



# ARCHITECTURAL REVIEW COMMISSION MEETING AGENDA

Department of Community and Economic Development  
Meeting Date: October 30, 2019

Notice is hereby given that the Cottonwood Heights Architectural Review Commission will hold a meeting (City Council Work Room) beginning at **6:00 p.m. on Tuesday, October 30, 2019**, located at 2277 E. Bengal Blvd., Cottonwood Heights, Utah.

## 6:00 p.m. BUSINESS MEETING

### 1.0 Welcome and Acknowledgements

- 1.1. Ex Parte Communications or Conflicts of Interest to Disclose

### 2.0 Business Items

#### 2.1 (Project CUP-19-008)

Action on a request by Nathan Anderson for approval of a Certificate of Design Compliance for 12 mixed-use live-work townhomes at 1810 E. Fort Union Blvd.

- 2.2 Discussion on a policy authorizing staff to administer and approve certificates of design compliance for minor applications as defined by the ARC and as allowed by Section 19.49.060.E CH Code.

### 3.0 Consent Agenda

- 3.1 Approval of Minutes for October 30, 2019

*(The Architectural Review Commission will move to approve the minutes of October 30, 2019 after the following process is met. The recorder will prepare the minutes and email them to each member of the Commission. The members will have five days to review the minutes and provide any changes to the recorder. If, after five days there are no changes, the minutes will stand approved. If there are changes, the process will be followed until the changes are made and the Commission agrees, at which time the minutes shall be deemed approved.)*

### Adjournment

#### Meeting Procedures

Items will generally be heard in the following order:

1. Staff Presentation
2. Applicant Presentation
3. Architectural Review Committee Deliberation
4. Architectural Review Committee Motion and Vote

Architectural Review Commission applications may be tabled if: 1) Additional information is needed in order to act on the item; OR 2) the Architectural Review Commission feels there are unresolved issues that may need further attention before the Commission is ready to make a motion. **NO agenda item will begin after 9 pm** without a unanimous vote of the Commission. The Commission may carry over agenda items, scheduled late in the evening and not heard, to the next regularly scheduled meeting.

#### Notice of Participation by Telephonic/Digital Means

Architectural Review Commission may participate in the meeting via telephonic communication. If a Commissioner does participate via telephonic communication, the Commissioner will be on speakerphone. The speakerphone will be amplified so that the other Commissioners and all other persons present in the room will be able to hear all discussions.

#### Notice of Compliance with the American Disabilities Act (ADA)

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801) 270-2425 or call Relay Utah at #711.

**Confirmation of Public Notice**

On Friday, October 25, 2019 a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices. The agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>.

DATED THIS 25<sup>th</sup> DAY OF OCTOBER 2019  
Paula Melgar, City Recorder