

COTTONWOOD HEIGHTS HISTORIC COMMITTEE MEETING
WEDNESDAY, March 11, 2020, 5:30 P.M. CITY HALL
MINUTES

ATTENDANCE:

Members: Beverly Beckstead, Paul Benner, Jerry Christensen, Gayle Conger, Jim Kichas, Ken Verdoia, Carol Woodside
Excused: Don Antczak, Allen Erekson, Melinda Hortin, Tali Bruce, City Council Rep.,
Staff: Ann Eatchel (by telephone), Paula Melgar, CH City Records, Culture, & HR Director.
Guests: Josh Wood, Cottonwood Journal

WELCOME & INTRODUCTIONS

Jim Kichas, Chair, welcomed the group, with a special greeting to our guest Josh Wood, to whom he turned over time.

Cottonwood Heights History Story. Josh learned about our committee's work while talking to Ann Eatchel at the January Volunteer Appreciation Dinner. Josh lived in Cottonwood Heights several years ago and is aware of the interesting history of the community, about which, he would like to do a story for the *Cottonwood Journal*. Jim will act as the liaison with Josh to help him gather information for this story.

MINUTES APPROVAL

The February 12, 2020 meeting minutes were unanimously approved by motion and second.

PUBLIC COMMENT

None

CITY UPDATE

In the absence of Tali and Ann, there was no CH City business report.

FY2020 COMMITTEE BUDGET REVIEW

Jim distributed copies of the Historic Committee's 2020 Proposed Budget. He explained the City's fiscal year is July 1 to June 30, our 2020 budget is \$7,000, there is no budget carry-over from year to year and to date we have spent \$146 for history book taxes. Going forward, Jim has proposed 3rd Qtr. expenditures for Committee computer hard drives (4 x \$200 = \$800) and 4th Qtr. expenditures of \$500 - \$1500 for the Butlerville Days and City 15th Anniversary exhibits, leaving an unspent 2020 balance of \$4,553.35. Jim asked for Committee input for other expenses. Ken recommended budgeting for professional display photos (\$100 each). Gayle and Carol recommended an Office Supply amount which would include postage/shipping costs, as well as supplies. The final decision is to move forward and adjust costs as they come into focus. Whatever we decide, the final 2020 budget needs to go to the City Manager for approval. We also need to *start now* working on a 2021 Proposed Budget, which should include matching funds for the CLG grant.

By motion and second it was agreed Jim will finalize the 2020 Budget and forward it to the City Manager for approval.

WORKING GROUP UPDATES

Archives (Jim). Jim thanked Ken, Beverly, Gayle, Carol, and Ann (who hosted), for meeting twice at City Hall to sort through the Historic Committee information in the Committee's storage room. The information being sorted is conflated and consists of (1) routine business, (2) research information and (3) donations. Each category has its own use. Jim is entering the resulting data into a shared spread sheet. This process should open opportunities for better management of our records, and we hope to have finished this phase by the end of April.

CLG/Historic Preservation (Gayle). Gayle began by letting us know she has recently talked to Jerri Harwell, our previous committee chair. Jerri and her husband, Don, are enjoying their new home in South Jordan, and she sends her regards to the Committee. Gayle's report (included handouts). (1) In response to Ken's comment about enlarging photographs, she reminded us that many of the historic photographs have already been enlarged and are somewhere in the storage room. (2) Updated CH Historic Committee information has been mailed to SHPO's office. Carol and Gayle have been working together on the ILS and NLS projects. (3) The ILS Survey Packets have been approved by the City and are ready to mail to home owners. (4) The NLS Homeowner's letter and attachment are being prepared for review/approval by the City's legal and management. After approval they will be mailed. (5) Collaboration is well underway with Trails Committee regarding their City walks historical information.

Oral History (Ken). Ken told the group what is needed before we can go forward is City Management's legal approval of a Release Form for conducting the interviews. The form has gone to the City Attorney for review. All gear is in place—digital, audio, and camera equipment is ready to go. Storage is an issue. Ken does not want the interviews to sit on small thumb drives, they should immediately get institutionally preserved and backed up. As soon as these hurdles are resolved, the project can move forward. Jim will coordinate with Ken.

Jim summed up by stating the Working Groups will be standing agenda items, so their progress will be periodically checked.

OTHER BUSINESS

Trails Committee Collaboration. Carol and Gayle are working as a team with Ronna Cohen from the Trails Committee. Eight city walks have been identified on three city maps by the Trails group. Carol did some preliminary work by assigning each walk a name, a number, and described the addresses of each. Gayle identified historic houses, areas, sites, and homestead owners for each of the walks. Prior to tonight's meeting Gayle reviewed our information with Ronna and they both agreed the next steps on this project will be for us to create sentences defining the historic terms. Gayle will need maps from the City showing section numbers in preparation for moving forward. Jim asked Gayle and Carol to continue to interface with the Trails group on this project.

Book Finances Update. Jim presented some financial information regarding the City Office sales of the book *City Between the Canyons, A History of Cottonwood Heights, 1849-1953*. 2000 books purchased, original cost \$35,478, average cost per book \$17.50, Sales price/book \$20.00,

shipping/handling \$6.00, two grants received (UDOT - \$10,000, ZAPP - \$11,050). Based on a recommendation from Ann, the Historic Committee should not plan on realizing ongoing revenue from sale of the book. Rather, we will monitor how many books are sold, and that surplus can be used if/when we approach the City Council in the future for future book-related funding (possibly for a second printing, an electronic/online version, etc.).

Butlerville Days Exhibit. This exhibit discussion will become clear once the archiving project is complete, as we will know exactly what historical display information we currently have on hand. The initial plan has been to have a BVD exhibit in July, followed by a second City Hall exhibit in October, both celebrating the City's 15th year anniversary. The group was asked if there were other topics we might explore? Some suggestions: (1) Brighton HS--The demolition of the old school, and construction of the new school, which is now 31% complete, will open in 2021, and is going to be a *gem*! We were reminded that last year we shared our tent with the high school as they celebrated their 50th year, and in 2021, BHS plans a big event to celebrate the new school's opening. (2) Jim is interested in looking for a theme, as we should have a big audience of people coming to vote. Discussion: Use a centennial theme—100 years ago what would you see if you looked to the east, etc. View of the past (Dead Man's Corner story-- 7000S 2300E) or view of the future (current City Master Plan, City Center development). (3) It was suggested we include a hands-on visual as part of exhibit, include a video loop. and have the committee wear name tags at events.

ADJOURN: There being no further business, by motion and second, the meeting adjourned at 6:30 p.m.

NEXT MEETING: **Wednesday, April 8, 2020, 5:30 p.m.**