



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, April 28, 2020**. In view of the current Covid-19 pandemic, this work session will occur electronically, without a physical location, as authorized by the Governor's Executive Order dated 18 March 2020. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

- 5:00 p.m.**
1. **Review of Business Meeting Agenda – Mayor Mike Peterson**
 2. **Staff Reports**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).
 - a. **Proposed Tentative Budget Discussion – City Manager Tim Tingey and Finance and Administrative Services Director Scott Jorges.**
 3. **Review of Calendars and Upcoming Events**
Councilmember Schedules for the next week - 2020 Calendar:
 - a. July 17 and 18 - Butlerville Days - PENDING
 4. **Possible Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual**
 5. **Adjourn City Council Work Session**



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, April 28, 2020**. In view of the current Covid-19 pandemic, this meeting will occur electronically, without a physical location, as authorized by the Governor's Executive Order dated 18 March 2020. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

***** Public comments may be submitted to the City Recorder by email at Recorder@ch.utah.gov up to the start of the meetings at 5:00 p.m., MST. Comments received after the start of the meeting will be forwarded to the City Council, but not read into the meeting record or addressed during the meeting. *****

- 7:00 p.m.**
- 1.0 **WELCOME AND PLEDGE**
 - 2.0 **STAFF REPORTS**
 - 2.1 **City Manager's Coronavirus Efforts Report** – City Manager Tim Tingey, Communication Manager Tim Beery, Assistant Emergency Manager Julie Sutch, and Assistant Chief Paul Brenneman
 - 3.0 **CITIZEN COMMENTS**
(City Manager Tim Tingey will read or summarize into the record any public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.)
 - 4.0 **DEPARTMENT QUARTERLY REPORTS**
 - 4.1 **Financial Quarterly Report** – Finance and Administrative Services Director Scott Jorges
 - 5.0 **ACTION ITEMS**
 - 5.1 Consideration of **Resolution 2020-13** Approving Reappointments to the Architectural Review Commission
(By this resolution, the city council will consent to the city manager's reappointment of Scott E. Chapman, Jonathan Jan Oldroyd and Scott Peters as regular members of the Architectural Review Commission, and of Stephan K. Harman as an alternate member of the ARC.)
 - 5.2 Consideration of **Resolution 2020-14** Approving an Interlocal Agreement for a Bicycle Repair Station with Salt Lake County
(This resolution will approve the city's entry into an interlocal agreement whereunder Salt Lake County will provide the components of a bicycle repair station for installation by the city at the 7000 South Wasatch Blvd. "park and ride" lot.)
 - 5.3 Consideration of **Resolution 2020-15** Approving an Independent Contractor Agreement with YESCO LLC for Relocation of a Pylon Sign
(This resolution will approve the city's entry into an independent contractor agreement whereunder YESCO LLC will relocate the "McDonald's" pylon sign [that is currently located in the middle of the public sidewalk on the South side of Fort Union Blvd. at about 1950 East] off the public ROW and into the parking lot of the "Taco Bell" parcel further to the South, pursuant to an easement

agreement providing for such relocation. This relocation is necessitated by the city's recent widening and reconfiguration of the intersection of 2000 East and Fort Union Blvd. Funding for this work is provided through UDOT.)

5.4 Consideration of **Resolution 2020-16** Approving Amendment No. 1 to an Infrastructure Grant Agreement with the State of Utah for the East Jordan Canal Trail

(In 2018, the city and the state of Utah entered into an agreement whereunder the state agreed to provide \$100,000 in funding [on a 50-50 matching basis] for the city's proposed East Jordan canal trail. By this resolution, the city council will approve an amendment to that agreement to provide additional time for the city to expend the funding through construction of the trail, in view of the COVID-19 pandemic.)

5.5 Consideration of **Resolution 2020-17** Authorizing and Clarifying Certain Retirement Contributions and Benefits

(The city provides retirement contributions to its qualifying officers and employees through its participation in the Utah Retirement Systems. URS recently has modified certain of its policies and procedures governing participation in its retirement programs or has advised the city to adopt certain pertinent clarifications to its own internal policies and procedures concerning its retirement benefits. This resolution will accomplish those authorizations and clarifications.)

6.0 **CONSENT CALENDAR**

Approval of the City Council Meetings Minutes of April 7th, 2020.

7.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Friday, April 24th, 2020 at 5:20 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>

DATED THIS 24th day of April 2020

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)