

**COTTONWOOD HEIGHTS HISTORIC COMMITTEE MEETING
WEDNESDAY, April 10, 2019, 5:30 P.M. CITY HALL**

MINUTES

ATTENDANCE:

Members: Jerri A. Harwell, Jim Kichas, Carol Woodside

Others: Tali Bruce, Ann Eatchel, Krista Cullimore Slikker

Excused: Allen Erekson, Max Evans, Don Antczak, Melinda Hortin, Sylvia Orton, Paula Melgar

MINUTES APPROVAL

Minutes from the March 13, 2019 meeting were not approved at this time.

WELCOME

Jerri Harwell, Chair welcomed the group. In the absence of a quorum, she said discussion would go forward with a slight deviation to the agenda. She then introduced Krista Slikker, Chair of the Brighton High School 50th Anniversary Celebration.

BRIGHTON HS 50TH ANNIVERSARY CELEBRATION

Krista explained the BHS 50th Year Event, titled *Coming Full Circle*, will be held July 20, 2019. It is being planned by the newly-formed BHS Alumni Association (BrightonAlumniAssociation@gmail.com). The display will include Decade Rooms which include memorabilia from the 1970's, 1980's, 1990's and 2000's. The new Brighton HS building will contain a Legacy Center to house much of the information gathered for the event.

BHS Display at Butlerville Days. Original plans were for the BHS display to occupy a portable unit at BVD, but due to uncertainty about the size of their display, it was suggested perhaps the Historic Committee would agree to share our tent with them. After discussion, it was decided that was a good idea and the BHS display could use most of the tent space and the Historic Committee would use a smaller space to promote book sales. The Historic Committee will help with historic photos/information, City maps of development progress, setup and staffing the booth, as well as other information pertaining to the school, if needed.

BHS Service Projects. In 2019 there will be 50 Service Projects for students to recognize the 50th anniversary. **Tali will take this information to the Council and it should be mentioned in future newsletters.**

Advertising. **Dan Metcalf is checking on getting BHS 50th information in the various City newsletters leading up to the event.** Canyons School District is also doing advertising within the district.

Krista agreed that we could sell our book at the various 50th BHS celebrations. **Ann will coordinate activities between the three groups (BVD, Historic, BHS 50th).** Krista was excused.

CITY UPDATE

Tali Bruce updated the group on City business. She reported the Business Association is gaining momentum and hosting several events, including a Bike Ride in May, several ribbon cuttings and the Shakeout Emergency Preparedness which will be held Saturday 4/13/19. City Council activities include, budget discussions, an environmental impact study, and discussion of commercial complex redevelopment. Dog Park funding, the Bonneville Trail and other trail funding discussions are also moving forward.

Ann Eatchel apologized for her absence at last month's meeting. Book sales/cost. She reported that February/March sales were 42 books sold/\$1,100 income. After discussion, she suggested the city's reporting of this information is not precise as far as the information the committee wants to see, so in future, **Ann will work with the City's front office personnel to track our book sales (number and \$ amount received) for monthly reporting purposes.** For the time being we will keep the cost/book the same (\$20/book, \$50/3 books). It was suggested Max Evans should be able to confirm the expenses to produce the book (which have already been paid). **Jerri will check with Max regarding book expenses.**

ARCHIVING

Jim Kichas distributed a handout of the *Cottonwood Heights History Committee Archives Proposal, dated 4/9/19.* As recent developments have caused a change in the scope of our archives, we should plan future collecting initiatives that fit our collecting scope. We should begin by locking down a collecting policy with a simple statement that authorizes an Archives, puts boundaries around what we collect, and sets some basic expectations. The following initial decisions were discussed: (1) The Historic Committee will also be the Archiving Subcommittee. (2) We start with the hard copy information from Sylvia's home (now housed in City Hall). (3) Confirm that Max has agreed Jim's proposal is accurate. (4) Once a policy is locked-down, it will need to go to the City Council. (5) The City will take care of any legality issues.

Jim will work with Ann and Jerri to set a date for inventory of information moved from Sylvia's home. Other people may become involved as the need arises. Jim may be able to help obtain storage supplies once the need is determined.

OLD BUSINESS

E-mail Communication has been set up. E-mails go first to Ann who initially responds their message has been received. Ann then forwards the messages to Jerri, who will assign an appropriate committee member to respond.

Web Site update. The group was reminded committee photos and short biographies should be forwarded electronically to Ann. Jerri will write short biographies for any not received.

NEW BUSINESS

Vacations/Absences. Ann will be on vacation 4/23/19 – 5/1/19. Jerri is going to Virginia and will not attend the May 8, committee meeting. Jim will conduct the meeting.

Dan Metcalf, Jr. leaving CH City Offices. The group was saddened to learn that Dan Metcalf, Public Relations Specialist, will soon be leaving CH City to accept a position at the University of Utah. Dan has been very helpful to our committee and we will miss him.

2019/20 Historic Committee Budget. Jerri mentioned she has not received any information regarding the committee's budget for the coming year. She asked Ann if the committee needs to do anything before June 30?

NEXT MEETING: Wednesday, May 8, 2019, 5:30 p.m. Agenda items to Jim and Jerri by Friday May 3.

ADJOURN: There being no further business, the meeting adjourned at 6:45 p.m.