

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION HELD TUESDAY, OCTOBER 15, 2019 AT 5:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH

Present: Mayor Mike Peterson, Council Member Tali Bruce, Council Member Christine W. Mikell, Council Member Mike Shelton

Staff Present: City Manager Tim Tingey, City Attorney W. Shane Topham, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Records Culture and Human Resources Director Paula Melgar, Community and Economic Development Director Michael Johnson, Public Works Director Matt Shipp, Finance and Administrative Services Director S. Scott Jurges, Communications Manager Tim Beery

Excused: Council Member Scott Bracken, Assistant Police Chief Paul Brenneman, Senior Planner Matt Taylor, City Planner Andrew Hulka

WORK SESSION

Mayor Peterson called the meeting to order at 5:02 p.m. and welcomed those present.

1. Y2 Analytics – Ms. Kyrene Gibb, Partner, Vice President of Research.

Kyrene Gibb from Y2 Analytics reviewed the results of the survey. She reported that procedurally they will be collecting a random representative sample of all Cottonwood Heights residents. She noted that it has been a few years since this type of survey was conducted. If a sample survey were given to every household, the cost would exceed the amount budgeted. Ms. Gibbs described statistical sampling versus a census coverage approach. She explained that they would be more likely to see biases in samples of residents seeking to participate rather than those they randomly invite. The survey could be open to the general public once the scientific fielding has concluded and allow room for that participation. The proposed approach had been proven to be a more cost-effective way to accurately measure the broad view of public opinion. In the end, they are confident that their results will be statistically valid.

Council Member Mikell commented that as a resident she wants to feel like her opinion is valued and would want to participate in the survey. Ms. Gibb stated that they will provide an opportunity for all residents to participate. The primary objective between the two surveys was to look at how the sample differs from residents who actively seek to participate. Frequently, those individuals have an interest in something specific. The sample typically represents the broad general citizen base. Mayor Peterson saw the value of both options.

Ms. Gibb reported that by using a random sample, they can provide a low-cost option. The two data sources are handled separately; they report only on the scientifically valid statistically sampled portion. In response to a question raised, Ms. Gibb explained that they take a random sample of registered voters in the City. Using this option, they tend to get slightly better response rates because

their address records are more up to date. The surveys will open for seven to 10 days and be representative across a variety of demographic and socioeconomic variables. The survey will then be taken out of the field in order to conduct data analysis and reporting after which they will present the responses to each question.

Ms. Gibb explained that they begin with introductory questions that look at the City and residents' experience on a high level. They start broad and then get more specific. The average person would be asked roughly 65 questions, which equates to a 12 to 15-minute survey. The various questions were reviewed and discussed.

Questions pertaining to renewable energy and sustainability were discussed. Mayor Petersen was interested in getting feedback from citizens on sustainability. The survey questions were reviewed and modified. With regard to renewable energy, the resolution requires City functions be on renewable energy. Ms. Gibb wanted to ensure that they are presenting the public with a complete picture and possible alternatives. If public support hinges on whether there are costs or savings, a question to that effect should be raised.

Council Member Bruce commented that the desire was to compare City services with those of their five closest neighbors. Until that takes place she suggested that the Y2 survey be put on hold. Mayor Peterson commented that the survey is intended to set priorities for the coming year. He was interested in knowing if the citizens are comfortable with the current direction on sustainability. He stressed that the key is in how the question is worded. One important determination was whether the residents support putting time, energy, and resources into sustainability.

Ms. Gibb next addressed page five and reviewed the questions pertaining to public safety in Cottonwood Heights. Rather than delaying this the survey for one year, it was suggested that another survey be conducted in one year's time in the interest of ensuring responsible public policy.

Mayor Peterson observed that the City newsletter is piggybacked with *The Cottonwood Heights Journal* and asked if it should have been mentioned specifically in the survey question. It was also suggested that a question also be included regarding the City's musical production.

On page seven, it was suggested that the question regarding speed limits be reworded and clarified. It was also noted that the questions will be random and no two respondents will receive questions in the same order.

Mayor Peterson observed that there was no mention of open space amenities. It was also recommended that there be questions posed regarding stormwater.

In response to a question raised, Ms. Gibb stated that with regard to questions of support or opposition, if a respondent does not have an opinion, they can skip the question. It was noted that the creation of a dog park was included in the budget allocation questions but is not an explicit tradeoff. Ms. Gibb recommended testing a cost threshold if there is a specific parcel of land that is potentially being considered for acquisition. If, however, they are trying to determine whether it is something the City should pursue and gather input on, she suggested they pose a question seeking general support or opposition.

Timing issues were discussed. Ms. Gibb stated that they would want to be in and out of the field prior to Thanksgiving or wait until after the first of the year. The intent was to present a finalized draft at the next City Council Meeting at which point they can get the survey quickly into the field. If desired, the draft could be prepared one week in advance of the November 5 meeting.

2. Central Wasatch Commission – Wasatch Boulevard Transit – Mr. Blake Perez, Deputy Director.

Central Wasatch Commission (“CWC”) Deputy Director, Blake Perez thanked the City and Mayor Peterson for their support and involvement. They were present to discuss transportation improvement opportunities, action taken over the past few months, and opportunities they have been pursuing. It was requested that the City Council consider providing financial support for transit improvements being pursued.

Mr. Perez explained that one of the concerns raised pertained to the fact that visitors frequently rent cars that may not meet the current policy when traveling up the canyon. They have had discussions with car rental agencies about educating their clients and providing them options if they are turned around by the Unified Police Department (“UPD”) for not having snow tires. Possible options were addressed. They are also evaluating the traction policy and ordinances, which is a partnership between UDOT and UPD. It was noted that the current traction policies and enforcement may be light.

Proposed service improvements were described. The first involved work with UTA over the past few months. To Route 972, the Utah Transit Authority (“UTA”) has suggested eliminating the Bingham Junction Trax stop. Doing so will increase the number of one-way trips from 61 on weekdays, 65 on Saturdays, and 60 on Sunday to 79 seven days per week. That is an increase of 121 trips per week going up the canyon or a 28% increase. The estimate was that the proposed increase will take 150 cars off the road. UTA has reported that 10% of their boardings are at the Bingham Junction station. What is needed is approximately \$50,000 to pursue this option. The cost was attributed to the increased number of trips.

CWC Executive Director, Ralph Becker reported that the proposed change will result in a continuous flow of buses throughout the day rather than sporadically. Mr. Perez explained that Route 972 runs along the northern border of the City with the anticipated result being to increase service and reduce congestion in Big Cottonwood Canyon.

Mr. Perez reported that Route 953 runs along Wasatch Boulevard up Little Cottonwood Canyon and is in the epicenter of congestion in the community. Additional service was being considered to minimize “deadhead” time, which is when buses travel without passengers, which increases service. The number of one-way trips will be increased from 17 weekday trips and 23 weekend trips to 35 trips seven days per week. The proposed increase is from 131 to 245 trips per week or an 87% increase. Route 953 averages 39 boardings per trips, which is much higher than Route 972. The proposed 114 additional trips per week equate to 4,400 new boardings per week. Studies have shown that the average number of people per car is 2.7. With the proposed change the potential was to

eliminate 235 vehicles per day along Wasatch Boulevard. Over a four-month season, the result is a decrease of 26,000 cars.

UTA estimated the cost of implementing the proposed service changes as \$150,000. The CWC recently committed up to \$60,000 toward the cost. They are now approaching member jurisdictions to help offset some of the remaining costs. The Cottonwood Heights City Council was asked to consider a one-time \$8,000 contribution toward service enhancements. There is also interest within the Stakeholders Council who would like to participate and contribute. Their goal is \$20,000 from that group. They have also received soft commitments from the ski resorts about contributing to the service. The goal for the ski resorts was a \$20,000 contribution. UTA will cover the remaining costs and absorb all of the cost next year and moving forward. Mr. Becker stressed that this is a one-time investment to ensure that the service enhancement goes into effect this year.

Mr. Becker commented that the Town of Alta has agreed to contribute. Sandy City and Salt Lake County were also considering contributing. If no jurisdictions come forward, the CWC will cover the cost. Mayor Peterson understood that the total contribution is \$60,000. Mr. Perez stated that the goal is to get to as close to \$120,000 in contributions as possible. The service level will be scaled to whatever contribution is provided. Mayor Peterson considered it a regional issue and stated that Salt Lake County needs to be a major player.

Mr. Perez explained that in addition to the service improvements, UTA has proposed a Congestion Mitigation Plan for their buses. They include the removal of interior ski racks, which slows their process down to get buses up and down the canyon. The next will involve working with the ski resorts on p.m. traffic control assistance since buses have difficulty getting out of the ski resorts during the p.m. peak. The hope was that the resorts will give transit priority when exiting.

The possibility of providing for a police escort was discussed. The intent would be to provide a police escort for buses to the mouth of the canyon. The County would provide the resources. If UPD is fully occupied in the canyon, Sandy City has indicated that they would do it on the 9400 South side. They are looking to others to determine whether Cottonwood Heights would be willing to provide financial help in this area. It was acknowledged that two officers are required to perform the escort service.

Council Member Shelton questioned whether the City has the authority to use public safety equipment to run lights and sirens on a non-public safety issue. Mr. Becker explained that for traffic coming down Wasatch Boulevard, there is a very limited number. It was noted that buses will be escorted to the front of the line. It was clarified that the County has agreed to cover the gap between the basic and enhanced service. Mayor Peterson commented that it would seem to require more than two vehicles. Mr. Perez explained that that was why each of the jurisdictions was being asked to consider financing one area. Mr. Becker reported that UTA and UPD are also looking at the cost of bringing in off-duty officers. Mayor Peterson stated that they will continue a dialog with the Police Chief to study the issue in more detail. He applauded the CWC for their efforts.

Mr. Perez commented on the potential elimination of the Little Cottonwood Canyon Park and Ride stop as a congestion mitigation effort since buses have difficulty making the left-hand turn against traffic. UTA has provided data and is comfortable that the lot at 9400 South and 2000 East can

accommodate the demand. Mr. Perez thanked the Council for conducting the previous week's canyons traffic open house. Many great suggestions were received with respect to how congestion is impacting various neighborhoods. The suggestions were being implemented. The CWC was interested in improving the park and ride stations and exploring new options for parking throughout the community. The dialog would be ongoing with UTA about direct service to each of the resorts.

Mayor Peterson reported that the CWC will have a retreat in November at which time they will set goals and priorities to move forward. He asked if there was an intent to involve the State Legislature in any of the resolutions or remedies going forward. Mr. Becker responded that so far, they have been responding to the Legislature's intense interest in the Congressional Legislation. With respect to transportation, the CWC has retained a Lobbyist. If interim transportation solutions are pursued in the next session, they will be happy to support it.

Mr. Perez presented a long-term transportation outlook. They feel that the proposed investment follows suit with the principals of the Mountain Accord that Cottonwood Heights was a part of. It provides stable transit choices to connect people with the mountains and improves transit services to the mountain destinations. Mr. Becker explained that the Cottonwood Canyons Transportation Action Plan ("CCTAP"), which was focused primarily on Big Cottonwood Canyon, was terminated by UDOT who is folding everything into the Little Cottonwood Canyon Environmental Impact Statement ("LLCEIS"). They will be intensively involved in making sure that they are looking comprehensively at the transportation improvement issues.

3. Review of Business Meeting Agenda – Mayor Mike Peterson.

The Business Meeting agenda items were reviewed and discussed.

Community and Economic Development Director, Michael Johnson referenced agenda item 4.1 and reported that at the last meeting they focused on the residential lighting standards. The direction given to staff was to impose the underlying requirements on residential zones but only for new construction or additions, add-ons, or expansions of uses. The requirements are technical and designed to be more practical and reasonable for residential applications. References to lighting in other sections of the Code were consolidated into one chapter.

Agenda item 4.2 was next addressed and pertained to changing the date on the City's Sustainable Energy resolution. The proposed change involved modifying the date from 2032 to 2030. All other language remained unchanged.

Agenda item 4.3 involved ratifying the membership of the City's Parks, Trails, and Open Space Committee. City Manager, Tim Tingey reported that the last resolution included the extension of terms. A few Committee Members resigned from the Committee so their names were removed as a corrective action. No other changes were made.

Agenda item 4.4 involved the appointment of Beverly Beckstead to the Cottonwood Heights Historic Committee. Mr. Tingey interviewed her and she was excited to serve. She has a great deal of volunteer experience and is from the area.

The City Council took a break to conduct the Business Meeting at 6:56 p.m.

The City Council resumed the Work Session at 8:21 p.m.

4. Staff Reports.

a. Proposed Budget Amendment – Administrative and Fiscal Services Director, Scott Jurges.

Mr. Jurges presented the proposed budget amendment that was to come before the Council on November 5. In the past, it had been the accounting practice of the City once reimbursement is received, to put it in the same account as the expense to artificially reduce the expense amount. Many of those things were not necessarily being brought to the attention of the Council. Many times they take place in arrears based on agreements with various entities. The changes are technical in nature but are intended to provide visibility and transparency.

The General Fund was first addressed. In the Police Department, they did not budget the revenues and expenditures associated with the School Resource Officers such as the DARE program and supplies. That was not done because at the time they were negotiating the final contract with the school district. In the past, they received a net of \$60,000 for the two officers. They now receive \$80,000 and there is a scale to increase that each year. It is a better representation and closely matches what is taking place in the Jordan School District. It was estimated that the cost of providing the service to the City is \$200,000 to \$250,000. There will be no net cost to the City but there are costs associated with the officers. There are benefits to having the officers in the schools.

Mr. Jurges explained that they did not budget all of the funds needed for the program. Previously, it was to be a cost offset. The offset was not included in the original budget and was being added back in. Mr. Tingey explained that they have always received a \$60,000 contribution from the school district to offset some of the costs.

Mr. Jurges next identified a donation to the Victim Advocate Program in the amount of \$2,500. That revenue was received with a \$3,500 expense being incurred to purchase gift cards. As gift cards are purchased, a log will be kept and they will be tracked.

The various cost adjustments were described. Mr. Jurges reported that the General Fund total will increase the expense by \$763,000 and increase revenue by \$769,000 with a net benefit to the General Fund of \$6,505. In the CDRA fund, a technical adjustment was proposed. The City received \$7,750,000 from Salt Lake County for the parking structure. They did not know where it would be spent at the end of the year and ultimately \$1,531,000 remained. The City expected the remainder to be \$1,750,000. As a result, the budget needs to be reduced by \$218,242 to match the amount remaining. There was a corresponding decrease in the amount of the beginning fund balance that was projected in the budget resulting in a net-zero impact as a result of the adjustment.

Mr. Jurges reported that there are three stormwater improvements that need to be adjusted. The net of all three projects is \$264,700. The next item involved re-budgeting carry-over projects. Staff looked at all aspects of the expense and revenue and discovered that there is \$566,000 in carry

forward from the prior year that was available for appropriation. There is \$892,000 in expenditures and \$463,000 in revenues that will offset. The net cost of the remaining projects is \$429,000. The fund balance will grow by \$566,000, which leaves about \$133,000 that can be spent on other things.

Mr. Jurges reported that a handful of projects were approved and need to be budgeted. The net is an additional \$693,000 of funding of which they have \$566,000 to cover. This leaves a net \$127,000 that needs to be utilized and is available in fund balance. Currently, there is approximately \$400,000 in fund balance that is available for appropriation. It was recommended that all of the projects be approved and utilize the fund balance in the Capital Improvements Fund and not transfer additional monies over from the General Fund.

Mayor Peterson asked if the \$264,000 was already spent. Mr. Jurges explained that funds for two of the three projects have been spent. Overall there was \$4,060,000 in projects with \$2.3 million in grant funds and \$92,000 in impact fees. The remainder of the \$1.6 million was covered by a \$1,232,000 transfer from the General Fund and \$435,000 in use of fund balance. The adjustments were identified, which represented a reduction in grant funding after which there would be an increase in the General Fund that would be transferred in. It was noted that at the upcoming City Council Retreat the intent would be to work on the five-year budget projection. It was suggested that any capital items be presented to the Council going forward.

5. Review of Calendars and Upcoming Events.

Council Member Schedules for the Next Week – 2019 Calendar:

- a. October 14, 16, and 16 – Wasatch Boulevard Design Workshop – Phase 2 at City Hall.
- b. November – Donations for The Road Home – Drop Off at City Hall
- c. October 25 – Monster Mash at the Cottonwood Heights Recreation Center
- d. October 31 – 3:00 p.m. through 5:00 p.m. – Trunk or Treat – City Hall Parking Lot
- e. November 5 – General Election
- f. December 2 – Light the Heights at City Hall

6. Possible Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual.

There was no Closed Meeting.

7. Adjourn City Council Work Session.

MOTION: Council Member Bruce moved to adjourn the Work Session. The motion was seconded by Council Member Shelton. The motion passed with the unanimous consent of the Council.

The City Council Work Session adjourned at 9:08 p.m.

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, OCTOBER 15, 2019 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Present: Mayor Mike Peterson, Council Member Tali Bruce, Council Member Christine W. Mikell, Council Member Mike Shelton

Staff Present: City Manager Tim Tingey, City Attorney W. Shane Topham, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Records Culture and Human Resources Director Paula Melgar, Community and Economic Development Director Michael Johnson, Public Works Director Matt Shipp, Finance and Administrative Services Director S. Scott Jurges, Communications Manager Tim Beery

Excused: Council Member Scott Bracken, Assistant Police Chief Paul Brenneman, Senior Planner Matt Taylor, City Planner Andrew Hulka

BUSINESS MEETING

1.0 WELCOME/PLEDGE

Mayor Peterson called the meeting to order at 7:02 p.m. and welcomed those present.

The Pledge of Allegiance was led by Council Member Mike Shelton.

2.0 CITIZEN COMMENTS

Dave Richardson encouraged the Council to pass the revised resolution. He commended them for approving the resolution initially back in January. He had been involved in outreach in the area of energy and air quality for the past 15 years. He recalled that at first, he was unable to speak to legislators or the governor and there were a lot of naysayers. He had seen tremendous changes occur since then. The timing is good now because power companies are coming around and there is support from the communities. If the revised resolution is passed, this goal can be brought to fruition.

John Kennington thanked the Mayor, the City Council, staff, and motivated citizens for collaborating to enact several actions addressing the issues of sustainability, air quality, energy efficiency, climate, and quality of life issues in the community. Such actions include building and planning trails, passing an anti-idling ordinance, bringing glass recycling to the City, obtaining a \$13 million grant to start a transportation hub in the gravel pit, the hosting of numerous open houses to discuss transportation and other issues on Wasatch Boulevard and in the canyons, participating in the recent Mayor's Town Hall discussing sustainability and climate issues, and the hiring of a Sustainability Coordinator and Planner for Cottonwood Heights and surrounding towns. Mr. Kennington referred to the energy efficiency resolution passed on January 8 as the centerpiece. He encouraged the Council to continue the momentum by offering a positive vote to make the Sustainability Resolution compliant with HB 411. He recognized that it would be most advantageous to join the HB 411 group in their dealings

with Rocky Mountain Power. He noted that in this political climate, it has fallen upon local governments to take the lead in implementing these actions and discuss issues in a civil manner. Mr. Kennington stated that it is necessary to force State and Federal governments to implement similar actions to address these issues.

Ken Gardner echoed the comments made by Mr. Kennington and thanked the Mayor and City Council for their service. Mr. Gardner commented on a “Clean Heights,” that he originally brought back in January. It had been in his window ever since and means a lot to him and his children. He learned that 75 people in the Salt Lake Valley die every year as a result of ozone pollution, which does not count particulate pollution. It is a health, global, and environmental issue. He asked that the Council not only support the proposed resolution but follow through once the Franchise Agreements are finalized. Mr. Gardner thanked Mayor Peterson for getting him involved with the lighting resolution. As an Electrical Engineer and Lighting Designer, Mr. Gardner provided the City with input that will result in a much better ordinance. It is reasonable, not only for commercial builders but for residents who are concerned about light trespass. Although there is a lower illumination standard east of Wasatch Boulevard and some nighttime shutdown, he recommended the Council support the ordinance as well. Mayor Peterson thanked Mr. Gardner for his volunteer efforts and for his comments and suggestions.

Lyn Krauss referenced the City’s website and stated that she has attempted to use it for several weeks and continues to get errors that prevent her from listening to past meetings. Other issues and inconsistencies with the website were identified. Ms. Krauss suggested that a Mixlr Listen Live link be provided so that citizens can easily listen to meetings. She also recommended the addition of a global error page. City Manager, Tim Tingey responded that staff recognizes there are issues and they are working to resolve them.

Dr. William Cosgrove reported that he is a mostly retired pediatrician spoke on behalf of children who live in the City and the impact of air pollution and global warming. He estimated that there are 30,000 children living in Cottonwood Heights and stressed the urgency of the situation since children are at greater risk of complications from air pollution and global warming. He thanked the Council for taking a leadership position on this issue and encouraged them to take the next step.

Nancy Hardy described her concerns with plans for development on the north side of the gravel pit. She recalled a previous Planning Commission Meeting where the developers presented the plans and asked for support from the City. At that meeting, Ms. Hardy asked who was providing the direction and questioned whether that was the direction they wished to go. She was concerned that the developers have not yet submitted an application. She stressed the importance of parking and suggested using the \$13 million for a transit hub. Mayor Peterson explained that the City does not have the \$13 million and is in the possession of UDOT. He suggested Ms. Hardy share her comments with those involved with parking in the City. He clarified that the \$13 million is for land acquisition and not construction. Conceptually they were in agreement and recognized the need for a transportation hub.

Eric Kraan expressed his support for Ordinance 331, Resolution 2019-66, and efforts the City will address this winter related to traffic problems. With regard to Wasatch Boulevard and ski traffic, he believed the Planning Commission was scheduled to listen to the application for the north side of the

gravel pit. He asked that the Council take special care with respect to how the gravel pit is to be developed. Recently, the Planning Commission heard a request for redevelopment where they discussed the application approval process. He suggested the City do a better job of codifying what is included in the Master Plan. If the intent is to create a sense of place and walkability in the corridor, they should codify certain elements. Mr. Kraan asked that the Council improve the Code so that it benefits the citizens of Cottonwood Heights.

Community and Economic Development Director, Michael Johnson commented that with regard to the gravel pit, the applicants have submitted a preliminary application that was to be introduced to the Planning Commission the following night. This was the beginning of the public process and widespread notices were to go out as the application progresses.

Tim Hallbeck asked that the southbound lane on Highland Drive be restored near Starbucks. Mayor Peterson agreed that is an issue staff looked at and suggested Mr. Hallbeck meet with Public Works Director, Matt Shipp to get an update of how the issue was resolved internally.

There were no further public comments. Mayor Peterson closed the public comment period.

3.0 STANDING QUARTERLY REPORTS

3.1 Monthly Financial Report – Finance and Administrative Services Director, Scott Jurges.

Finance and Administrative Services Director, Scott Jurges referenced the City's website and demonstrated how to access the various financial reports and navigate the budget document. The Monthly Financial Report was next presented. Mr. Jurges reported that sales taxes take approximately two months to distribute. The previous year, the City collected 101.6% of the budget in the amount of \$6,341,000. This year's budget is \$6,350,000. To date, for 8.33% of the year, they have collected 8.41% of revenue. Currently, the City is \$22,000 over what was collected the same period last year. With regard to Municipal Energy taxes, collections take approximately one month. Last year's budget was \$2,070,000 and they collected \$1,993,000. The trend was for it to drop each year. Moving forward, the budget for the current year is \$2,050,000. After two months of collections, they are at 16.67% for the year and have collected 16.8% of the revenue. They are now \$24,000 under what was collected last year for the same two-month period. They are under budget but will be offset by sales taxes.

Mr. Jurges next addressed the Cable Franchise Tax and stated that as cable bills have been declining in recent years and as many have switched to online providers, there has been a decrease in Franchise Tax collections specifically related to cable. The budget last year was \$348,000 and collections were \$325,000. This year's budget was \$325,000.

The General Fund expenses were next addressed. The total budget for 2019 was \$17,066,000 in General Fund expenditures. The total expenditures were \$16,520,000, which equates to a 97% spend rate. Mr. Jurges noted that they are not allowed by law to overspend the budget. If that is done, the Council can become personally liable. The under expenditure was approximately \$540,000, which was carried over to next year.

Mr. Jurges reported that they are 25% through the year in expenditures and are 28% spent. He noted that a check in the amount of \$954,000 for fire services that was due the first part of October was paid the end of September, which will skew the numbers slightly. The total expenditure budget for this year in the General Fund is \$17,387,000, which is about 2% more than last year. Mr. Jurges had no concerns with the budget and stated that every department was as expected.

Going forward Mr. Jurges would watch the trends and not recommend changing the budget until next year. He commented that every city budgets differently. The theory of how budgets are assembled and what is included differ from city to city and can make comparisons difficult. Mayor Peterson asked that the Council be provided with a formula showing cost allocations. He acknowledged that it is a complicated process.

3.2 Unified Fire Report – Assistant Chief, Mike Watson.

Mayor Petersen announced that this will be Assistant Fire Chief, Mike Watson's last Unified Fire Report as he will be leaving after having worked for the City since January 2005. Assistant Chief Watson introduced Inttera and stated that the intent is for it to be fully loaded by the time the next Quarterly Report is presented. Calls by nature were described with each consisting of several categories. He asked for feedback from the Council on the format. Their options were to keep the report as-is or customize the report to address issues the Council feels are important.

Assistant Chief Watson commented that the process for finding his replacement will take place November 14 and 15.

Station response data was presented. Of the 508 total calls during the quarter, Station 110 responded to 364 calls and Station 116 responded to 144. Midvale from Station 126 came to the City 48 times and Station 125 came once. Millcreek Station 101 came into the City four times, Station 112 responded twice, and Station 106 responded once. Call comparison data showed the top and bottom two cities for the quarter by jurisdiction.

A rendering was displayed showing calls by category. There were 324 EMS calls received excluding vehicle accidents with injuries. Information was shown consisting of the time of day through the quarter and call counts. There were spikes at 10:00 a.m. and 11:00 a.m. with calls dropping off after 9:00 p.m. The data was helpful in determining where to put personnel and equipment. Day of the week counts were next presented. A map was displayed showing the location of fire and EMS calls. Assistant Chief Watson asked that the Council consider what is important to their respective districts and whether to break them into separate slides.

Mayor Peterson thanked Assistant Chief Watson for the improvement and additional analysis. He invited him to present the various options at a future work session. He requested that information be provided on trending. Assistant Chief Watson stated that it could be done since Inttera is interactive and available in real-time. The next step will be to provide the Council Members with access to Inttera.

4.0 ACTION ITEMS

4.1 Consideration of Ordinance 331 Amending the Cottonwood Heights Code of Ordinances Concerning Outdoor Lighting.

Mr. Johnson introduced the proposed ordinance which updates and enhances the City's outdoor lighting requirements for new development in the City. The purpose is to eliminate the negative impacts of excess lighting. The matter received a positive recommendation from the Planning Commission. Mr. Johnson pointed out that the standards are slightly stricter for commercial development. The residential standards achieve the goal but are not overly burdensome.

MOTION: Council Member Bruce moved to approve Ordinance 331. Council Member Mikell seconded the motion. Vote on motion: Council Member Mikell-Aye, Council Member Bruce-Aye, Council Member Shelton-Aye, Mayor Peterson-Aye. The motion passed unanimously.

4.2 Consideration of Resolution 2019-66 Amending the City's Sustainable Energy Policy.

Mr. Johnson reported that the Council previously adopted a Sustainability Resolution prior to the most recent Legislative Session. HB 411 establishes the Community Renewable Energy Act, which provides a path forward for communities that opt to begin to get their power from renewable energy sources. The first step is to adopt a resolution with a goal for the City to be powered by renewable energy sources by 2030. Appreciation was expressed to those who came to make public comment.

Council Member Mikell considered the three principles of the resolution to be important and perhaps why the resolution was passed. She expressed her support.

MOTION: Council Member Bruce moved to approve Resolution 2019-66. Council Member Mikell seconded the motion. Vote on motion: Council Member Mikell-Aye, Council Member Bruce-Aye, Council Member Shelton-Aye, Mayor Peterson-Aye. The motion passed unanimously.

Mayor Peterson expressed appreciation to John Kennington for his comments and applauded the City Council for reaching a consensus. He also thanked staff for their efforts.

4.3 Consideration of Resolution 2019-67 Confirming and Ratifying the Membership of the City's Parks, Trails, and Open Space Advisory Committee.

Mr. Johnson reported that the proposal was to update the resolution to reflect the actual current membership of the City's Parks, Trails, and Open Space Advisory Committee.

MOTION: Council Member Shelton moved to approve Resolution 2019-67. Council Member Mikell seconded the motion. Vote on motion: Council Member Mikell-Aye, Council Member Bruce-Aye, Council Member Shelton-Aye, Mayor Peterson-Aye. The motion passed unanimously.

4.4 Consideration of Resolution 2019-68 Consenting to an Appointment to the Cottonwood Heights Historic Committee.

Mr. Tingey reported that he met with Beverly Beckstead and recommended she be appointed to the Cottonwood Heights Historic Committee. She is from the area and worked for Brighton High School for 31 years. He expected her to be a great addition to the Committee.

MOTION: Council Member Bruce moved to approve Resolution 2019-68. Council Member Shelton seconded the motion. Vote on motion: Council Member Mikell-Aye, Council Member Bruce-Aye, Council Member Shelton-Aye, Mayor Peterson-Aye. The motion passed unanimously.

5.0 CONSENT CALENDAR

5.1 Approval of the City Council Meeting Minutes of September 17, 2019.

MOTION: Council Member Shelton moved to approve the minutes of September 17, 2019. Council Member Mikell seconded the motion. The motion passed with the unanimous consent of the Council.

6.0 ADJOURN CITY COUNCIL BUSINESS MEETING.

MOTION: Council Member Bruce moved to adjourn the Business Meeting and reconvene the Work Meeting. The motion passed with the unanimous consent of the Council.

The City Council Business Meeting adjourned at 8:15 p.m.

I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood Heights City Council Business Meeting held Tuesday, October 15, 2019.

Teri Forbes

Teri Forbes
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