



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, July 16, 2019**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 5:00 p.m.**
1. **Transit Initiatives in Cottonwood Heights – a presentation by Mr. Carlton Christensen, Utah Transit Authority Board Chair**
  2. **Review of Business Meeting Agenda – Mayor Mike Peterson**
  3. **Staff Reports**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made.)*
    - a. **Butlerville Days Overview – Ann Eatchel, Culture Manager**
    - b. **Tourism, Recreation, Cultural, and Convention (TRCC) Grant – Matt Shipp, Public Work Director**
  4. **Review of Calendars and Upcoming Events**  
Councilmember Schedules for the next week - 2019 Calendar:
    - a. July 18, 19, 20 – (check website for times) - Little Mermaid performance at Butler Middle School
    - b. July 24 - City offices will be closed in observance of the holiday
    - c. July 26 – Starting at 4 pm - Butlerville Days
    - d. July 27 – All Day – Butlerville Days
    - e. July 30 – 5:30 pm to 7:30 pm - Meet the Candidates Night at City Hall
    - f. August 13 – Primary Election
  5. **Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual**
  6. **Adjourn City Council Work Session**



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, July 16, 2019** in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
  - 2.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 3.0 **STANDING QUARTERLY REPORTS**
    - 3.1 **Police Report – Police Lieutenant Dan Bartlett**  
*(Review of the police department statistics for the past quarter.)*
    - 3.2 **Monthly Financial Report – Finance and Administrative Services Director Scott Jurges**  
*(Finance and Administrative Services Director, Mr. Scott Jurges, will report the city finances for the past quarter.)*
  - 4.0 **ACTION ITEMS**
    - 4.1 Consideration of **Resolution 2019-35** Approving Reappointments to the Planning Commission.  
*(By this resolution, the council will advise and consent to the manager’s reappointment of three members of the city’s planning commission: Craig Bevan [District 1], Christine Counts [District 4], and Bob Wilde [Alternate, At Large]).*
    - 4.2 Consideration of **Resolution 2019-36** Approving a Revised Facility Use Policy for Non-City Use of City Hall.  
*(By this resolution, the council will approve a revised policy and fee schedule for non-city use of city hall, including modifications which will allow the service of alcoholic beverages at private events held at city hall [such as wedding receptions] under certain circumstances).*
    - 4.3 Consideration of **Resolution 2019-37** Approving “Production Team” Contracts for the 2019 City-Sponsored Play.  
*(By this resolution, the council will approve the city’s entry into agreements with the members of the “production team” of this year’s city-sponsored play, The Little Mermaid, occurring July 12-20 at the Butler Middle School theatre.)*
  - 5.0 **CONSENT CALENDAR**  
Approval of the City Council Work Session and Business Meeting Minutes of June 4 and June 18, 2019.
  - 6.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

## PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

*On Thursday, July 11, 2019 at 2:45 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>*

*DATED THIS 11<sup>th</sup> day of July 2019*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*