

# COTTONWOOD HEIGHTS

## ORDINANCE NO. 335

### AN ORDINANCE ESTABLISHING A SCHEDULE FOR REGULAR MEETINGS OF THE CITY COUNCIL, THE PLANNING COMMISSION, AND THE ARCHITECTURAL REVIEW COMMISSION FOR 2020

**WHEREAS**, UTAH CODE ANN. §52-4-202 provides that any public body which holds regular meetings that are scheduled in advance over the course of a year shall give public notice at least once each year of its annual meeting schedule; and

**WHEREAS**, UTAH CODE ANN. §10-3-502 provides that the governing body of a city shall, by ordinance, prescribe the time and place for holding its regular meetings, which shall be held at least once each month; and

**WHEREAS**, the city council (the "*Council*") of the city of Cottonwood Heights (the "*City*") desires to establish a regular meeting schedule for 2020 for the Council, as required by statute; and

**WHEREAS**, the Council also desires to establish regular meeting schedules for 2020 for the City's Planning Commission and its Architectural Review Commission;

**NOW, THEREFORE, BE IT ORDAINED** by the city council of the city of Cottonwood Heights as follows:

Section 1. ***Regular Meeting Schedule for 2020.*** For 2020, regular meetings of the City's Council, its Planning Commission and its Architectural Review Commission shall be held as follows:

(a) ***Council.*** The Council's meetings will occur on the first and third Tuesdays of each calendar month. Council work sessions will begin at 5:00 p.m., will adjourn for a Council business meeting beginning at 7:00 p.m., and then will re-convene (if necessary to complete the agenda items) following the business meeting. All business meetings of the Council will occur in the council chambers (the "*Council Chambers*") of the City's city hall ("*City Hall*") at 2277 East Bengal Blvd., Cottonwood Heights, Utah, and all work sessions of the Council will occur in the council work room (the "*Council Work Room*") of City Hall.

(b) ***Planning Commission.*** The Planning Commission's business meetings will occur in the Council Chambers on the second and fourth Wednesdays of January 2020 (i.e., January 8<sup>th</sup> and 22<sup>nd</sup>), on the first Wednesday of each succeeding calendar month (i.e., February – December 2020), and on the third Wednesday of April, July and October, beginning at 6:00 p.m. The Planning Commission's work meetings will occur in the Council Work Room immediately prior to its business meetings, commencing at 5:00 p.m., pursuant to appropriate public notice.

(c) ***Architectural Review Commission.*** The Architectural Review Commission's business meetings will occur on the fourth Thursdays of January-October,

inclusive, and the third Thursdays of November and December. Each meeting shall begin at 6:00 p.m. in the Council Work Room.

Section 2. **Reservations of Rights to Modify Meeting Schedules, Etc.** Each of the Council, the Planning Commission and the Architectural Review Commission has and reserves the right to change the time, date and/or location of any of its meetings upon at least 24 hours' prior public notice, or to cancel any of such meetings or to hold special meetings as circumstances may warrant.

Section 3. **Action of Officers.** All actions of the officers, agents and employees of the City that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption hereof, are hereby ratified, confirmed and approved.

Section 4. **Severability.** All parts of this ordinance (this "Ordinance") are severable, and if any section, paragraph, clause or provision of this Ordinance shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect the remaining sections, paragraphs, clauses or provisions of this Ordinance.

Section 5. **Repealer.** All ordinances or parts thereof in conflict with this Ordinance are, to the extent of such conflict, hereby repealed.

Section 6. **Effective Date.** This Ordinance, assigned no. 335, shall take immediate effect as soon as it shall be published or posted as required by law and deposited and recorded in the office of the City's recorder, or such later date as may be required by Utah statute.

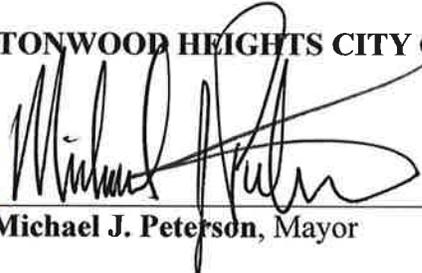
**PASSED AND APPROVED** this 17<sup>th</sup> day of December 2019.

**ATTEST:**

**COTTONWOOD HEIGHTS CITY COUNCIL**

By:   
Paula Melgar, Recorder



By:   
Michael J. Peterson, Mayor

**VOTING:**

Michael J. Peterson	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Michael L. Shelton	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
J. Scott Bracken	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Tali C. Bruce	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>
Christine Watson Mikell	Yea <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>

**DEPOSITED** in the Recorder's office this 17<sup>th</sup> day of December 2019.

**POSTED** this 17 day of December 2019.