce injuries.

Mayor Weichers indicated that Bike Utah was doing an assessment on City roads and would be making specific recommendations.

3.6 Pergolas, Gazebos, and Other Open-Air Accessory Structures – Community and Economic Development Director, Jim Spung.

Mr. Spung presented the item and asked for the Council’s direction on the best path forward regarding open-air accessory structures in residential zones.

City Code currently requires detached structures to be set back a minimum of three feet from property lines and six feet from any other structure. The Giverny Homeowners Association requested an amendment to its Planned Unit Development (“PUD”) because the small yards in the community make it impossible to meet the six-foot setback from the house. The Planning Commission denied the request on July 16, 2025, because they believe it would be unfair to grant an exception to this specific PUD. They asked that the City Council consider a Text Amendment that would apply citywide.

The current definitions for gazebos, pergolas, and residential accessory buildings were displayed, and it was noted that the current Code does not specify separate setbacks for open-air structures versus detached garages or sheds. Photographs of existing structures in the Giverny community were reviewed. At the Council’s direction, Staff could draft an amendment modifying the setback between houses and these types of open structures in residential zones. The Building and Fire Departments were in favor of the amendment for open structures only.

In response to a question raised by Mayor Weichers, Mr. Spung reported that the current ordinance was focused on enclosed structures like detached garages and included building code regulations to minimize hazards like fire spreading to another structure. The amendment would apply to open-air structures only, so that risk would be lessened. Many cities exempt decks and other open-air structures from specific setback standards.

Council Member Birrell stated that she had spoken with residents of Giverny. The lots are as small as 0.10 acres. The houses were built over an eight-year period, and the grade varies considerably within the community. Without a pergola-type structure, some residents would have no privacy. A Planning Commissioner she spoke with indicated that they believed it lacked equity to allow for a special exception within Giverny and the rule should be applied citywide. Mr. Spung clarified that the Planning Commission specifically referenced the R-1-8 Zone because that is the most compatible with the Giverny development, but the change could be considered for all residential zones.

In response to a question from Council Member Birrell, Mr. Gerber confirmed that the three-foot setback would need to be maintained because the Building Code requires a fire-rated wall for structures closer than three feet from the property line.

Council Member Hyland stated that she listened to the entire Planning Commission meeting and agreed with their conclusion that the rule should be applied more broadly. Open-air structures should be treated differently from sheds or accessory dwelling units. Mayor Weichers agreed.

In response to a question raised by Council Member Birrell, United Fire Authority Assistant Chief, Riley Pilgrim, stated that open-air structures are a fairly low risk.

Mr. Spung reported that the Text Amendment would help most affected homeowners in the Giverny PUD, but some existing structures will have to be removed. It would also allow other homes in the City to have these types of amenities. In response to a question from Council Member Hyland, he confirmed that the setback between the primary and accessory structures would be changed, not between the structure and fence.

Council Member Birrell asked if the material composition of the pergola would matter. It was concluded that the materials did not matter.

Council Member Newell stated that structures with roofs or other elements could cause concern, but he did not see an issue with standard pergolas.

After discussion, it was decided that Mr. Spung will draft a Text Amendment to present to the Planning Commission.

4.0 REVIEW OF CALENDAR AND UPCOMING EVENTS.

- 4.1 Wednesday, August 20 at 1:30 p.m. – Senior Social at City Hall.**
- 4.2 Saturday, August 23 from 9:30 a.m. to 11:30 a.m. – Bark in the Park at Mountview Park.**
- 4.3 Friday, September 12 at 3:00 p.m. – Mural Ribbon Cutting at Golden Hills Park.**
- 4.4 Friday, September 26 from 5:00 p.m. to 7:30 p.m. – Community Block Party at Hillside Plaza.**
- 4.5 Friday, October 24 – Monster Mash from 5:00 p.m. to 7:00 p.m. at CWH Rec Center.**

Council Member Hyland reported that Assistant Police Chief, Paul Brenneman's, retirement party would be held on Friday, September 12 from 1:00 p.m. to 3:00 p.m. Mr. Gerber will notify the Council of the date for City Treasurer, David Muir's, retirement party.

5.0 POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION; REAL PROPERTY PURCHASE OR LEASE; THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; AND/OR ANOTHER PERMITTED PURPOSE UNDER UCA 52-2-205.

Motion: Council Member Hyland moved to ADOURN the Work Session and move into a Closed Meeting to Discuss Potential Litigation. The motion was seconded by Council Member Newell. The motion passed with the unanimous consent of the Council.

The City Council was in Closed Session from 6:00 PM to 6:50 PM.

6.0 ADJOURN CITY COUNCIL WORK SESSION.

The Work Session adjourned at 6:50 PM.

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, AUGUST 19, 2025, AT 7:00 PM IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CHAMBERS LOCATED AT 2277 EAST BENGAL BOULEVARD,
COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Mike Weichers, Council Member Ellen Birrell, Council Member Suzanne Hyland, Council Member Shawn Newell

Staff Present: City Manager, Jared Gerber; Police Chief, Robby Russo; Finance Director, Scott Jorges; Records, Culture, and Human Resources Director, Barbara Higgins; City Recorder, Tiffany Janzen; Community and Economic Development Director, Jim Spung; IT Manager, Matt Ervin; Public Works Director, Matt Shipp; Assistant City Engineer, Ben Nelson; Unified Fire Authority, Riley Pilgrim

1.0 WELCOME

Mayor Weichers called the meeting to order at 7:00 PM.

2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Community and Economic Development Director, Jim Spung.

3.0 CITY COUNCIL COMMITTEE REPORTS

3.1 Committee Reports by Council Member Matt Holton.

Council Member Holton was excused.

3.2 Committee Reports by Council Member Suzanne Hyland.

Council Member Hyland sits on the Emergency Management Committee, and she encouraged citizens to be extra vigilant of the Wildland-Urban Interface in the hot, dry conditions. She is also a member of the Health in the Heights Committee, which has applied for a grant to display advertising to prevent underage drinking at the Recreation Center. She has seen the draft advertisements and is excited to see them at the Recreation Center. Registration for the Thanksgiving 5K Race will begin in September. It is a popular event that sells out quickly, so interested residents should register as soon as possible. A ribbon cutting for the mural at Golden Hills Park will be held on September 12 at 3:00 p.m.

Council Member Hyland and Council Member Birrell, along with two residents, met with Salt Lake County Aging and Adult Services Director, Paul Leggett, to talk about the senior services they would like to see offered in Cottonwood Heights as the Town Center is developed and the Whitmore Library is rebuilt. Cottonwood Heights does not have a county-supported recreation

center or senior center despite having the oldest average age in Salt Lake County, and it is important that services be provided for the City's seniors.

She is also on the South Valley Chamber of Commerce Women in Business Committee and attended a lunch with Gail Miller, who spoke about how to be better mentors to assist women in starting businesses and launching careers. Ms. Miller talked about having an open heart policy and leading with empathy. It was remarkable to see how the Chamber is impacting and supporting Cottonwood Heights businesses.

Council Member Hyland is a member of the Utah League of Cities and Towns ("ULCT") Legislative Policy Committee's Housing Advisory Subgroup. They are working on accessory dwelling unit ("ADU") policies and balancing the impact when a city allows additional units to add density but not additional infrastructure, which is a big concern. They identified five "Ls" of affordable housing challenges: land, labor, lumber, lending, and law. Cottonwood Heights is limited in what it can do about any of those items except the law. It is a very complex topic, and she is grateful that ULCT is talking with cities about what can be recommended for policy changes at the State level.

3.3 Committee Reports by Council Member Shawn Newell.

Council Member Newell is a member of the South Valley Chamber of Commerce Board of Directors. They will be holding a "Business Bootcamp" event for human resources professionals on August 20, and an "In the Know" event on August 21 to discuss the Big, Beautiful Bill.

He is the Cottonwood Heights Arts Council liaison. Local artists have been painting electric boxes throughout the City, and more boxes will be available to paint soon. He encouraged any residents who are interested in adding their art to an electric box to contact the Arts Council. There will be a moulage special effects makeup workshop on October 10. The instructor creates realistic wounds for first responder trainings and will be teaching residents how to apply similar makeup for Halloween.

Council Member Newell serves on the Canyons Education Foundation Board of Directors. Last week, they held an event for new teachers who were either transferring into the district or beginning their teaching careers. He also participated in their red carpet event: the first day of elementary school. It was great to see how excited the students were to start school. Butler Elementary School has 604 students this year.

3.4 Committee Reports by Council Member Ellen Birrell.

Council Member Birrell stated that the end of summer is a time when many people are out walking and rolling in the community. Many of her efforts over the last month were related to roadway safety. She reminded everyone that what makes the roads safer for pedestrians and cyclists also makes them safer for motorists, and that is largely tied to slower speeds. She attended the Bike Utah Summit at Utah Valley University, which was very informative. She also attended the Wasatch Front Regional Council ("WFR") Active Transportation Committee quarterly meeting. They are advancing better practices for active transportation.

The School Community Councils (“SCC”) make recommendations on safe routes for students, and Council Member Birrell believes more work can be done to keep them safe all the way from their home to school. She looks forward to seeing another bike bus at Butler Elementary School this year.

Council Member Birrell gave a presentation about the recent bike lane legislation during the Work Session. The City will continue to educate citizens about the legislation that prohibits motor vehicles from blocking bike lanes.

In addition to the ribbon cutting for the mural, the City will also honor community matriarch Edy Wright on September 12 at 3:00 p.m. at Golden Hills Park. Ms. Wright was instrumental in bringing the park to the community.

Council Member Birrell reported that she has met with residents and Staff regarding blight around the City as a result of the hot, dry conditions due to climate change. The Great Salt Lake is also drying up, which poses air quality hazards. Many responsible homeowners are turning their sprinklers off, which can inadvertently kill trees in addition to grass.

3.5 Committee Reports by Mayor Mike Weichers.

Mayor Weichers encouraged citizens to follow Cottonwood Heights on social media. In conjunction with Canyons School District, the City has been publishing information on pedestrian and school safety. Children are back in school and will be on the streets more. Residents should drive safely and be on the lookout for pedestrians.

City flags were at half mast in honor of the Tremonton police officers who lost their lives. Cottonwood Heights stands with the community and its police officers. The Council’s thoughts are prayers were with them, and with the City’s officers as well.

Two long-term City employees will be retiring in September. Assistant Police Chief, Paul Brenneman, and City Treasurer, David Muir, have been with the City since its incorporation and will be missed. Mr. Muir reported to him that the City had saved \$75 million by having its own police department and being a member of the United Fire Authority instead of the United Fire Service Area, which proves that Cottonwood Heights incorporated at the right time and made the right decision.

4.0 CITIZEN COMMENTS

Chase (last name unknown) stated that he lives on Creek Road and was concerned about the intersection of Creek Road and Danish Road. Cars do not yield to pedestrians at that intersection. He has also expressed his concerns to a Cottonwood Heights police officer. Last winter, 10 minutes after he checked his mail, a reckless driver demolished his mailbox. The speed monitoring sign did not work, and he believed the City needed to take action. There are a lot of pets and children in the area, and he wanted to avoid a tragedy. He asked that officers patrol the road regularly to help resolve the problems with speeding and loud mufflers.

Alan Mark stated that six weeks previously, he and his daughter were driving on Bengal Boulevard at approximately 25 miles per hour when a vehicle passed on his right. His front and rear cameras verified his speed, and the other vehicle was driving approximately 50 miles per hour. The next morning, he spoke with a police officer who indicated that he could not issue a ticket based on the video. However, he obtained the license plate number from the video and called the person, who apologized.

The previous Sunday, while walking his dog through the intersection of Creek Road and Danish Road, a car sped through the intersection and almost hit him. He always videos the intersection on his phone because of the number of times he has experienced similar situations. He called 911. An officer did not come to the location, but Mr. Mark texted him the video and photographs. He did not hear from the officer that day or the following day. He visited the police station again earlier that morning, but the officer told him there was not enough information to proceed. He asked that something be done to add traffic calming measures to the area.

Audrey Pines stated that the updated website looks great. She provided the Council with the originally approved maps for the ballpark at Dover Hill Park. She approved of the plans for the Wells Fargo property because people want yards, and she hoped the Council would help that developer in any way they could. Ms. Pines thinks an arts district is a great idea, and private funding is attainable. People bike and walk on Bengal Boulevard, and she would love to see a basketball hoop, ice skating rink, and pizza or ice cream restaurants in the area. Near the liquor store and below Highland Drive are areas that need attention and would be great for an arts district, but she did not believe Bengal Boulevard was the right place for it.

Maggie Mills provided updates on the Whitmore Library. The nonfiction book club meets every third Wednesday, and the next meeting will be on August 20 at 7:00 p.m. to discuss *Forager* by Michelle Dowd. The produce swap will be held on Thursdays, Fridays, and Saturdays through September. Preschool story times begin in September. The five-week “Stay Connected with Your Teen” workshop series for caregivers of teens will begin on October 1 at 6:00 p.m. Food will be provided. A link to register for the event with Salt Lake County Youth Services is available on the library website.

Troy Ripplinger expressed concern about bike lanes. He drives in Cottonwood Heights every day, and the driving lanes have been narrowed to accommodate the bike lanes. He sees responsible cyclists, but he also sees them riding in the middle of the road or side-by-side in pairs or groups of four that do not yield to vehicles. He has also seen cyclists running red lights and doing other things that make him wonder if they know the rules of the road. He asked that the City Council consider requiring a license to operate a bicycle. He understands motorists’ responsibilities to make the roads safer for cyclists, but cyclists also have a responsibility, and there is no non-confrontational way to hold them accountable without a license.

5.0 RECOGNITION

5.1 Carol Woodside – Mayor Weichers.

Mayor Weichers read a proclamation honoring Carol Woodside for her volunteerism and history of service on the Historic Committee. She was then presented with a plaque and flowers. Council Member Birrell expressed her appreciation for Ms. Woodside and the Historic Committee.

6.0 STANDING QUARTERLY REPORTS

6.1 Public Works Report – Matt Shipp.

Public Works Director, Matt Shipp, presented the Quarterly Report on recently completed, current, and pending Public Works projects.

Current Projects

- Steffensen Heights reconstruction: This project is underway. The road has been milled, and curb and gutter are being installed. The storm drain infrastructure is also being upgraded to help alleviate issues with runoff, a project that is funded by the Storm Water Fee. Some street lights have been replaced, and conduit is being run to locations for future additional lighting.
- City striping: Approximately 50% of planned striping has been completed.
- Kings Hill storm drain: Concrete pipe and wing walls are being installed to direct water and resolve issues with spring runoff in the area. This project is being funded by the Storm Water Fee.
- Creek Road sidewalk: A grant was received to cover 60% of the costs for this project to connect two sections of sidewalk on the north side of Creek Road, and construction was scheduled to begin on September 2.

Completed Projects

- Fort Union multiuse path: The project to connect the paths from Brookhill Drive to 1700 East was completed in early summer.
- Nye Drive sidewalk: The project corrected trip hazards in several locations in this neighborhood. Curb, gutter, and sidewalk were replaced. A similar project in another neighborhood was nearing completion, and a third would begin soon.
- City entrance beautification: Work in the medians on Union Park Avenue from Interstate 215 to Creek Road included removal of weeds and dead vegetation, installation of new irrigation, planting of trees and plants, and new mulch. Many of the trees were left over from the tree sale. Mr. Shipp commended the Public Works staff for their commitment to beautifying the medians. Redevelopment Agency (“RDA”) funds were being used for some sections of the project. Mayor Weichers stated that he has received positive comments about the project from 20 citizens.

Projects in Design

- Staker Way drainage: A sump pump is being designed to resolve drainage issues and will be installed when 1700 East is repaved. This project is also being funded by the Storm Water Fee.

- Highland Drive and Fort Union Boulevard intersection improvements: A \$2 million grant was received from the WFRC to improve this intersection, and it is now in 30% design. Impact Fee funds are being used for the City's portion of the design.
- Highland Drive Phase 3: The multi-use trail on the west side of Highland Drive from Interstate 215 to Fort Union Boulevard is in design. Mr. Shipp expected to present options to the City Council at a September meeting.

Studies

- Fort Union Boulevard and 2300 East Traffic Study: This has been completed and presented to the City Council.
- Storm Drain Master Plan: The update is in process and approximately 60% complete. Staff is working in the field to camera the system and provide system-specific information to the consultant.

Outside Projects

- Cottonwoods Connection: Work will be completed on Fort Union Boulevard in mid-September. Pipe placement on Danish Road will occur in the fall or winter.
- Utah Department of Transportation ("UDOT") Project 21798 for Fort Union Boulevard and Wasatch Boulevard: This project was postponed due to budget restraints.
- UDOT Project 21844 for Bengal Boulevard and Wasatch Boulevard: This project is pending property acquisition.
- Bengal Boulevard projects: The project across the street from the school on Bengal Boulevard is to repair a broken water line. The center lane has been reopened. The project to the east is to relocate a sewer line. The project farther to the east is a gas line replacement. Those are not City projects, but Mr. Shipp is keeping track of them.

7.0 ACTION ITEMS

- 7.1 Consideration of Ordinance 441-A Approving a General Plan Amendment for .95 Acre of Realty at 3526 East Fort Union Boulevard from Residential Office to Residential Medium Density. (This ordinance will approve amending the city's general plan to change the land use map designation of the referenced parcel of realty from Residential Office to Residential Medium Density. This approval is conditioned on the prior execution, delivery and recording of the development agreement contemplated by proposed Resolution 2025-54).

Mayor Weichers reported that this item was discussed in previous sessions and during the Work Session.

MOTION: Council Member Newell moved to APPROVE Ordinance 441-A Approving a General Plan Amendment for .95 Acre of Realty at 3526 East Fort Union Boulevard from Residential Office to Residential Medium Density. The motion was seconded by Council Member Hyland. Vote on Motion: Council Member Hyland-Yes; Council Member Newell-Yes; Mayor Weichers-Yes. The motion passed unanimously.

7.2 Consideration of Ordinance 442-A Approving the Rezone of .95 Acre of Real Property Located at 3526 East Fort Union Boulevard from R-1-8 (Residential Single Family) to R-2-8 (Residential Multi-Family) and Amending the Zoning Map. (This ordinance will approve rezoning the referenced parcel of realty from R-1-8 to R-2-8 and will amend the zoning map accordingly. Approval of this ordinance will only be appropriate if Ordinance 379-A approving a general plan amendment for the subject realty is approved. Further, this approval is conditioned on the prior execution, delivery and recording of the development agreement contemplated by proposed Resolution 2025-54).

Mayor Weichers reported that this item was discussed during the Work Session.

MOTION: Council Member Hyland moved to APPROVE Ordinance 442-A Approving the Rezone of .95 Acre of Real Property Located at 3526 East Fort Union Boulevard from R-1-8 (Residential Single Family) to R-2-8 (Residential Multi-Family) and Amending the Zoning Map. The motion was seconded by Council Member Newell. Vote on Motion: Council Member Newell-Yes; Council Member Hyland-Yes; Mayor Weichers-Yes. The motion passed unanimously.

7.3 Consideration of Resolution 2025-54 Approving a Development Agreement with Land Development, LLC. (This resolution will approve the City's entry into a development agreement with Land Development LLC imposing certain limitations on the proposed development of approximately .95 acre of realty located at 3926 Fort Union Boulevard in the City).

Mayor Weichers reported that this item was discussed during the Work Session. Council Member Hyland thanked Mr. Nash for considering the nearby residents and working with the City to reach an agreement.

MOTION: Council Member Hyland moved to APPROVE Resolution 2025-54 Approving a Development Agreement with Land Development, LLC. The motion was seconded by Council Member Newell. Vote on Motion: Council Member Newell-Yes; Council Member Hyland-Yes; Mayor Weichers-Yes. The motion passed unanimously.

7.4 Consideration of Resolution 2025-62 Approving Disposal of Unclaimed Property or Former Evidence. (This resolution will authorize disposal of unclaimed property and/or property no longer needed as evidence).

Mayor Weichers reported that this item was discussed during the Work Session.

MOTION: Council Member Newell moved to APPROVE Resolution 2025-62 Approving Disposal of Unclaimed Property or Former Evidence. The motion was seconded by Council Member Hyland. Vote on Motion: Council Member Hyland-Yes; Council Member Newell-Yes; Mayor Weichers-Yes. The motion passed unanimously.

7.5 Consideration of Resolution 2025-63 Approving an Interlocal Cooperation Agreement with Salt Lake County and Greater Salt Lake Municipal Services District for Processing and Transferring Pre-1 July 2025 Applications for the Tavaci Development. (The Tavaci development was annexed into the City effective 1 July 2025. This Resolution will approve the City's entry into an Interlocal Agreement with Salt Lake County and the Greater Salt Lake Municipal Services District, whereunder the parties will cooperatively process and transfer development applications affecting realty within Tavaci which were filed before the annexation's effective date).

Mayor Weichers reported that this item was discussed during the Work Session. In response to a question from Council Member Hyland, it was clarified that the agreement allows Salt Lake County to finish any permits that were applied for prior to annexation.

MOTION: Council Member Hyland moved to APPROVE Resolution 2025-63 Approving an Interlocal Cooperation Agreement with Salt Lake County and Greater Salt Lake Municipal Services District for Processing and Transferring Pre-1 July 2025 Applications for the Tavaci Development. The motion was seconded by Council Member Newell. Vote on Motion: Council Member Newell-Yes; Council Member Hyland-Yes; Mayor Weichers-Yes. The motion passed unanimously.

8.0 CONSENT CALENDAR

8.1 Approval of the Minutes for the City Council Work Session and Business Meetings of August 5, 2025

MOTION: Council Member Newell moved to APPROVE the Consent Calendar, as presented. The motion was seconded by Council Member Hyland. The motion passed with the unanimous consent of the Council.

9.0 ADJOURN

MOTION: Council Member Hyland moved to ADJOURN. The motion was seconded by Council Member Newell. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at 8:01 PM.

I hereby certify that the foregoing represents a true, accurate, and complete record of the Cottonwood Heights City Council Work Session and City Council Business Meetings held on Tuesday, August 19, 2025.

Teri Forbes

Teri Forbes
T Forbes Group
Minutes Secretary

Minutes Approved: _____