**COTTONWOOD HEIGHTS CITY**
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

# ADMINISTRATIVE HEARING AGENDA

July 1, 2020

**NOTICE** is hereby given that the Cottonwood Heights Community and Economic Development Director or designee will hold an Administrative Hearing Meeting on **Wednesday, July 1, beginning at 12:00 p.m**. electronically. In view of the current COVID-19 pandemic, this meeting will occur only electronically, without a physical location, as authorized by the Governor's Executive Order 2020-05 dated 18 March 2020. The public may remotely hear the open portions of the meeting through live broadcast by connecting to http://mixlr.com/chmeetings

******Public comments may be submitted to City staff by email at sdeseelhorst@ch.utah.gov up to the start of the meeting at 12:00 pm, MST. Comments received by that deadline will be verbally read into the meeting's record by the Director or a designee. Comments received after the start of the meeting will be forwarded to the Director, but not read into the meeting record or addressed during the meeting. There will be no opportunity for verbal comments, questions, or other input by the public during this electronic meeting.******

**12:00 p.m. ADMINISTRATIVE HEARING MEETING**

**1.0 Business Items**

1.1. **(Project CUP-20-010)**

Request from Ryan Pitt, on behalf of Brad Fagergren, for a wall height extension at 2127 E. Worchester Dr.

1.2. **(Project CUP-20-012)**

Request from Matthew Farides for a short-term rental at 8152 S. Clover Spring Ln.

1.3. **(Project CUP-20-013)**

Request from Timothy and Cheryl Blair for a short-term rental at 3567 E. Wasatch Hills Ln.

**2.0 Consent Agenda**

2.1. **Approval of Minutes for July 1, 2020**

*(The Director will move to approve the above-mentioned minutes after the following process is met. The recorder will prepare the minutes and email them to the Director and present staff members. The Director and members will have five days to review the minutes and provide any changes to the recorder. If, after five days there are no changes, the minutes will stand approved. If there are changes, the process will be followed until the changes are made and the Director and members agree, at which time the minutes shall be deemed approved.)*

**3.0 Adjournment**

**Meeting Procedures**
Items will generally be heard in the following order:

1. Staff Presentation
2. Applicant Presentation
3. Open Public Hearing (if item has been noticed for public hearing). Written public comment received prior to the meeting will be read into the record.
4. Close Public Hearing
5. Community and Economic Development Director Deliberation
6. Community and Economic Development Director Decision

Administrative Hearing applications may be tabled if: 1) Additional information is needed in order to act on the item; OR 2) The Community and Economic Development Director feels there are unresolved issues that may need further attention before the Director is ready to make a decision. The Community and Economic Development Director may carry over agenda items to the next regularly scheduled meeting.

**Submission of Written Public Comment**
Written comments on any agenda item should be received by the Cottonwood Heights Community and Economic Development Department prior to the start of the meeting to be read into the record. Comments should be emailed to sdeseelhorst@ch.utah.gov. Comments received after the start of the meeting will be distributed to the Director after the meeting.

**Notice of Compliance with the American Disabilities Act (ADA)**
In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder at (801)944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711.

**Confirmation of Public Notice**
A copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices. The agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at http://pmn.utah.gov.

DATED THIS 23rd day of June, 2020
Paula Melgar, City Recorder