



Cottonwood Heights Police Department

EXTRA PATROL & PROPERTY CHECK REQUEST

This form to be completed by Officers and submitted to Records for processing. Ensure all information is accurate.

Request Made By (Officer/Supervisor): Date of Request:

Property Owner or Requestor Information

Last Name First Name
Address: City: St: Zip Code
Phone Number: Cell: Email:

Location or Address Information for Extra Patrol/Property Check

Address City Zip Code
Property Type

Responsible Person or Emergency Contact Information

Last Name First Name
Address: City: St: Zip Code
Phone Number: Cell: Email:

Extra Patrol Details

Start Date End Date Frequency of Checks

Please ask and document in Notes any of the following:

Trusted Neighbor Notified Lights on Timers Animals Requested Times
 Vehicles in Driveway Alarms Other

Notes or Special Instructions

Instructions to Officers:

Please complete this form for ANY Extra Patrol Requests or Property Checks. This information will be sent to VECC to create a CAD Call. Please make sure to inform the requestor that while we would like to be able to patrol as frequently as possible, this will help to get daily patrols for their address. For Special Circumstances which may require every hour on a limited short term basis, please thoroughly document in the Notes Section above.

After you have obtained all of the necessary information, submit to Records for processing.