



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, January 21, 2020**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 5:00 p.m.**
1. **Review of Business Meeting Agenda – Mayor Mike Peterson**
 2. **Staff Reports**
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made.)
 - a. **Film Festival** – City Manager Tim Tingey and Council Member Christine Mikell
 - b. **Budget Schedule Discussion** – Finance and Administrative Services Director, Scott Jurgens
 - c. **Zoning Map Amendment from R-1-8 to NC at 2540 E. Bengal Blvd.** – Community and Economic Development Director, Michael Johnson
 - d. **Small Cell Franchise Agreement** – City Attorney, Shane Topham
 3. **Review of Calendars and Upcoming Events**
Councilmember Schedules for the next week - 2020 Calendar:
 - a. January 22 – 10 a.m. through approximately 4 p.m. – City Council Retreat – City Council Work Room
 - b. January 27 – 7:30 p.m. – Utah Wind Symphony presents: Elements at Butler Middle School
 - c. January 29 – Local Officials Day at the Legislature
 - d. January 30 – 6:30 p.m. – Volunteer Appreciation Dinner at City Hall
 - e. February 6 – 5 p.m. till 7 p.m. – 4th Annual Death by Chocolate in the Community Room at City Hall.
 4. **Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual**
 5. **Adjourn City Council Work Session**



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, January 21, 2020** in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
 - 2.0 **PROCLAMATION**
 - 2.1 Consideration of **Proclamation 2020-02** Honoring the 100th Anniversary of the League of Women Voters – Mayor Mike Peterson
 - 3.0 **CITIZEN COMMENTS**

(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 4.0 **PUBLIC COMMENT**
 - 4.1 **Zoning Map Amendment from R-1-8 to NC at 2540 E. Bengal Blvd. –** Introduction by the Community and Economic Development Director, Michael Johnson
 - 5.0 **STANDING QUARTERLY REPORTS**
 - 5.1 **Monthly Financial Report – Finance and Administrative Services Director Scott Jurges**

(Finance and Administrative Services Director, Mr. Scott Jurges, will report the city finances for the past quarter.)
 - 5.2 **Unified Fire Report – Battalion Chief Wade Watkins**

(Report by Battalion Chief Watkins on medical and fire calls responded by Cottonwood Heights' stations during the past quarter; as well as other informational items from UFA.)
 - 6.0 **ACTION ITEMS**
 - 6.1 Consideration of **Ordinance 337** Granting a Master License Agreement to SQF, LLC

(This ordinance will grant a master license agreement to SQF, LLC for a “small cell” telecommunications network as required by applicable federal law and the “Small Wireless Facilities Deployment Act,” UTAH CODE ANN. 54-21-101 et seq.).
 - 6.2 Consideration of **Ordinance 338** Granting a Telecommunications System Franchise to SQF, LLC

(This ordinance will grant a franchise to SQF, LLC to install a fiber-optic cable telecommunications system in the city's right-of-way, which will service the future “small cell” facilities authorized by SB 189 enacted by the Utah Legislature in 2018 and Ordinance 337 described above).

6.3 Consideration of **Resolution 2020-02** Approving Appointments to the Arts Council

(By this resolution, the council will approve the manager's reappointment of Whitney Dodge, Elise Hogan and Katy Mitarai to the city's Arts Council).

7.0 **CONSENT CALENDAR**

Approval of the City Council Meetings Minutes for December 17, 2019.

Approval of the City Council Oath of Office Minutes of January 6, 2020.

8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Friday, January 17, 2020 at 11:00 a.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>

DATED THIS 17th day of January 2020

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)