

COTTONWOOD HEIGHTS HISTORIC COMMITTEE MEETING
WEDNESDAY, June 10, 2020, 5:30 P.M. Held via Zoom Conference Call
MINUTES

ATTENDANCE (Via Zoom):

Members: Beverly Beckstead, Paul Benner, Jerry Christensen, Gayle Conger, Jim Kichas, Ken Verdoia, Carol Woodside.
Excused: Don Antczak, Allen Erekson. Melinda Hortin
Staff: Tali Bruce, City Council Rep.; Ann Eatchel, Culture Mgr.; Caroline Whitmore, Culture Coordinator

WELCOME/CALL TO ORDER

Jim Kichas, Chair, called the group to order and thanked them for their virtual attendance.

MINUTES APPROVAL

The May 13, 2020 virtual meeting minutes were unanimously approved by motion and second.

PUBLIC COMMENT

None

CITY UPDATE

Tali reported things are quiet right now at City Hall. By next Tuesday 6/16/20, we will have the final vote on the proposed budget for the coming fiscal year (7/1/20 – 6/30/21). The cancellation of 2020 Butlerville Days has been confirmed. Ann said the City Hall building is now open for business, with staff available Monday through Friday, 8 am to 5pm, and social distancing is being observed. Tali asked to be excused from the meeting due to not feeling well. She was excused, and Ann had no further comments.

FY 2021 COMMITTEE BUDGET DISCUSSION/APPROVAL

Jim led the discussion and said the committee's final budget is due by 6/19/20 and he wants to have it ready for submittal before then. He asked the group for comments and one thing mentioned was the \$2,500 CLG Grant Match listed in the 3rd Qtr. It was clarified no money will be used for that expense until fiscal year 2022. A question was asked if the addition of data hard drives could be submitted now (using our unspent budget funds)? We were reminded all expenditures must be pre-approved by City management, and with the spending restrictions currently in place, it was left for a future date. Ann supported this thought by reiterating the City's current freeze on funds. However, she said it is a good idea and if we get a cost for the project, it can be included for the City's review. It was observed, due to current circumstances, we are not doing any of this work now, so there is not an urgent need for the hard drives and this item can wait until the next budget year. Ann confirmed our budget is \$7,000 and all budgets are remaining the same, except for BVD which is being dropped. There was general approval from the group, and Jim is going to leave the budget as it is. **He asked the group to let him know by email before Friday 6/19/20, if there are any additions or corrections to be made.**

WORKING GROUP UPDATES

Archives (Jim). Jim has nothing to report as there has been no access to City Hall, which has been closed. Ann said access to the building is still being limited and social distancing is being observed. However, she said a few of our Archive Group may be able to start the project again soon and they

would work from a conference room rather than in the office area. Jim will work up a plan whereby we can maintain social distancing and he will contact the committee.

CLG/Historic Preservation (Gayle). Gayle had nothing new to report. Projects are in a holding pattern.

Oral History (Ken). Ken thanked Ann and the City's attorney for completing the *release form* which will be used when oral histories are performed. It allows us to maintain the interviews for use for historical purposes and keep them in perpetuity. This is a legality which is necessary in this era in which we live. When an interview is conducted, this signed legal document will be scanned and go in with the data of the interview and both will be saved in perpetuity on the hard drive. We are holding off on oral history interviews at least until July. Regarding the Don Antczak interview, Ken has not yet been able to contact the family, and he has decided an on-line Zoom interview is not advisable, so he is waiting for the time when he can sit down personally with Don and a camera for the interview.

Social Media Page (Jim). Jim reported the rollout of our Social Media page was published in the City Newsletter. Social Media Information is being gathered as backlog for posting and stories have been received from Gayle, Carol, and the Trails Historic Walks group. Jim and Jerry can both feed information to the site. The Social Media Page is creating a lot of interest (over 600 people so far). We encourage citizen participation and interaction and there have been a lot of responses to posts that people "remember when" certain things happened. These are the kinds of responses we want to receive. **Suggestions.** It was suggested we encourage collaboration by stating "this is a collaborative site." Also, when pictures are posted, the location of the picture needs to be identified. Jim has been posting the information, wherever he can, on the Facebook pages of other Utah History Groups. **The City is impressed and excited by how well this project has been received.**

OTHER BUSINESS

Trails Committee Update. The interchange with the Trails Group has been as follows. Gayle has provided historic narrative for places along seven of the eight walks the Trails Group defined. They have liked the information received and have expanded their request for more information from Gayle. It has been about two weeks since the last exchange took place. In Gayle's opinion, the Trails Group is doing good work. Ann reported that Trails people have recently been working on the project, and she will get current information and report back the details.

October/November Exhibit. As 2020 Butlerville Days has been cancelled, our attention can turn to the October/November City Hall Exhibit, which, Ann says, will take place if the Corona Virus danger is in a "green stage." As discussed, right now, City Hall is pretty much closed. However, we can work on planning an event now and the plans can be used either this year or next year for BVD. **Jim will present ideas to the group to be discussed via email.**

Professional Experience. Jim reminded us, Ann has requested that we each provide a short compilation of our professional experience. He thanked those of us who have already responded, and encouraged those who have not, to please do so.

Committee Vice Chair. Jim reminded the group that since 2018, the Historic Committee has been operating without a Vice Chair, and **we do need to fill the position.** Jim asked for nominations

from the group. There were none. He then recommended Ken Verdoia to fill the position. Ken responded, when Jim contacted him regarding the position, he indicated he would be delighted to hold the position if offered. He said he loves the direction the committee is taking and appreciates the members and the skills they bring to the group. He also said he would be happy to do anything to help further the success of the group! **By motion and second the group enthusiastically and unanimously elected Ken Verdoia to fill the position of Historic Committee Vice Chair.**

Other Discussion. The question was asked if we have received any **applications to join the committee?** Ann responded there have been no applications and we still have one position open. It would be nice if we could get a new member who lives in District #1, as we presently only have one person in the group from that district. The suggestion was made to put a call on our social media page regarding committee membership and mention District One. Also, it was suggested perhaps Doug Peterson could make a recommendation of someone interested in membership from District One. Jim will investigate these suggestions. **History Information in City Newsletter.** It has been noticed that the usual historic information has been missing from recent monthly City Newsletters. Ann will make sure it gets back into the Newsletters, as it is probably missing because of the current pandemic situation. **Message Center Marque in new BHS.** A suggestion was made to the City by the Arts Council that there be a “common marque” for High School/City information. If it comes to pass, it could be another messaging means for our committee. There is discussion underway, as the Arts Council wants to have art displayed in the new high school, and the City is interested in having such a display. All options are being discussed, as these marques are expensive. It was mentioned the City has the right to use the marque at Butler Middle School. Banner displays are also possible if we want to choose that method of display. There are also three electrified billboards in the City. **Jim may apply some budget to advertising in the 2021 budget.**

By motion and second, the group unanimously affirmed that Don Antczak shall remain on the committee even though his attendance is limited due to health reasons.

ADJOURN:

There being no further business, by motion and second, the meeting adjourned at 6:15 p.m.

NEXT MEETING: Remote meeting tentatively set for **Wednesday, July 8, 2020, 5:30 p.m. via Zoom.**