

# COTTONWOOD HEIGHTS

## RESOLUTION No. 2020-48

### A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS

**WHEREAS**, § 2.150.060 of the COTTONWOOD HEIGHTS CODE (the “Code”) establishes the procedures for disposal by the city of Cottonwood Heights (the “City”) of its surplus property; and

**WHEREAS**, the City’s finance director previously has determined the surplus nature of certain City property in accordance with Code §2.150.060(B) and has prepared and presented to the City’s city council (the “Council”) a listing (the “List”) of such property (the “Property”) as required by Code §2.150.060(C); and

**WHEREAS**, the Council met on 6 October 2020 to consider, among other things, (a) reviewing the List; (b) declaring the Property surplus; (c) establishing a minimum bid for each item of the Property that is of greater than nominal value; and (d) approving the method of determining the highest and best economic return to the City of all items of the Property whose reasonable value exceeds \$5,000; and

**WHEREAS**, after reviewing the List and careful consideration, the Council has determined that it is in the best interests of the health, safety and welfare of the citizens of the City to (a) declare the Property on the List surplus; (b) establish a minimum bid for each item of the Property that is of greater than nominal value; and (c) approve the method of determining the highest and best economic return to the City of all items of the Property whose reasonable value exceeds \$5,000;

**NOW THEREFORE, BE IT RESOLVED** by the Cottonwood Heights city council as follows:

1. The Property on the List is hereby declared to be surplus and no longer needed by the City; and
2. All Property on the List is hereby declared to be of nominal value except those items of the Property for which an “As Recommended Bid Value” of over \$25.00 is designated on the attached List; and
3. The minimum bid for any items of the Property of greater than nominal value shall be as specified in the “As Recommended Bid Value” column of the List; and
4. The methods of determining the highest and best economic return to the City of all items of the Property whose reasonable value is specified on the List as exceeding \$5,000 shall be as shown in the “Proposed Method of Disposition” and the “As Recommended Bid Value” columns of the List, which methods are hereby approved by the Council

This Resolution, assigned no. 2020-48, shall take effect immediately upon passage.

**PASSED AND APPROVED** effective 6 October 2020.

COTTONWOOD HEIGHTS CITY COUNCIL

By J. Scott Bracken  
J. Scott Bracken, Mayor Pro Tempore

ATTEST:

Paula Melgar  
Paula Melgar, Recorder



VOTING:

Michael J. Peterson	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Absent
Douglas Peterson	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	
J. Scott Bracken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	
Tali C. Bruce	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	
Christine Watson Mikell	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	

DEPOSITED in the office of the City Recorder this 6<sup>th</sup> day of October 2020.

RECORDED this 7<sup>th</sup> day of October 2020.

# Staff Report Memo



To: Tim Tingey, City Council, Mayor	From: Scott Jurges, Finance & Admin Director
Date: October 6, 2020	
Re: 3 Vehicles and 1 Equipment Item for Surplus	
Meeting Requested:	Business Meeting <input type="checkbox"/> Work Session <input type="checkbox"/> Other <input type="checkbox"/> _____
Public Hearing Needed?	Yes <input type="checkbox"/> No <input type="checkbox"/> Undetermined <input type="checkbox"/>
CM Approval or Denial	Denied <input type="checkbox"/> Approved <input type="checkbox"/> Continued <input type="checkbox"/> CM Signature: _____

## History Summary:

Consideration of three vehicles and one equipment item recommended as being surplus.

## Current Status Summary:

We have three vehicles and one equipment item that are recommended for surplus as they are not currently needed for city operations. The vehicles are as follows:

1. 2006 Ford Taurus SE
  - a. VIN 1FAFP53U26A225448
  - b. Odometer 27,666 miles
  - c. Used as a general city staff vehicle
  - d. Value to be determined by Auction House utilizing NADA and Kelley Blue Book and the auction process
2. 2006 Ford F-150
  - a. VIN 1FTRF14W16NB47465
  - b. Odometer 106,819 miles
  - c. Used as a Public Works vehicle
  - d. Value to be determined by Auction House utilizing NADA and Kelley Blue Book and the auction process
3. 2013 Ford Taurus Interceptor
  - a. VIN 1FAHP2MT8DG130691
  - b. Odometer 91545
  - c. Used as a Police vehicle
  - d. Value to be determined by Auction House utilizing NADA and Kelley Blue Book and the auction process
4. 2017 DuraPatcher 125 DJT trailer
  - a. VIN 1D9FU172XHP441307
  - b. Serial Number 51640
  - c. Used as Public Works equipment
  - d. Value to be determined by Auction House

## Options:

We recommend utilizing the auction house selected by State Contract to dispose of the vehicles.

## Staff Recommended Action:

I recommend that we declare the four vehicles surplus and allow the disposal to take place.

# Staff Report Memo



To: Tim Tingey, City Council, Mayor	From: Scott Jurgens, Finance & Admin Director
Date: October 6, 2020	
Re: IT & Miscellaneous Surplus items	
Meeting Requested:	Business Meeting <input type="checkbox"/> Work Session <input type="checkbox"/> Other <input type="checkbox"/> _____
Public Hearing Needed?	Yes <input type="checkbox"/> No <input type="checkbox"/> Undetermined <input type="checkbox"/>
CM Approval or Denial	Denied <input type="checkbox"/> Approved <input type="checkbox"/> Continued <input type="checkbox"/> CM Signature: _____

**History Summary:**

Consideration of a lot of 75 IT & Miscellaneous items (Laptops, Desktops, miscellaneous items) which is being recommended as being surplus.

**Current Status Summary:**

We have a lot of 75 IT & Miscellaneous items (Laptops, Desktops, miscellaneous items) that are recommended to be surplus as they are obsolete and no longer needed by the city.

**Options:**

We recommend utilizing the same disposal site that the Police Department utilizes for their evidence disposal.

**Staff Recommended Action:**

I recommend that we declare the 75 IT & Miscellaneous items (Laptops, Desktops, miscellaneous items) surplus and allow the disposal to take place.

Make/Model	Serial Number	Description	Proposed Method of Disposition	As Is Recommended Bid Value
HP ProBook 650 G2	MXL726294G	Laptop	Auction	TBT by Auction House
HP ProBook 645 G1	5CG5162ZDP	Laptop	Auction	TBT by Auction House
HP ProBook 645 G1	5CG6117D7M	Laptop	Auction	TBT by Auction House
HP ProBook 645 G1	5CG51612GV	Laptop	Auction	TBT by Auction House
HP ProBook 650 G1	5CG5471F6Z	Laptop	Auction	TBT by Auction House
HP Elitebook 850 G4	5CG8295CYL	Laptop	Auction	TBT by Auction House
HP Elitebook 850 G4	5CG8333J31	Laptop	Auction	TBT by Auction House
HP Elitebook 850 G4	5CG8333JL8	Laptop	Auction	TBT by Auction House
HP Elitebook 850 G4	5CG8295VLQ	Laptop	Auction	TBT by Auction House
HP EliteBook 850 G4	5CG8295VHY	Laptop	Auction	TBT by Auction House
HP ProBook 650 G2	MXL726294T	Laptop	Auction	TBT by Auction House
Panasonic Toughbook CF-54	8BTTA04468	Laptop	Auction	TBT by Auction House
Panasonic Toughbook CF-54	7GTSA47528	Laptop	Auction	TBT by Auction House
Panasonic Toughbook CF-54	7GTSA47475	Laptop	Auction	TBT by Auction House
Acer Veriton M2610	E112725	Desktop	Auction	TBT by Auction House

Dell OptiPlex 7040	8T85JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T5CJB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7050	F8LPHK2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T82JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	111GQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	10ZJQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T7CJB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	113HQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T6BJB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T72JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T5FJB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T7GJB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	111JQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	110HQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T83JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T7DJB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T69JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T63JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T66JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T77JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T68JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	113GQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	10ZHQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	10ZLQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T79JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T65JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	10ZKQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	110LQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	8T67JB2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7040	112LQD2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7050	F8MPHK2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7050	F8LNHK2	Desktop	Auction	TBT by Auction House
Dell OptiPlex 7050	F8LQHK2	Desktop	Auction	TBT by Auction House
10 APC power strip/surge protectors	N/A	APC power strip/surge protectors	Auction	TBT by Auction House
12 Monitor Stands	N/A	Monitor Stands	Auction	TBT by Auction House
3 Monitor Tree Stands	N/A	Monitor Tree Stands	Auction	TBT by Auction House
HP LaserJet Pro MFP M477fdn	001001598.H2010	Printer	Auction	TBT by Auction House
Hasler M3000	08DX 8224 0622	Letter Folding Machine	Auction	TBT by Auction House