

**COTTONWOOD HEIGHTS HISTORIC COMMITTEE MEETING  
WEDNESDAY, June 12, 2019, 5:30 P.M. CITY HALL**

**MINUTES**

**ATTENDANCE:**

Members: Don Antczak, Allen Ereksen, Max Evans, Jerri A. Harwell, Carol Woodside

Others: Tali Bruce, Ann Eatchel,

Excused: Melinda Hortin, Jim Kichas

**WELCOME**

Jerri A. Harwell, Chair welcomed the group and excused Melinda Hortin and Jim Kichas who were out of town.

**MINUTES APPROVAL**

Minutes from the May 8, 2019 meeting were approved by motion with no corrections.

**CITY UPDATE**

Tali Bruce updated the group on City business. Canyon Center. Construction of this center, on the old Canyon Racquet Club location, is going well. It will consist of condos, restaurants, offices, and a four-storey hotel with 280 underground parking stalls. It will also contain a one-acre park, which on Saturdays, will host a Farmer's Market. Town Center Redevelopment. A two-block-in-all-directions area, around the Ft. Union Blvd./2300 East intersection, will be redeveloped into a Town Center hub. This area already includes the library and post office. It is planned the atmosphere will be a people-friendly, walkable area. In response to the question of what instigated this decision, Tali explained a Town Center concept has been under discussion for a long time. Tim Tingey, our new City Manager, brings experience in redevelopment, so the Council decided to begin the process. Gravel Pit Redevelopment. The lease on one fifth of the gravel pit area (240 acres) will expire soon, and preparations are underway for redevelopment by the Rockworth Company. The area is zoned for mixed use including apartments, condos, a hotel, and some retail, which will bring approximately 1,600 cars to the area. An undisclosed company is interested in locating a Hub there. **There will be two open house meetings for public discussion of Gravel Pit Redevelopment. The first meeting is set for July 15, 2019.** Primary Elections. Districts 1 and 2 will be participating in elections this year. The Little Mermaid Tickets are now available on-line. The play will run from 7/12 – 7/20. The City is using a new company this year for on-line ticket sales.

**IN MEMORIAM**

Ann Eatchel read a Proclamation from the City of Cottonwood Heights honoring Sylvia Conger Orton who died May 22, 2019. The proclamation paid tribute to Sylvia's devoted service and dedication

to her Family, Church and Community. Sylvia was a founding member of the CH Historic Committee and served as its secretary for ten years. This is a big loss to the Historic Committee and June 5, 2019 was set aside as a day to honor Sylvia. The proclamation will be delivered to Sylvia's family by way of her sister, Gayle Conger.

Jerri Harwell suggested, and the Committee agreed, at this year's BVD Historic Tent display we have a poster in recognition of those members who are no longer with us, Beverly Lund, Sylvia Orton and Gene Whiting.

2019 BUTLERVILLE DAYS July 26-27

Brighton HS 50<sup>th</sup> Anniversary Display. Ann reminded the group we are sharing the main section of the history tent with the BHS display. The BHS Display Committee members are busy collecting display items and early maps of the area. Their chair, Krista Slikker, is coordinating with Ann Eatchel regarding the display and they will staff and manage their section of the tent.

Elementary School's 50<sup>th</sup> Anniversary Question. It has been mentioned there is an elementary school in Cottonwood Heights which is also celebrating 50 years. We don't know the name of the school. **Jerri will call Canyons District to see if they can answer the question.**

Historic Book Sales. The 10' x 10' entrance to the Historic tent will be the area for the Historic Committee's book sales and Memorial display (**Ann & Jerri are working on this display**). It was discussed we will need one grid for memorial enlargements (photos and obituaries). Any copies we need made should go to Ann to be sent to UCI for reproduction.

Book Sales Poster. The Book Sales poster needs refreshing. One idea is to add to the poster a "Did you know?" fact from the book. This removeable comment would tie information from the book to a current activity. For the BVD tent we could tie in with a historical fact about BHS. **Carol will make an appointment with Ann to discuss the poster.**

Book Sales Staffing/Volunteer Schedule. The BVD celebration is open to the public from noon to 9:00 p.m. on Friday 7/26 and Saturday 7/27. Two people from our group are needed to staff the book sales section of the tent between 6:00 pm – 9:00 pm on both days. It would also be helpful to have a History Volunteer in the tent earlier to answer questions.

It was determined the following members would be available on 7/26 and 7/27: Don Antczak – as much as possible both days. Jerri Harwell – yes 7/26, no 7/27. Jim Kichas – yes both days. Melinda Hortin – yes both days. Max Evans – No both days. Carol Woodside – yes both days. Allen Erikson – don't know. **Carol was assigned to send an email to the group to determine the times of day they are available to staff the tent.**

Handling Book Sale Proceeds. At 9:00 p.m. each night, all proceeds received from book sales, having been receipted and tallied, (hard cash & electronic equipment) must be turned in to Ann.

Parking Passes & Volunteer Shirts. Information to be determined.

Setup and Teardown. Ann and BVD crews will handle setup and tear down of displays. In our case, we will have one grid and 4-5 cases of books held in the Rec Center. A supply of books to sell will be available in our tent during sales hours and any unsold books should be returned to the Rec Center. **Ann's crew will see that a grid and books are available at our tent.**

#### OLD BUSINESS

Web Site Update. Jerri reminded the group the web address is [history@ch.utah.gov](mailto:history@ch.utah.gov). Ann monitors the web site and Jerri and Jim have access. She asked that anyone still receiving conference notifications or other committee business on their personal computers, let her know. This information should be going to the new address. This process is still in transition.

Projects Still Outstanding. (1) Committee responsibilities Power Point presentation not final. Jerri will assign. (2) Ordinance Review not finalized. Perhaps Carol can get some of Max's time and expertise to finish this project.

#### NEW BUSINESS

Max Evans' Resignation. The group was saddened to learn that as of today, June 12, 2019, Max Evans will be resigning from the Historic Committee. Max joined the group in 2012, and his professional career included editorial historic preservation, fund raising, uses of technology in archives, electronic records, and promoting the wider uses of archiving. These talents brought much-needed attributes to the group. More recently Max's time is spent traveling with his wife Mary and enjoying family and friends. He will be missed by all.

New Committee Member Search. This topic was briefly discussed. New member criteria will be more fully reviewed and addressed at our August meeting, after which a 60 – 90 day active new member search will begin. Ann explained the position will be advertised in various ways (word-of-mouth, City Newsletter and social media). Interested parties should submit an application, final candidates are selected by the City Manager, and selected candidates are interviewed by a group for membership. The group was asked to be thinking about possible members.

Requirements of Committee Membership. In order to maintain our Certified Local Government Committee status, and apply for grants, certain rules need to be met and professions need representation on the committee. Max reviewed the rules. (1) Minimum of 5 and maximum of 11 members who are city residents, are appointed for staggered three-year terms and may not serve more than three terms. (2) Possess a demonstrated interest, competence, or knowledge in history or historic preservation. (3) To the extent available, two committee members shall be professionals as defined by National Park Service regulations, from the disciplines of history, archaeology, planning, architecture or architectural history. (4) Shall meet at least once each calendar quarter and conduct business in accordance with the applicable open public meeting laws. (5) Written minutes of each committee meeting shall be prepared and made available for public inspection.

Nominate a Committee Secretary. With the illness and passing of Sylvia Orton, her position as Committee Secretary will need to be filled. Carol Woodside has been the acting secretary during her illness. The City Manager requested this position be advertised. The question was asked if the secretary position should be filled after new members have been chosen. This topic will also be addressed in more detail at the August meeting.

ADJOURN:

There being no further business, the meeting adjourned at 6:30 p.m.

**NEXT MEETING: Wednesday, August 14, 2019, 5:30 p.m. Agenda items to Jerri by Friday August 9.**