



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, March 17, 2020**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 5:00 p.m.**
1. **Legislative Update – City lobbyist, Mr. Brian Allen**
 2. **Review of Business Meeting Agenda – Mayor Mike Peterson**
 3. **Staff Reports**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).
 - a. **Coronavirus Efforts Discussion – City Manager Tim Tingey and Police Assistant Chief Paul Brenneman**
 - b. **Parade Float and Arbor Day Resolution – Culture Manager Ann Eatchel and Records, Culture and HR Director Paula Melgar**
 - c. **Tree Ordinance – Community and Economic Development Director Michael Johnson**
 - d. **Proposed Interlocal Agreement with Salt Lake County for Park and Ride Maintenance – City Manager Tim Tingey**
 - e. **Police Vehicles Lease Discussion – City Manager Tim Tingey**
 4. **Review of Calendars and Upcoming Events**
Councilmember Schedules for the next week - 2020 Calendar:
 - a. ~~March 1st through March 31st – Arts Council Photo Show at City Hall –~~
CANCELLED UNTIL FURTHER NOTICE
 - b. ~~March 14 and 19 – Matilda Play Auditions –~~
CANCELLED UNTIL FURTHER NOTICE
 - c. April 10th – 7 p.m. until 8:15 p.m. – Easter Ice Party for ages 12 to 18 (Teen Night) – Cottonwood Recreation Center - MAY BE CANCELLED
 - d. April 11th – 9:30 a.m. – Kid’s Easter Egg Hunt: A food truck will be selling breakfast and the Easter Bunny himself will also be there for photos – Butler Park - MAY BE CANCELLED
 - e. April 11th – 10 a.m. – Kid’s Easter Egg Hunt – Butler Park - MAY BE CANCELLED
 - f. April 22nd through the 24th – Utah League of Cities and Towns Midyear Conference in St George
 - g. April 28th – Approximately 5 p.m. – Council Budget Work Session – City

Council Workroom (*Note: The City Council Meetings of April 21st were moved to April 28th.*)

- h. May 5th – Approximately 7 p.m. – Proposed Budget and Adopt Tentative Budget – City Council Chambers
 - i. June 2nd – Approximately 7 p.m. – Public Hearing for Budget and Adoption – City Council Chambers
 - j. June 16th – Approximately 7 p.m. – Adopt Final Budget – City Council Chambers
 - k. July 17 and 18 – Butlerville Days
5. **Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual**
6. **Adjourn City Council Work Session**



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, March 17, 2020** in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME AND PLEDGE**
 - 2.0 **PROCLAMATIONS**
 - 2.1 **A Proclamation Celebrating Arbor Day – Mayor and City Council**
 - 3.0 **CITIZEN COMMENTS**

(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 4.0 **ACTION ITEMS**
 - 4.1 Consideration of **Resolution 2020-08** Accepting a Bid and Approving a Construction Contract with Granite Construction Company for the Scottish Drive Roadway and Storm Drain Project.

(By this resolution, the council will accept a \$786,000 bid from Granite Construction Company, and authorize entry into a construction contract with Granite, concerning the proposed Scottish Drive roadway and storm drain project [Project CHC.306.19]).
 - 4.2 Consideration of **Resolution 2020-09** Approving an Event Agreement with Brown’s Amusements Inc. for the Butlerville Days “Midway.”

(By this resolution, the council will approve the city’s entry into an agreement with Brown’s Amusements Inc. concerning the “midway” for the city’s Butlerville Days community event).
 - 4.3 Consideration of **Resolution 2020-10** Approving an Agreement with Modern Display Service Inc. for Design and Construction of a Parade Float.

(By this resolution, the council will approve the city’s entry into an agreement whereunder Modern Display Service Inc. will design and construct a parade float for the 2020 and 2021 summer parade seasons.
 - 4.4 Consideration of **Resolution 2020-11** Accepting a Bid and Approving a Contract with D.R.D. Paving, LLC for the Porcupine Connector Trail Project.

(By this resolution, the council will accept a \$196,740.03 bid from D.R.D. Paving, LLC, and authorize entry into a construction contract with D.R.D., concerning the proposed Porcupine Connector Trail project [Project CHC.300.19]).
 - 5.0 **CONSENT CALENDAR**

Approval of the City Council Meetings Minutes of January 7th and February 18th, 2020.
 - 6.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Friday, March 13, 2020 at 12:30 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pnn.utah.gov>

DATED THIS 13th day of March 2020

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)