



COTTONWOOD HEIGHTS CITY  
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

ADMINISTRATIVE HEARING MINUTES

The Cottonwood Heights Community and Economic Development Director held an Administrative Hearing Meeting on **Wednesday, October 23, 2019, which began at 12:00 p.m.** in Room 5 (Council Chambers) located at 2277 E. Bengal Blvd., Cottonwood Heights, Utah.

Planner Matthew Taylor called the meeting to order and welcomed those present.

Andrew Hulka gave an overview of the projects and stated that staff recommends approval of all (4) projects with the following conditions;

1. The applicant must complete necessary steps to obtain a business license through the city of Cottonwood Heights. Obtaining a business license will indicate final approval of the short-term rental application. The short-term rental property will not be considered legal until a business license is obtained.
2. The short-term rental property is required to maintain compliance with all sections and subsections of chapter 19.89 and chapter 5.85 of the Cottonwood Heights Municipal Code, as hereafter amended from time to time, and all other legal requirements and applicable laws.
3. Occupancy in any short-term rental property shall not exceed the lesser of: (a) up to two adults (persons aged 18 and above) and two related children (persons under age 18) per bedroom, or (b) a total occupancy (adults and children) of no more than 12 persons in the entire short-term rental property. It is prohibited to create artificial divisions or partitions for the purpose of increasing available occupancy of an otherwise standard dwelling unit.
4. This short-term rental property will be approved for no more than four (4) bedrooms. The term "bedroom" means a room designated and used primarily for sleeping and rest on a bed.
5. Upon issuance of a business license and conditional use permit, the applicant must display a copy of the business license inside the main entry of the property.

Matthew Taylor opened the hearing for public Comment, seeing none, the hearing was closed.

**1.0 Business Items**

**1.1. (Project CUP-19-014)**

Request from Larry & Laurie Heuple for a conditional use permit to operate a short-term rental at 3562 E. Wasatch Hills Ln.

**1.2. (Project CUP-19-015)**

Request from Utah's Best Vacation Rentals for a conditional use permit to operate a short-term rental at 3571 E. Lone Brook Ln.

**1.3. (Project CUP-19-016)**

Request from Brian Behle (Drop In Lodging LLC) for a conditional use permit to operate a short-term rental at 3581 E. Lone Brook Ln.

**1.4. (Project CUP-19-017)**

Request from Brian Behle (Drop In Lodging LLC) for a conditional use permit to operate a short-term rental at 3581 E. Rustic Spring Ln.

Matthew Taylor asked if any of the applicants would like to speak, after all declined, he moved to approve all (4) projects based on staff recommendations and closed the meeting.

**Meeting was adjournment at 12:06 pm**