



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, October 22, 2013**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

### 7:00 p.m. 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

### 2.0 **CITIZEN COMMENTS**

*(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits may be submitted in writing. To have written comments viewed by the City Council prior to the meeting please submit comments to the City Recorder by noon the day before the meeting. Any written comments received prior to the meeting will be considered as though given at the meeting and a copy of the comments will be appended to the formal minutes.)*

### 3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**

#### 3.1 **Proclamation Declaring November Pancreatic Cancer Awareness Month**

#### 3.2 **Standing Monthly Reports**

##### 1. Monthly Financial Report – Finance Director Steve Fawcett

*(The finance department will provide an update on financial statements for the fiscal year ending June 30, 2013 and a report of the city budget as of September 30, 2013)*

##### 2. Unified Fire Report – Assistant Chief Mike Watson

*(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of September as well as other informational items from the Unified Fire Authority)*

### 4.0 **ACTION ITEMS**

#### 4.1 Consideration of **Resolution No. 2013-45** Tentatively Adopting an Amended Budget for the Period of 1 July 2013 Through 30 June 2014; Providing for Public Inspection of Such Budget; Establishing the Time and Place of Public Hearing to Consider Adoption of Such budget; and Providing for Newspaper Publications of Such Public Hearings

*(As changes are made to the formal budget adopted last spring for the current fiscal year, those changes are presented as required by law for public information and comment. This Resolution will tentatively adopt those changes and establish a public hearing date to allow for public comment before finalizing the adoption of the amended budget.)*

#### 4.2 Consideration of **Resolution No. 2013-46** Approving Entry into an Interlocal Cooperation Agreement with Salt Lake County for Public Works Service

*(This resolution will approve the city's entry into an interlocal with SLCO to provide facilities for storage and loading of road salt during the winter months.)*

#### 4.3 Consideration of **Ordinance No. 211** Adopting the Annual Meeting Schedule for 2014

*(The city is required to adopt and publish an annual meeting schedule each year. This ordinance meets that requirement for calendar year 2014)*

4.4 Consideration of **Ordinance No. 212-A** Approving a Re-zone of Properties Located at 6710, 6722, and 6738 South Highland Drive from R-1-8 to RO and Amending the Zoning Map

*(The City will consider taking action to approve a re-zone of properties located at 6710, 6722, and 6738 South Highland Drive from R-1-8 to RO and Amending the Zoning Map consistent with the city's amended General Plan and recommendations from the city's Planning Commission)*

4.5 Consideration of **Ordinance No. 212-D** Denying a Re-zone of Properties Located at 6710, 6722, and 6738 South Highland Drive from R-1-8 to RO and Amending the Zoning Map

*(The City will consider taking action to deny a re-zone of properties located at 6710, 6722, and 6738 South Highland Drive from R-1-8 to RO and amend the zoning map consistent with the city's amended General Plan and recommendations from the city's Planning Commission)*

5.0 **CONSENT CALENDAR**

Approval of Minutes for September 10, 2013

6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

*On Monday, October 21, 2013, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 21<sup>ST</sup> DAY OF OCTOBER 2013

Kory Solorio, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Council Member will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ksolorio@ch.utah.gov](mailto:ksolorio@ch.utah.gov)*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday October 22, 2013**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 5:30 p.m.** 1. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
- 6:00 p.m.** 2. **Salt Lake County Parks and Recreation Needs Assessment Survey – Michele Nekota, Director (30:00)**  
*(SLCO Parks and Recreation will present results from the SLCO Parks and Recreation Needs Assessment Survey.)*
- 6:30 p.m.** 3. **Big Cottonwood Marathon (15:00)**  
*(Lane Brooks, Kevin Brooks and Josh Rohatinsky will review the Big Cottonwood Marathon held September 14.)*
4. **Review of Business Meeting Agenda (10:00)**
5. **Public Relations Report (10:00)**  
a. Media Coverage  
*(Public Relations Specialist Stephanie Dickie will provide a report on media coverage of city events.)*  
b. Valley Journal  
*(A review of the upcoming articles for future editions.)*
6. **Public Works Report (15:00)**  
a. Public Works Transition  
*(City Manager, John Park, and Bill Winfield from TerraCare will provide the Council with a report regarding the transitioning of Public Works from the County to TerraCare.)*  
b. Misc. Project report  
*(Public Works Director, Mike Allen, will report on miscellaneous projects in process before winter including traffic calming, road work and sidewalk projects.)*
7. **Planning Report (20:00)**  
a. October 16<sup>th</sup> Planning Commission Meeting  
*(Staff will update the Council on the items discussed with the Planning Commission.)*  
b. BYU Focus Group  
*(Staff has been working with BYU to assess the Fort Union corridor and part of this exercise was to engage focus groups into that discussion. Staff will report on the October 17<sup>th</sup> focus group discussions.)*
8. **Public Safety Report (20:00)**  
a. Unified Fire Authority  
*(Report from Assistant Chief Mike Watson on events of the week.)*

b. Police Department  
*(Report from Assistant Chief Brenneman on noteworthy events of the week.)*

9. **City Manager/Deputy City Manager Report (20:00)**

a. Emergency Management

*(City Manager John Park will report on the emergency management table top exercise held October 16.)*

b. Wasatch Boulevard Park and Ride

*(City Manager John Park will report on a meeting with Salt Lake County regarding the Wasatch Blvd. park and ride.)*

10. **Mayor/City Council Reports (30:00)**

a. Youth City Council – Councilman Bracken

*(Councilman Bracken will report on the Youth City Council recent activities.)*

b. Cottonwood Heights Parks and Recreation Meeting – Councilman Bracken

*(Councilman Bracken will report on the monthly coordination meeting with Cottonwood Heights and Cottonwood Heights Parks and Recreation Service Area.)*

c. Valley Emergency Communications Center – Councilman Shelton

*(Councilman Shelton will report on the recent Valley Emergency Communications meeting.)*

d. Jordan River Commission Meeting – Councilman Tyler

*(Councilman Tyler will report on the recent Jordan River Commission meeting.)*

e. Utah League of Cities and Towns Legislative Policy Committee Meeting – Councilman Tyler

*(Councilman Tyler will report on the recent ULCT Legislative Policy Committee Meeting. This subcommittee reviews legislative issues which affect municipalities.)*

11. **Calendar of Events (20:00)**

a. Councilmember Schedules for the next week

b. Meet the Artist Night – October 24 @ 7:00-9:00 pm – Whitmore Library

c. Monster Mash Event – October 25 CH Rec Center

d. University of Utah Design Study Discussion – October 28 – U campus Bailey Hall

e. Youth City Council Dinner – October 29 @ 5:00 pm – Training Room

f. General Election – November 5 (Ballots mailed October 4) – **No City Council Meeting**

g. Big Cottonwood Canyon Trail Historical Marker Unveiling – November 13 – 3:00 pm

h. Thanksgiving 5K – November 28 @ 9:00 – 10:30 am

i. City Offices Closed for Thanksgiving holiday – November 28 & 29

j. Arts Council – Music Fest – December 7 - Butler Middle School

k. City Christmas Party – December 10<sup>th</sup>

l. City Offices Closed for Christmas holiday – December 25th

m. City Offices Closed for New Year's holiday - January 1

11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

12. **ADJOURN**

**PROCLAMATION 2013-02**

**Declaring the month of November to be “Pancreatic Cancer Awareness Month” in the city of Cottonwood Heights**

**WHEREAS** in 2013, an estimated 45,220 people will be diagnosed with pancreatic cancer in the United States and 38,460 will die from the disease, and

**WHEREAS** approximately 220 deaths related to pancreatic cancer will occur in Utah in 2013, and

**WHEREAS** the incidence and death rate for pancreatic cancer are increasing and pancreatic cancer is anticipated to move from the fourth to the second leading cause of cancer death in the U.S. by 2020, and

**WHEREAS** pancreatic cancer is the only major cancer with a five-year relative survival rate in the single digits, at just six percent, and

**WHEREAS** most symptoms of pancreatic cancer become apparent at the late stage of the disease, and 73 percent of pancreatic cancer patients die within the first year of their diagnosis while 94 percent of pancreatic cancer patients die within the first five years, and

**WHEREAS** the Pancreatic Cancer Action Network is a national organization serving the pancreatic cancer community in Cottonwood Heights through a comprehensive approach that includes public policy, research funding, patient services, and public awareness and education related to developing effective treatments and a cure for pancreatic cancer, and

**WHEREAS** the Pancreatic Cancer Action Network and the city of Cottonwood Heights support those patients currently battling pancreatic cancer, as well as to those who have lost their lives to the disease, and encourage expanded awareness of the disease as well as continued prevention measures;

**NOW THEREFORE LET IT BE PROCLAIMED** that the Cottonwood Heights Mayor and City Council designate the month of November 2013 as “Pancreatic Cancer Awareness Month” in Cottonwood Heights.

**DATED** this 22<sup>nd</sup> day of October, 2013.

Mayor Kelvyn H. Cullimore, Jr. \_\_\_\_\_

Councilman Michael L. Shelton \_\_\_\_\_

Councilman J. Scott Bracken \_\_\_\_\_

Councilman Michael J. Peterson \_\_\_\_\_

Councilman Tee W. Tyler \_\_\_\_\_

City Manager John W. Park \_\_\_\_\_



2013-14  
MONTHLY  
FINANCIAL REPORT

AS OF  
September 30, 2013

Prepared by: Finance

October 21, 2013  
Cottonwood Heights

The Honorable Mayor and Members of the City Council:

The monthly financial report for the 2013-2014 year, month ending September 30, 2013 is presented for your review and comment.

Annual Financial Statements are ready to be compiled as soon as capitalized assets are recorded in the general ledger. The independent auditors will arrive in November to conduct the annual audit and review.

### **General Fund – Revenue**

Real Property Taxes - Deferred calendar year 2013 revenues have been posted into fiscal 2014 along with current monthly revenues, if any.

Sales Tax Collections – Collections for the city occur two months behind the merchant's collection. Our first month of collections has been received and is up 24 percent year over year for the month of September.

E911 Emergency Fees – The City continues to receive a part of the E911 revenues generated on telephones within the City boundaries.

Fee-In-Lieu of Property Taxes – Deferred calendar year 2013 revenues have been posted into fiscal 2014 along with any currently monthly revenues.

Franchise Taxes (Cable TV) – This revenue source reports and pays on a quarterly basis and will first show on our October or November Financial Report. This revenue continues to increase slightly year over year.

Transient Room Tax Collections – This tax collection is reported by entities on the same schedule as general sales tax reporting.

Licenses and Permits – Business Licensing' activity is on target. Building permits have started this year on target. Road Cuts revenues are billed monthly along with over the counter payments. Animal licensing collections are entering their sixth year.

Intergovernmental Revenues – Class C road funds are paid bi-monthly. Liquor Funds are distributed once a year in December. Other Federal Grants (CDBG) are reimbursed to the City as expenses are submitted for funding.

Charges for Service – Zoning revenues are on target for the year. This is the first year of a change in billings for annual inspections of short term rentals as part of their annual business licensing.

Fines and Forfeitures – Primary revenues from tickets processed through Holladay Justice court are reconciled and collected quarterly.

Miscellaneous/Interest – The interest earnings on our PTIF account with the State Treasurer is split among General Fund and Capital Projects Fund and other designated fund balances. Total earnings in all funds in the PTIF for the fiscal year are \$9,319 and are mostly credited to Capital Projects Fund balance.

### **General Fund – Expenditures**

General Government – All department expenditures are within budgeted amounts. Some departments have large annual expenditures during the first period of the year.

Public Safety - The Public Safety department includes police, fire and ordinance enforcement. The police department is within budget year to date. The fire department is billed quarterly and reflects payments for services through fiscal year-end September 30<sup>th</sup>. Ordinance Enforcement is within budget.

Highways & Public Improvements – Public Works expenditures are within budget. Impact Fee Programs include both Storm Water and Transportation fee projects. The Class C Road program budget is primarily for street lighting, water and the Salt Lake County Public Works roads contract.

Community and Economic Development – All department expenditures are within budget.

Debt Service - The City has a capital lease for leased public safety vehicles. Interest on this debt is accrued to the fiscal year in which it was earned. On June 30, 2014 additional interest for the current fiscal year will be added.

### **General Fund - Other Financing Sources and Uses**

Unrestricted General Fund Balance Appropriated – This budgeted balance has been budgeted at \$850,000 from fiscal year 2013 fund balance.

Appropriated Beg Balances – Class C Road funds’ carried forward from the prior year is \$68,799.

Impact Fees - Impact fee collections are collected with building permits. This includes both storm water and transportation impact fees. This revenue will be transferred to Capital Projects.

Transfers - Transfers to the Capital Projects fund are budgeted and primarily expended at year-end when available funds are known. The budgeted transfer to Capital Projects is now budgeted at \$895,000.

### **General Fund – Fund Balance**

Fund Balance - The Beginning Balance of Unrestricted and Unassigned funds for fiscal year 2014 is estimated to be \$1,659,928. In addition, the Unrestricted Assigned General Fund

Balance will be a 6.0 percent reserve to \$899,412. Of the Unrestricted and Unassigned General Funds \$850,000 has been appropriated. The balance of Unrestricted and Unassigned General Funds is estimated at \$809,928.

**Capital Projects – Revenue**

Revenue - Interest calculations are based on the PTIF earnings rate at the State of Utah Treasurer’s Pool account for the City.

**Capital Projects - Expenditures**

General Government –This budget includes \$4,583,822 for projects and engineering. Various projects are itemized as line items in this report.

**Capital Projects – Other Financing Sources / Uses**

Transfers from General Fund – The budgeted transfer of \$895,000 from the General Fund will be made when annual revenues and expenditures are known and available funds are known, as well as the Class C road fund balance of \$68,799 and actual impact fee revenues.

Beginning Fund Balances – The current estimated amount of \$4,442,279 represents the prior year’s estimated ending fund balance. All prior budgeted capital projects funding that was unspent in fiscal year 2013 will be reviewed and re-appropriated through budget amendments in 2014 along with any additional unspent funds from completed projects. Restricted Storm Drain Impact Fee Funds are \$9,169.

**Employee Benefits Fund – an Internal Service Fund**

The purpose of this fund is to pay as you go with regards to employee’s accrued benefits. This report shows the total balance in the PTO liability account and any uses during the reporting period. The year-end calculated amount of the potential future liability for lump sum payouts has been funded. By doing so the City should never find itself with an unexpected or unfunded employee benefit liability. This was funded \$65,054 in FY 2013 based on actual accrued employee PTO (Personal Time Off) and is budgeted to receive an additional \$104,371 funding at year-end, but this annual amount may be reduced in the future when additional actual needs are reassessed. Current funded liability balance is \$316,031.

**Community Events & Activity Summary**

This report is a compilation of various activities that are tracked to collect data by project or activity. The amounts shown are as of the date of the report.

Sincerely,



Steve Fawcett  
Finance Director  
Cottonwood Heights  
*"City between the Canyons"*

COTTONWOOD HEIGHTS  
11 - GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
FOR THE FISCAL PERIOD ENDING September 30, 2013

REVENUES	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH ACTUAL	YTD ACTUAL	OUTSTANDING CURRENT YTD ENCUMBRANCE	BUDGET VARIANCE POS (NEG)	YTD ACTUAL % OF AMENDED BUDGET
<b>TAXES</b>							
REAL PROPERTY TAXES	\$ 6,620,048	\$ 6,620,048	\$ 22,725	\$ 401,034	\$ -	\$ (6,219,014)	6%
GENERAL SALES AND USE TAXES	4,900,000	4,900,000	423,656	423,656	-	(4,476,344)	9%
E911 EMERGENCY TELEPHONE FEES	320,000	320,000	22,886	22,886	-	(297,114)	7%
FEE-IN-LIEU OF PROPERTY TAXES	395,000	395,000	36,410	267,464	-	(127,536)	68%
FRANCHISE TAXES - CABLE TV	295,000	295,000	-	-	-	(295,000)	0%
INNKEEPER TAX	20,000	20,000	1,388	1,388	-	(18,612)	7%
<b>TOTAL TAXES</b>	<b>12,550,048</b>	<b>12,550,048</b>	<b>507,065</b>	<b>1,116,429</b>	<b>-</b>	<b>(11,433,619)</b>	<b>9%</b>
<b>LICENSES AND PERMITS</b>							
BUSINESS LICENSES AND PERMITS	220,000	220,000	11,286	42,557	-	(177,444)	19%
BUILDINGS, STRUCTURES AND EQUIPMENT	319,500	319,500	41,014	99,626	-	(219,874)	31%
ROAD CUT FEES	30,000	30,000	2,225	4,475	-	(25,525)	15%
ANIMAL LICENSES	10,000	10,000	913	3,052	-	(6,948)	31%
<b>TOTAL LICENSES AND PERMITS</b>	<b>579,500</b>	<b>579,500</b>	<b>55,438</b>	<b>149,710</b>	<b>-</b>	<b>(429,790)</b>	<b>26%</b>
<b>INTERGOVERNMENTAL REVENUE</b>							
FEDERAL GRANTS	131,780	131,780	-	-	-	(131,780)	0%
CRIME VICTIM ASSISTANCE GRANT	22,275	22,275	-	-	-	(22,275)	0%
STATE GRANTS	-	-	-	-	-	-	0%
STATE CLICK IT TICKET	-	-	-	3,187	-	3,187	0%
CLASS C ROADS	1,000,000	1,000,000	107,012	341,774	-	(658,226)	34%
LIQUOR FUND ALLOTMENT	43,500	43,500	-	-	-	(43,500)	0%
LOCAL GRANTS	-	-	6,263	6,263	-	6,263	0%
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>1,197,555</b>	<b>1,197,555</b>	<b>113,275</b>	<b>351,225</b>	<b>-</b>	<b>(846,330)</b>	<b>29%</b>
<b>CHARGES FOR SERVICE</b>							
ZONING AND SUB-DIVISION FEES	60,000	60,000	4,050	43,485	-	(16,515)	72%
SALE OF MAPS AND PUBLICATIONS	-	-	-	15	-	-	0%
VARIOUS OTHER FEES	5,500	5,500	1,400	2,700	-	(2,800)	49%
<b>TOTAL CHARGES FOR SERVICE</b>	<b>65,500</b>	<b>65,500</b>	<b>5,450</b>	<b>46,200</b>	<b>-</b>	<b>(19,315)</b>	<b>71%</b>
<b>FINES AND FORFEITURES</b>							
COURTS FINES	530,000	530,000	249	1,611	-	(528,389)	0%
FORFEITURES	-	-	-	-	-	-	0%
<b>TOTAL FINES AND FORFEITURES</b>	<b>530,000</b>	<b>530,000</b>	<b>249</b>	<b>1,611</b>	<b>-</b>	<b>(528,389)</b>	<b>0%</b>
<b>MISCELLANEOUS REVENUE</b>							
INTEREST REVENUES	20,000	20,000	746	(1,587)	-	(21,587)	-8%
MISCELLANEOUS REVENUES	25,053	25,053	1,949	6,269	-	(18,784)	25%
POLICE RECORDS REVENUES	10,900	10,900	850	6,100	-	(4,800)	0%
EVENT REVENUES	-	-	-	16,648	-	16,648	0%
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>55,953</b>	<b>55,953</b>	<b>3,546</b>	<b>27,430</b>	<b>-</b>	<b>(28,523)</b>	<b>49%</b>
<b>TOTAL REVENUES</b>	<b>\$ 14,978,556</b>	<b>\$ 14,978,556</b>	<b>\$ 685,023</b>	<b>\$ 1,692,605</b>	<b>\$ -</b>	<b>\$ (13,285,951)</b>	<b>11%</b>

COTTONWOOD HEIGHTS

11 - GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
FOR THE FISCAL PERIOD ENDING September 30, 2013

DESCRIPTION	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH ACTUAL	YTD ACTUAL	OUTSTANDING CURRENT YTD ENCUMBRANCE	BUDGET VARIANCE POS (NEG)	YTD ACTUAL % OF AMENDED BUDGET
<b>EXPENDITURES</b>							
<b>GENERAL GOVERNMENT</b>							
<b>LEGISLATIVE</b>							
MAYOR & CITY COUNCIL	\$ 647,305	\$ 647,305	\$ 52,856	\$ 296,591	\$ -	\$ 350,714	46%
PLANNING COMMISSION	6,000	6,000	676	676	-	5,324	11%
LEGISLATIVE COMMITTEES & SPECIAL BODIES	127,500	127,500	17,612	78,301	-	49,199	61%
<b>TOTAL LEGISLATIVE</b>	<b>780,805</b>	<b>780,805</b>	<b>71,144</b>	<b>375,568</b>	<b>-</b>	<b>405,237</b>	<b>48%</b>
<b>JUDICIAL</b>							
COURTS & CITY PROSECUTOR & DEFENDER	370,000	370,000	-	-	-	370,000	0%
<b>TOTAL JUDICIAL</b>	<b>370,000</b>	<b>370,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>370,000</b>	<b>0%</b>
<b>EXECUTIVE AND CENTRAL STAFF</b>							
CITY MANAGER & GENERAL GOVERNMENT	660,899	660,899	58,616	197,461	-	463,438	30%
CITY MANAGER - EMERGENCY MANAGEMENT	30,600	30,600	1,402	1,402	-	29,198	5%
INFORMATION TECHNOLOGY	134,600	134,600	5,056	10,348	-	124,252	8%
<b>TOTAL EXECUTIVE &amp; CENTRAL STAFF</b>	<b>826,099</b>	<b>826,099</b>	<b>65,075</b>	<b>209,211</b>	<b>-</b>	<b>616,888</b>	<b>25%</b>
<b>ADMINISTRATIVE AGENCIES</b>							
FINANCE	326,017	326,017	23,921	85,980	-	240,037	26%
ATTORNEY	229,182	229,182	18,465	29,118	-	200,064	13%
ADMINISTRATIVE SERVICES/RECORDER	420,770	420,770	23,995	83,794	-	336,976	20%
ELECTIONS	77,000	77,000	-	-	-	77,000	0%
<b>TOTAL ADMINISTRATIVE AGENCIES</b>	<b>1,052,969</b>	<b>1,052,969</b>	<b>66,381</b>	<b>198,893</b>	<b>-</b>	<b>854,076</b>	<b>19%</b>
<b>TOTAL GENERAL GOVERNMENT</b>	<b>3,029,873</b>	<b>3,029,873</b>	<b>202,599</b>	<b>783,671</b>	<b>-</b>	<b>2,246,202</b>	<b>26%</b>
<b>PUBLIC SAFETY</b>							
POLICE	5,092,745	5,092,745	376,404	1,433,619	-	3,659,126	28%
FIRE	3,369,817	3,369,817	-	796,180	-	2,573,637	24%
ORDINANCE ENFORCEMENT	155,511	155,511	11,458	39,220	-	116,291	25%
<b>TOTAL PUBLIC SAFETY</b>	<b>8,618,073</b>	<b>8,618,073</b>	<b>387,862</b>	<b>2,269,019</b>	<b>-</b>	<b>6,349,054</b>	<b>26%</b>
<b>HIGHWAYS AND PUBLIC IMPROVEMENTS</b>							
PUBLIC WORKS (NON-CLASS C)	1,100,767	1,100,767	82,735	192,515	965	907,287	17%
IMPACT FEE PROGRAM	-	-	-	-	-	-	0%
CLASS C ROAD PROGRAM	1,000,000	1,000,000	-	93,815	-	906,185	9%
<b>TOTAL HIGHWAYS AND PUBLIC IMPROVEMENT</b>	<b>2,100,767</b>	<b>2,100,767</b>	<b>82,735</b>	<b>286,330</b>	<b>965</b>	<b>1,813,472</b>	<b>14%</b>
<b>COMMUNITY AND ECONOMIC DEVELOPMENT</b>							
COMMUNITY AND ECONOMIC DEVELOPMENT	47,000	47,000	5,000	5,000	-	42,000	11%
PLANNING	420,920	420,920	54,536	112,392	-	308,528	27%
ENGINEERING	435,000	435,000	40,735	74,980	-	360,020	17%
<b>TOTAL COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>	<b>902,920</b>	<b>902,920</b>	<b>100,272</b>	<b>192,373</b>	<b>-</b>	<b>710,547</b>	<b>21%</b>

COTTONWOOD HEIGHTS  
11 - GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
FOR THE FISCAL PERIOD ENDING September 30, 2013

DEBT SERVICE	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH ACTUAL	YTD ACTUAL	OUTSTANDING CURRENT YTD ENCUMBRANCE	BUDGET VARIANCE POS (NEG)	YTD ACTUAL % OF AMENDED BUDGET
INTEREST AND PRINCIPAL	326,923	326,923	-	308,576	-	18,347	94%
<b>TOTAL DEBT SERVICE</b>	326,923	326,923	-	308,576	-	18,347	94%
<b>TOTAL EXPENDITURES</b>	<u>\$ 14,978,556</u>	<u>\$ 14,978,556</u>	<u>\$ 773,468</u>	<u>\$ 3,839,969</u>	<u>\$ 965</u>	<u>\$ 11,137,622</u>	<u>26%</u>
<b>EXCESS (DEFIC) OF REVENUES OVER EXPENDITURES</b>	\$ -	\$ -	\$ (88,445)	\$ (2,147,364)	\$ (965)	\$ (2,148,329)	
<b>OTHER FINANCING SOURCES</b>							
UNRESTRICTED GENERAL FUND BEG BAL APPROPRIATED	850,000	850,000	-	850,000	-	-	100%
RESTRICTED CLASS C ROADS BEG BAL (estimated)	-	68,799	-	-	-	(68,799)	0%
IMPACT FEES - CURRENT YEAR COLLECTIONS	45,000	45,000	4,350	4,350	-	(40,650)	10%
<b>TOTAL OTHER FINANCING SOURCES</b>	<u>895,000</u>	<u>963,799</u>	<u>4,350</u>	<u>854,350</u>	<u>-</u>	<u>(109,448)</u>	<u>89%</u>
<b>Subtotal Available Revenues &amp; Sources</b>	895,000	963,799	(84,094)	(1,293,014)	(965)	(2,257,778)	-134%
TRANSFER TO CAPITAL IMPROVEMENT FUND - Class C Roads	-	68,799	-	-	-	(68,799)	0%
TRANSFER TO CAPITAL IMPROVEMENT FUND	895,000	895,000	-	-	-	(895,000)	0%
<b>TOTAL OTHER FINANCING USES</b>	<u>895,000</u>	<u>963,799</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(963,799)</u>	<u>0%</u>
CURRENT CHANGE IN FUND BALANCE	0	-	(84,094)	(1,293,014)	(965)	(1,293,979)	
UNRESTRICTED GENERAL FUND BALANCE - unappropriated (est.)	-	-	-	-	-	-	0%
UNRESTRICTED ASSIGNED GENERAL FUND 6%	871,757	899,412	-	901,413	-	2,001	0%
<b>FUND BALANCE - "EXPECTED"</b>	<u>\$ 871,757</u>	<u>\$ 899,412</u>	<u>\$ (84,094)</u>	<u>\$ (391,601)</u>	<u>\$ (965)</u>	<u>\$ (1,291,978)</u>	<u>-44%</u>
<b>Fund Balance Expected:</b>							
Unrestricted Assigned General Fund 6 %	\$ 871,757	\$ 899,412	\$ (84,094)	\$ 899,412	\$ (965)	\$ (1,291,978)	100%
Unrestricted Unassigned General Fund (Current Estimate)	\$ 0	\$ 809,928	\$ -	\$ (1,291,013)	\$ -	\$ -	

Cottonwood Heights  
45 - Capital Projects Fund  
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual  
For the Fiscal Period Ending September 30, 2013

DESCRIPTION	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH ACTUAL	YTD ACTUAL	OUTSTANDING CURRENT YTD ENCUMBRANCE	BUDGET VARIANCE POS (NEG)	YTD ACTUAL % OF AMENDED BUDGET
<b>REVENUES</b>							
INTEREST REVENUES	\$ 35,000	\$ 35,000	2,190	5,702	\$ -	\$ (29,298)	16%
<b>TOTAL REVENUES</b>	<b>35,000</b>	<b>35,000</b>	<b>2,190</b>	<b>5,702</b>	<b>-</b>	<b>(29,298)</b>	<b>16%</b>
<b>EXPENDITURES</b>							
PAVEMENT MANAGEMENT	434,000	434,000	-	-	-	434,000	0%
ADA RAMPS	65,000	65,000	-	-	-	65,000	0%
INTERSECTION IMPROVEMENTS	-	-	-	1,662	-	(1,662)	0%
TRAFFIC CALMING	54,000	54,000	-	4,519	-	49,481	8%
STORM DRAIN IMPROVEMENTS	25,000	25,000	-	-	-	25,000	0%
CROSS GUTTER REPLACEMENT	42,000	42,000	-	-	-	42,000	0%
CITY POLICE STATION	-	-	-	-	-	-	0%
BIG COTTONWOOD CANYON TRAIL	196,000	196,000	110,469	124,228	-	71,772	63%
SIDEWALK REPLACEMENT	50,000	50,000	-	1,461	-	48,539	3%
CITY CENTER AND PARKS	1,781,767	1,781,767	4,931	4,931	-	1,776,836	0%
PUBLIC WORKS SITE	877,605	877,605	-	-	-	877,605	0%
MOUNTVIEW PARK	-	-	2,106	7,713	-	(7,713)	-100%
1700 E RECONSTRUCTION	-	-	3,608	3,608	-	(3,608)	0%
UNION PK LANDSCAPE/ACMgmt	135,400	135,400	276,547	360,639	-	(225,239)	266%
BUTLER MIDDLE AUDITORIUM	500,000	500,000	-	-	-	500,000	0%
FT UNION PARK & RIDE	-	-	850	9,160	-	(9,160)	-100%
GOLDEN HILLS PARK	15,000	15,000	-	-	-	15,000	0%
TRAFFIC ADAPTIVE	139,050	139,050	2,900	2,900	-	136,150	2%
PIPPEN DR STORM DRAIN	184,000	184,000	-	-	-	184,000	0%
MISCELLANEOUS SMALL PROJECTS	85,000	85,000	-	-	-	85,000	0%
NEIGHBORHOOD ISSUES MISC	-	-	-	-	-	-	0%
<b>TOTAL EXPENDITURES</b>	<b>4,583,822</b>	<b>4,583,822</b>	<b>401,411</b>	<b>520,821</b>	<b>-</b>	<b>4,063,001</b>	<b>11%</b>
<b>OTHER FINANCING SOURCES (USES)</b>							
TRANSFERS FROM GENERAL FUND	895,000	895,000	-	-	-	895,000	0%
TRANSFERS FROM GENERAL FUND - Class C	-	68,799	-	-	-	68,799	0%
RESTRICTED STORM DRAIN IMPACT FUND	-	9,169	-	-	-	9,169	0%
UNRESTRICTED ASSIGNED CIP FUND - appropriated (estimate)	3,653,822	4,442,279	-	-	-	4,442,279	0%
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>4,548,822</b>	<b>5,415,247</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,415,247</b>	<b>0%</b>
<b>Fund Balance Expected:</b>							
Unrestricted Assigned CIP Fund Bal (carried forward projects)	\$ -	\$ 866,425	(399,221)	(515,118)	\$ -	\$ (1,381,543)	0%

Cottonwood Heights  
65-Employee Benefits Fund (an Internal Service Fund)  
Statement of Revenues, Expenditures and Changes in Fund Net Assets  
August 31, 2013

DESCRIPTION	ADOPTED BUDGET	AMENDED BUDGET	CURRENT MONTH ACTUAL	YTD ACTUAL	OUTSTANDING CURRENT YTD ENCUMBRANCE	BUDGET VARIANCE POS (NEG)	YTD ACTUAL % OF AMENDED BUDGET
<b>OPERATING REVENUES</b>							
CHARGES FOR EMPLOYEE BENEFITS	\$ 104,371	\$ 104,371	133	\$ 404	\$ -	\$ (103,967)	0%
	104,371	104,371	133	404	-	(103,967)	0%
<b>OPERATING EXPENSES</b>							
EMPLOYEE BENEFIT ACCRUALS	105,271	105,271	-	-	-	105,271	0%
	105,271	105,271	-	-	-	105,271	0%
<b>OPERATING INCOME (LOSS)</b>	(900)	(900)	133	404	-	1,304	0%
<b>NON-OPERATING REVENUES</b>							
INTEREST REVENUES	900	900	-	-	-	(900)	0%
	900	900	-	-	-	(900)	0%
<b>NON-OPERATING INCOME (LOSS)</b>							
Change in Net Position	\$ -	\$ -	133	\$ 404	\$ -	\$ 404	0%

NOTE: Balance of Liability Account

NET ACCUMULATED LIABILITY - BEGINNING OF FY  
ACCRUED FUTURE LIABILITY ADDED FY2014  
NET ACCUMULATED LIABILITY - ENDING OF FY

\$ 316,031  
105,271  
\$ 421,302

\*\*Calculations & Accruals made at year-end.

Activity Code Summary  
As of  
September 24, 2013

Activity Number	Activity Name	Adopted Fiscal Year Budget	Changes to Fiscal Year Budget	Modified Fiscal Year Budget	YTD Expenses	YTD Reimbursements or Revenue	Remaining Budget
401	Activity-Neighborhood Watch	500.00	-	500.00	-	-	500.00
700	Events-Misc. City	4,750.00	500.00	5,250.00	534.09	-	4,715.91
702	Events-Meet the Candidates (YCC Sponsor)	500.00	-	500.00	160.60	-	339.40
703	Events-Halloween Event	750.00	-	750.00	-	-	750.00
704	Events-Emergency Fair	5,000.00	-	5,000.00	-	-	5,000.00
733	Events-CWHPRSA Hosting/Sponsor Contract	10,000.00	-	10,000.00	10,000.00	-	-
718	Events-CWHPRC Adult Tennis Classic Sponsorship	1,500.00	-	1,500.00	1,500.00	-	-
719	Events-CWHPRC Movie in the Park Sponsorship	3,000.00	-	3,000.00	3,000.00	-	-
721	Events-CWHPRC Turkey Day Run Sponsorship	5,000.00	-	5,000.00	5,000.00	-	-
710	Events-Youth City Council	5,000.00	-	5,000.00	247.56	-	4,752.44
713	Events-Bark in the Park/Pooch Plunge	4,000.00	-	4,000.00	8.97	-	3,991.03
716	Events-Easter Egg Hunt	5,500.00	-	5,500.00	-	-	5,500.00
724	Events-Butterville Days and Float	52,000.00	-	52,000.00	59,883.46	(22,864.77)	14,981.31
724	Events-Butterville Days Taxable Sales	-	-	-	-	(708.72)	NA
725	Events-History Committee	2,500.00	-	2,500.00	975.74	-	1,524.26
734	Events-History Markers along Big Cottonwood Trail	8,000.00	6,000.00	14,000.00	11,475.00	-	2,525.00
726	Events-Biking Committee	500.00	(500.00)	-	-	-	-
727	Events-Arts Council Play	10,000.00	5,965.68	15,965.68	15,965.68	-	-
732	Events-Arts Council Play-carryover from FY2013	-	11,957.00	11,957.00	-	-	11,957.00
727	Events-Arts Council Play Reimbursements/Ticket Sales	-	6,579.03	6,579.03	-	(13,659.48)	6,579.03
727	Events-Arts Council Play Taxable Sales	-	2,429.48	2,429.48	2,429.48	(2,429.48)	-
732	Events-Arts Council Non Play Activities	-	1,864.77	1,864.77	1,259.00	-	605.77
204	Grants-2012-13 ZAP Grant-Arts Council	-	6,245.00	6,245.00	6,245.00	-	-
730	Events-Volunteer Recognition	4,000.00	-	4,000.00	-	-	4,000.00
731	Events-City Banner Program	5,000.00	-	5,000.00	-	-	5,000.00
<b>Total</b>		<b>127,500.00</b>	<b>41,040.96</b>	<b>168,540.96</b>	<b>118,684.58</b>	<b>-39,662.45</b>	<b>72,721.15</b>

1 Budget Amendment-FY2013 carryover

2 Budget Amendment-Other

3 Budget Amendment-FY2014 budget earned revenue

**Capital Projects**

See report on Capital Projects fund 45



# COTTONWOOD HEIGHTS



**SEPTEMBER 2013 FIRE REPORT**



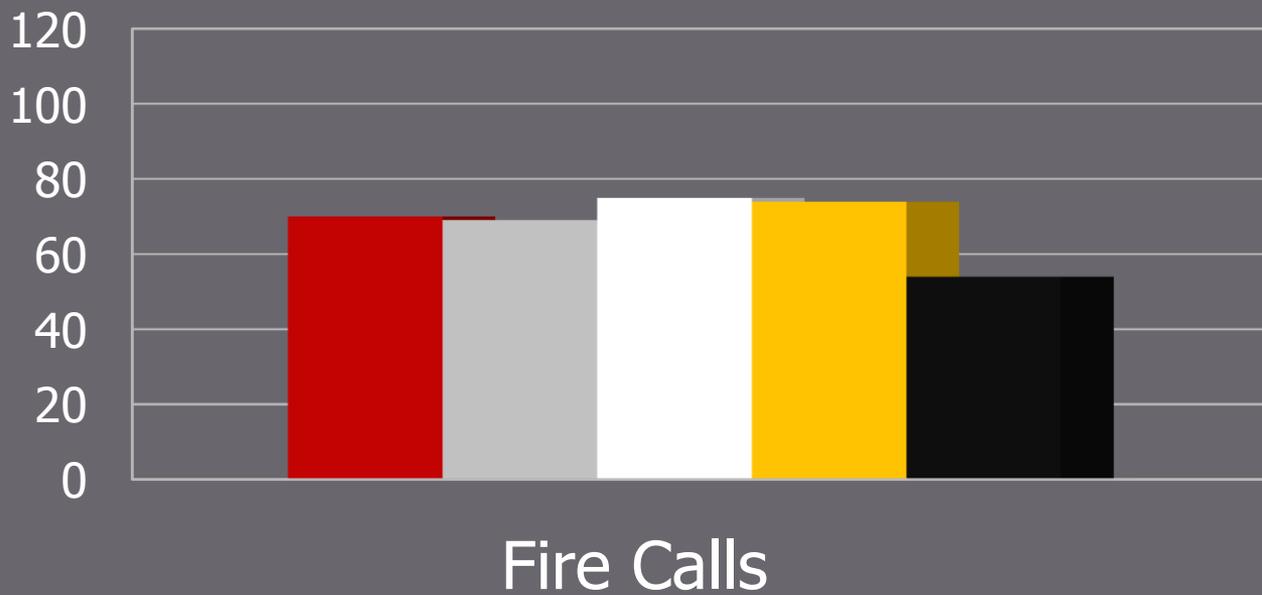
# September Monthly Call Volume

	Staffing	Fire	Medical	Grand Total
<b>Grand Total</b>		<b>555</b>	<b>2233</b>	<b>2788</b>
Station 101, West Millcreek 790 East 3900 South	5	39	235	274
Station 118, Taylorsville 5317 South 2700 West	5	27	190	217
Station 104, Holladay 4626 South Holladay Blvd.	5	47	142	189
Station 109, Kearns 4444 West 5400 South	5	37	151	188
Station 117, Taylorsville 4545 South Redwood Road	4	30	152	182
Station 126, Midvale 607 East 7200 South	5	38	123	161
Station 125, Midvale 7683 South Holden St.	5	29	128	157
Station 110, Cottonwood Heights 1790 South Ft. Union Blvd.	5	42	112	154
Station 105, Draper 780 East 12300 South	3	28	112	140
Station 114, Draper 14324 South 550 East	5	25	99	124
Station 111, Magna 8215 West 3500 South	5	27	95	122
Station 107, Kearns 6305 South 5600 West	5	19	93	112
Station 124, East Riverton 12662 S. 1300 W.	4	15	87	102
Station 106, East Millcreek 1911 East 3300 South	5	13	81	94
Station 112, Olympus 3612 East Jupiter Drive	5	24	65	89
Station 102, Magna 8609 West 2700 South	4	15	74	89
Station 121, Riverton 4146 West 12600 South	5	29	54	83
Station 123, Herriman 4850 West Mt. Ogden Peak Dr.	3	14	62	76
Station 116, Cottonwood Heights 8303 South Wasatch Blvd.	4	12	63	75
Station 252, Eagle Mountain	3*	17	32	49
Station 103, Herriman 5916 West 13100 South	3	9	38	47
Station 251, Eagle Mountain	3*	11	21	32
Station 120, Riverton 13000 South 2700 West	5	8	22	30
Station 122, Draper 14903 South Deer Ridge Road	3*	8	16	24
Station 115, Copperton 8495 West State Road 48	3	6	14	20
Station 113, Little Cottonwood 9523 East Bypass Road	3	3	17	20
Station 119, Emigration 5025 East State Road 65	3*	9	3	12
Station 108, Big Cottonwood 7688 South State Road 190	3	2	5	7
<b>UFA Fire Station</b>				



# Fire Calls

Average: 68.4

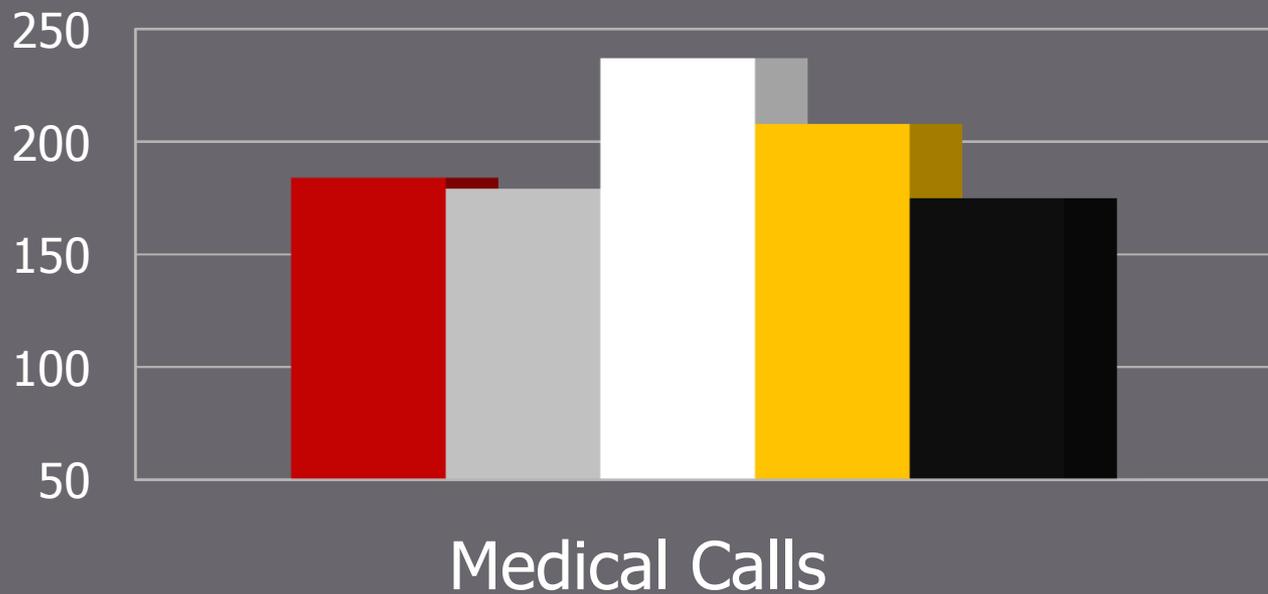


September 2009	70
September 2010	69
September 2011	75
September 2012	74
September 2013	54



# Medical Calls

Average: 196.6

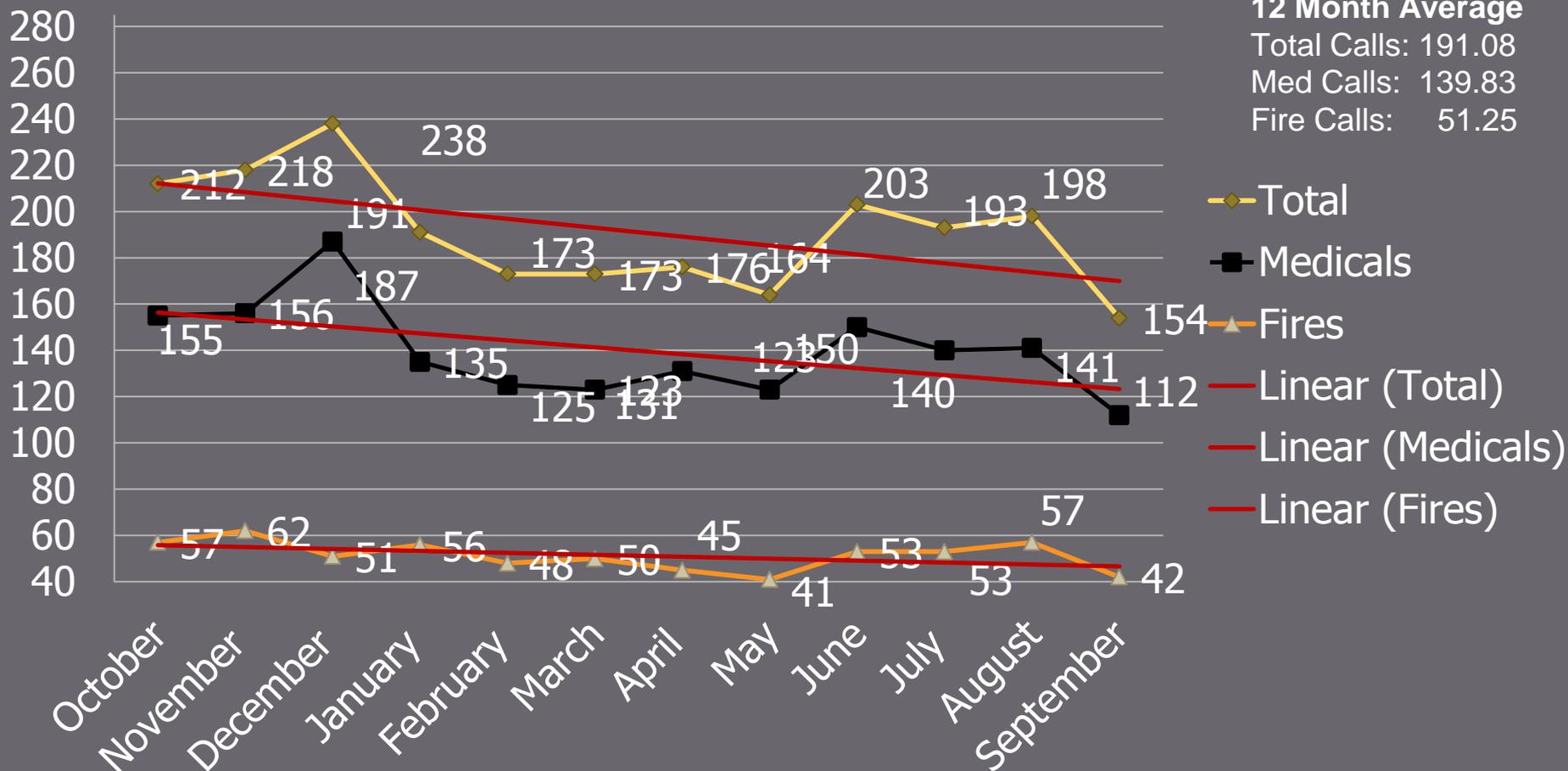


August 2009	184
August 2010	179
August 2011	237
August 2012	208
August 2013	175



# Station 110

## Calls By Month



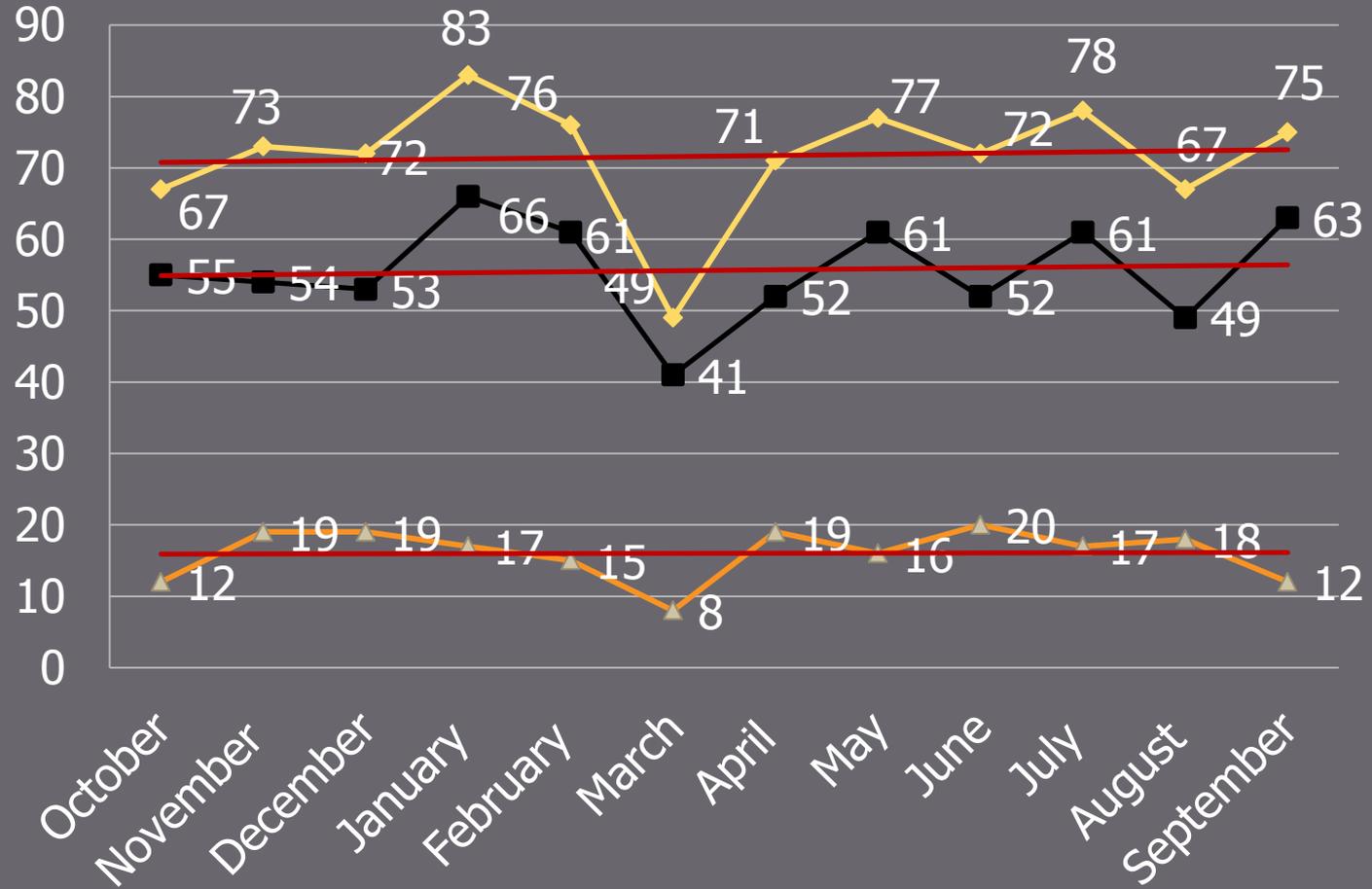


# Station 116

## Calls By Month

### 12 Month Average

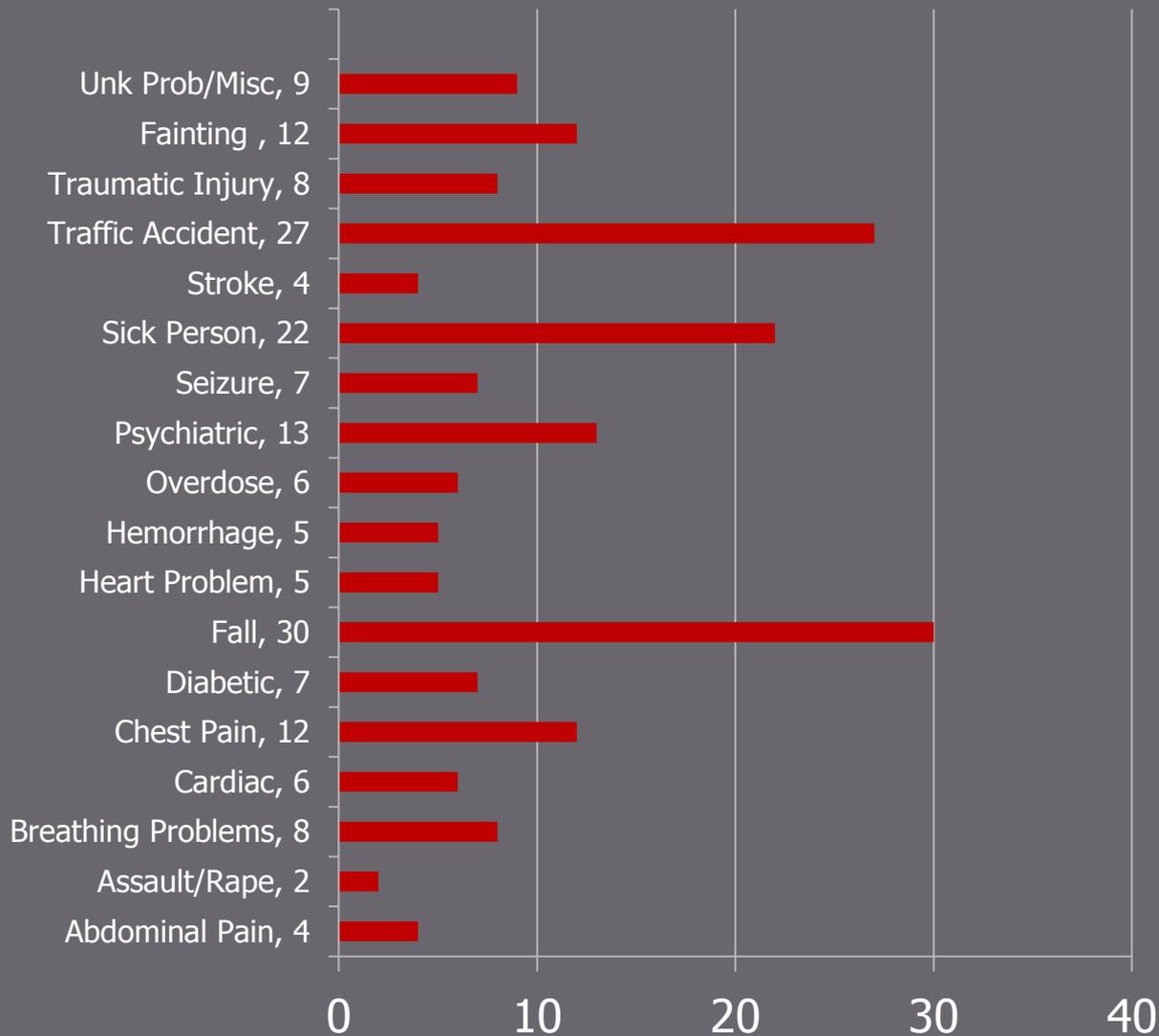
Total Calls: 71.66  
Med Calls: 55.66  
Fire Calls: 16.00



- ◆ Total
- Medicals
- ▲ Fires
- Linear (Total)
- Linear (Medicals)
- Linear (Fires)

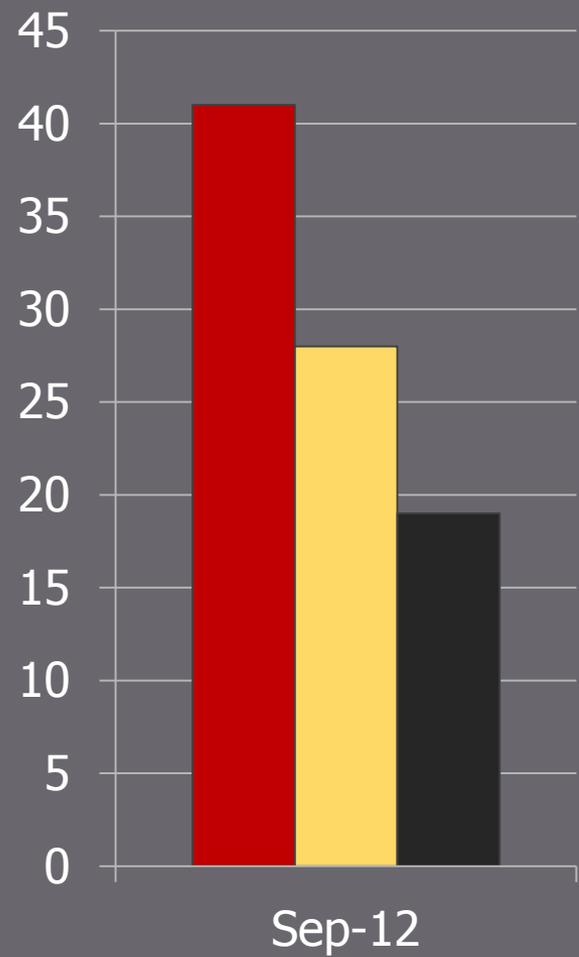


# September Medical Calls

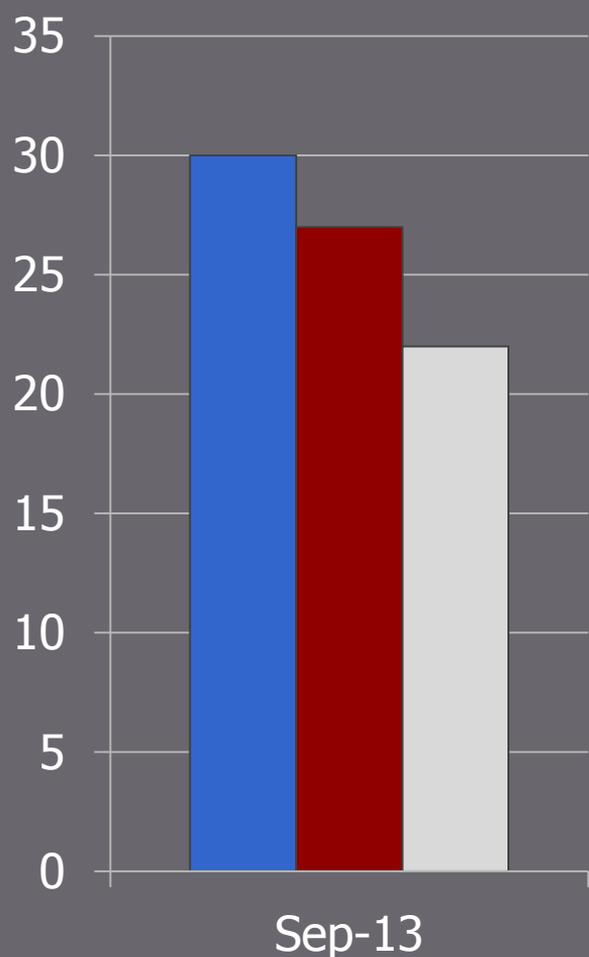




# Medical Call Comparison



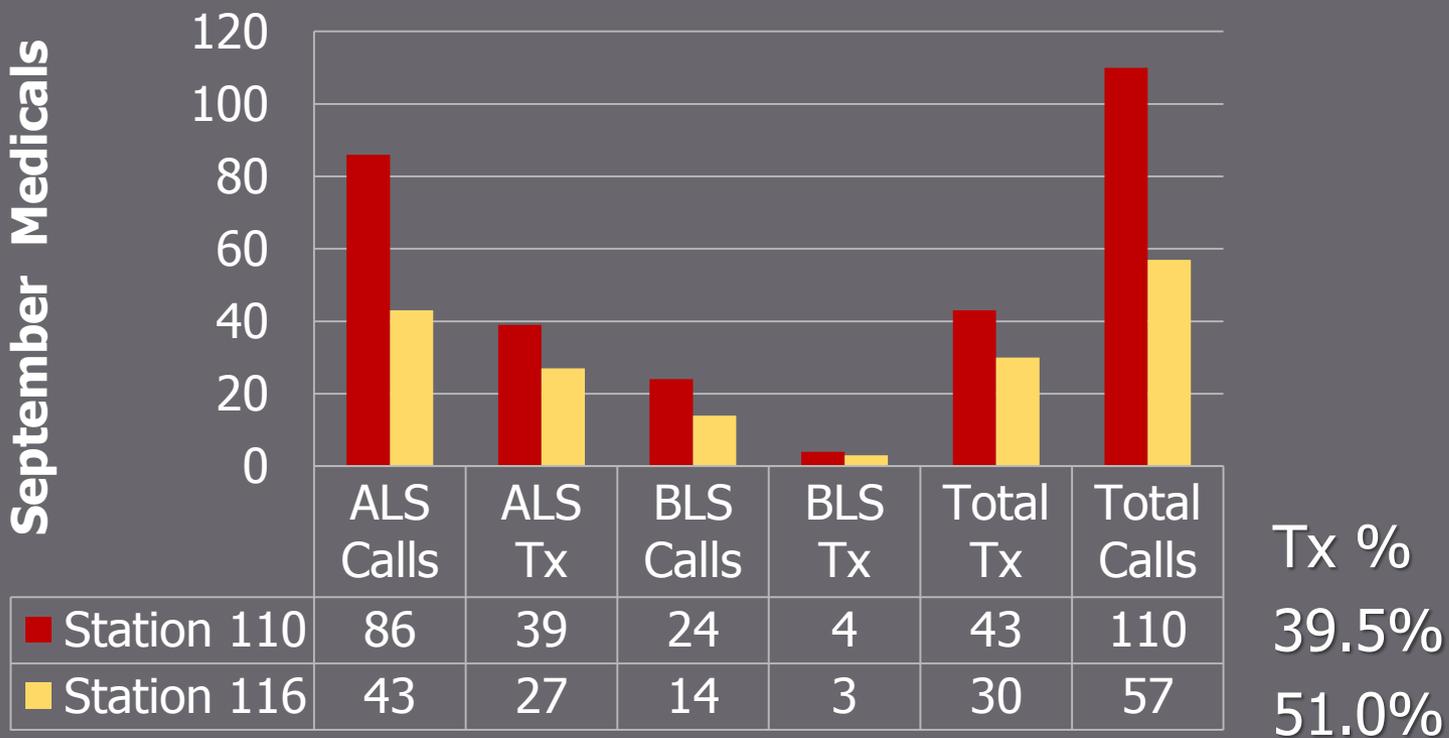
- Falls
- Traffic Accident
- Sick Person



- Falls
- Traffic Accident
- Sick Person



# Ambulance Transports





# Station 110 Ambulance Transports

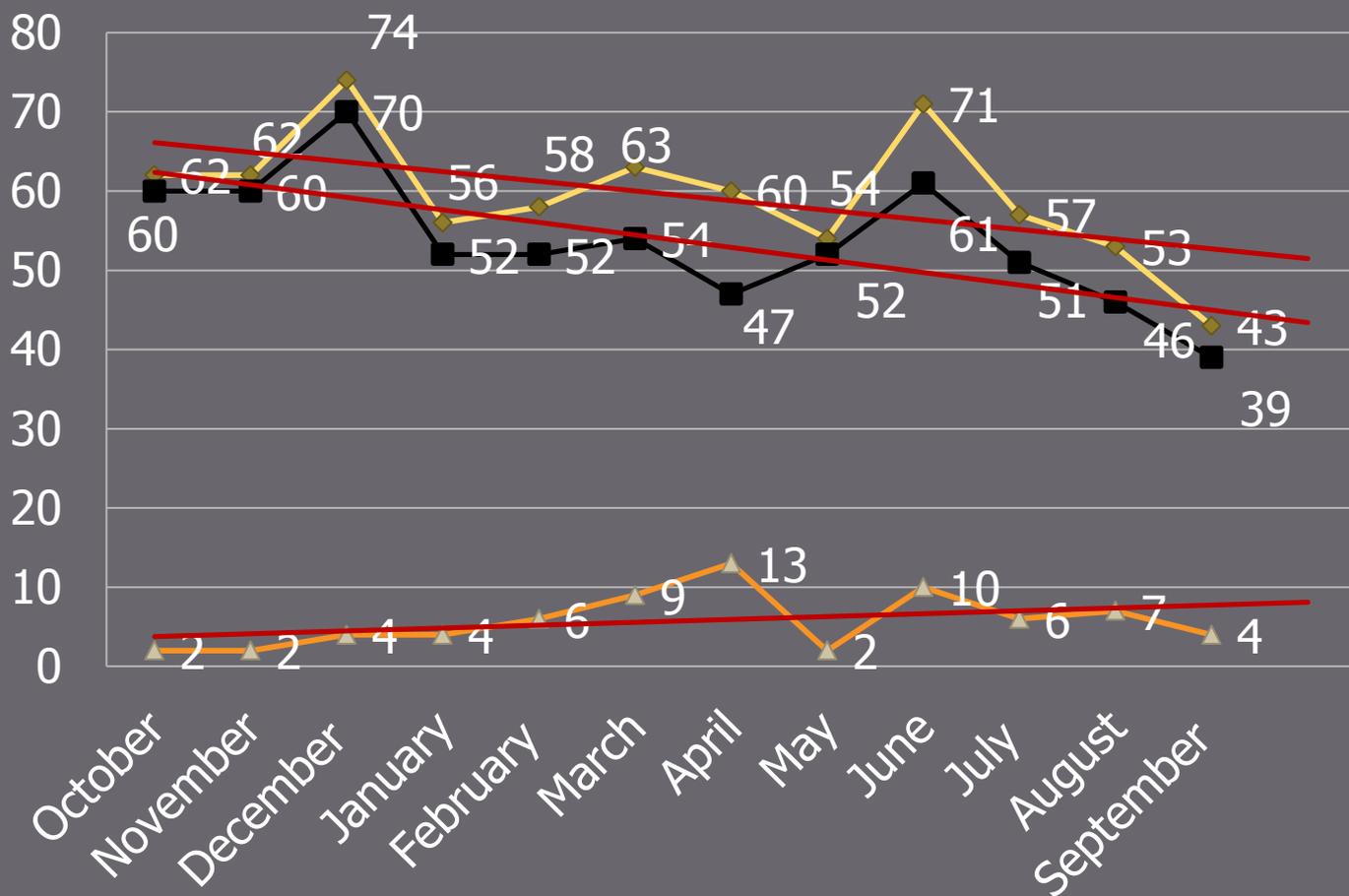
## Calls By Month

### 12 Month Average

Total Tx: 59.41

ALS Tx: 53.66

BLS Tx: 5.75

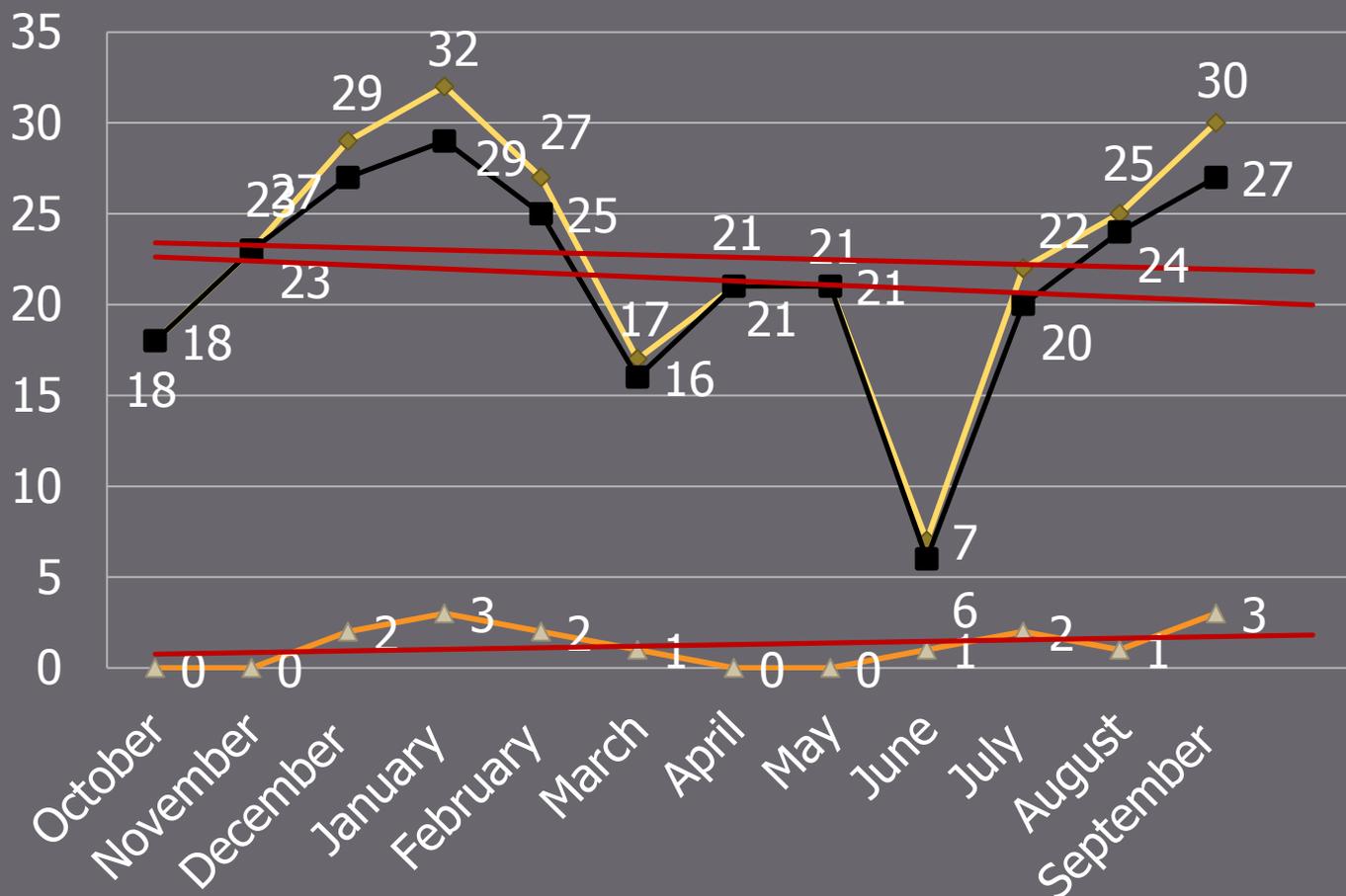


- ◆ Total Tx
- ALS Tx
- ▲ BLS Tx
- Linear (Total Tx)
- Linear (ALS Tx)
- Linear (BLS Tx)



# Station 116 Ambulance Transports

## Calls By Month



### 12 Month Average

Total Tx: 22.66

ALS Tx: 21.41

BLS Tx: 1.25

- ◆ Total Tx
- ALS Tx
- ▲ BLS Tx
- Linear (Total Tx)
- Linear (ALS Tx)
- Linear (BLS Tx)



# Customer Service Station 110 and 116

- Medical, RIT, ICS, Rope Rescue Training
- Attended the Cottonwood Heights Emergency Preparedness Meeting
- Assisted a stranded motorist on Highland Drive
- Gave five station tours
- Helped train a group of cub scouts in emergency preparedness



# Safety Message

## Fire and Fall Prevention Tips:

If you smoke, smoke outside: Use deep, sturdy ashtrays. Wet cigarette butts and ashes before throwing them out or bury them in sand. NEVER smoke in bed.

Give space heaters space: Keep them at least three feet away from combustibles. Shut off and unplug heaters when you leave or when you are going to bed.

Be kitchen wise: Wear tight-fitting clothing or short sleeves when cooking. Use oven mitts to handle hot pans. Never leave cooking unattended. If a pan of food catches fire, slide a lid over it and turn off the burner. Don't cook if you are drowsy from medication.

Stop, Drop and Roll: If your clothes catch on fire, stop (don't run), drop gently to the ground, and cover your face with your hands. Roll over and over to put the fire out. Use cool water to cool the burn and seek medical attention right away.



# Safety Message

## Fire and Fall Prevention Tips Cont.

Smoke alarms save lives. Make sure you have working smoke alarms installed in every living area in your home. Make sure to test your smoke alarms and change the batteries as needed. If you need help reaching your alarms, please ask someone to assist you.

Plan for a fire: Know two ways out of every room in your home. Make sure you can easily open windows and doors. Plan your escape route around your abilities. Know to call 9-1-1 in case of a fire and if there is a fire, get out of your home and stay out.





# Safety Message

## Fire and Fall Prevention Tips:

**Exercise Regularly:** Exercise builds strength and improves your balance and coordination. Ask your doctor about the best physical exercise for you.

**Take your time:** Get out of chairs slowly. Sit a moment before you get out of your bed. Stand and get your balance before you walk. Be aware of your surroundings.

**Clear the way:** Keep stairs and walking areas free of electrical cords, shoes, clothing, books, magazines and other clutter.

**Look out for yourself:** Poor vision will increase your chance of falling, so visit an eye specialist once a year. Improve lighting in your home. Use lights to light the path between your bedroom and your bathroom. Turn on the lights before using the stairs.

**Wipe up spills immediately:** Use non-slip mats in the bathtub and on shower floors. Have grab bars installed on the wall in the tub and the shower and next to the toilet.



# Safety Message

## Fire and Fall Prevention Tips Cont:

Be aware of uneven surfaces: Use only throw rugs that have rubber, non-skid backing. Smooth out wrinkles and folds in carpeting.

Tread carefully: Stairways should be well lit from top to bottom. Have easy-to-grip handrails installed along the full length of both sides of the stairs.

Put your best foot forward: Wear sturdy, well-fitted low-heeled shoes with non-slip soles. These are safer than high heels, thick-soled athletic shoes, slippers, or stocking feet.



# Questions??

For further questions or comments please  
contact Assistant Chief Mike Watson  
[mwatson@ufa-slco.org](mailto:mwatson@ufa-slco.org)

**Unified Fire Authority**  
**3380 South 900 West**  
**Salt Lake City, UT 84119**  
**801-824-3705**  
[www.unifiedfire.org](http://www.unifiedfire.org)

# COTTONWOOD HEIGHTS

## RESOLUTION No. 2013-45

A RESOLUTION TENTATIVELY ADOPTING AN AMENDED BUDGET  
FOR THE PERIOD OF 1 JULY 2013 THROUGH 30 JUNE 2014;  
PROVIDING FOR PUBLIC INSPECTION OF SUCH BUDGET;  
ESTABLISHING THE TIME AND PLACE OF PUBLIC HEARING  
TO CONSIDER ADOPTION OF SUCH BUDGET; AND PROVIDING FOR  
NEWSPAPER PUBLICATION OF SUCH PUBLIC HEARING

**WHEREAS**, the Uniform Fiscal Procedures Act for Utah Cities (UTAH CODE ANN. §10-6-101 *et seq.*) (the “Act”) provides, among other things, that (a) the mayor or other budget officer shall propose a tentative budget for the upcoming fiscal year to the city’s governing body; (b) the city’s governing body shall review, consider (and amend, as advisable) and tentatively adopt such tentative budget; (c) such tentative budget shall be available for public inspection for at least ten days prior to adoption of a final budget; (d) the city’s governing body shall hold a public hearing concerning the tentative budget following at least seven days’ prior notice in a newspaper of general circulation; and (e) following such public hearing, the city’s governing body may adopt a final budget as provided in the Act; and

**WHEREAS**, the Act provides that those same procedures be followed for a proposed amendment to an adopted budget for a current fiscal year;

**WHEREAS**, at a meeting of the city council (the “Council”) of the city of Cottonwood Heights (the “City”) on 15 October 2013, Steven Fawcett, the City’s budget officer, filed with the Council a proposed amended budget for the City for the current fiscal year and an accompanying budget message as required by the Act; and

**WHEREAS**, as part of its 22 October 2013 regular meeting, the Council reviewed and considered the proposed amended budget (the “Amended Budget”) for the current fiscal year; and

**WHEREAS**, the Council desires to fully comply with the requirements of the Act regarding adoption of the Amended Budget for the City; and

**WHEREAS**, after careful consideration, the Council has determined that it is in the best interest of the health, safety and welfare of the citizens of the City to tentatively adopt the Amended Budget as presented by the City’s budget officer;

**NOW, THEREFORE, BE IT RESOLVED** by the city council of the city of Cottonwood Heights that such council hereby (a) tentatively adopts the Amended Budget; (b) orders that a public hearing (the “Hearing”) concerning the Amended Budget be held on Tuesday, 12 November 2013, beginning at 7:00 p.m., or as soon thereafter as practical, at 1265 East Ft. Union Blvd., Suite 300, Cottonwood Heights, Utah, at which time all interested persons in attendance shall be given the opportunity to be heard, for or against, the Amended Budget; (c) orders that a copy of the Amended

Budget be available for public inspection in the office of the City's recorder (the "Recorder") at 1265 East Ft. Union Blvd., Suite 250, Cottonwood Heights, Utah for at least ten days prior to the Hearing; and (d) orders the Recorder to assure that notice of the Hearing be (i) published at least seven days prior to the Hearing in at least one issue of a newspaper of general circulation published in Salt Lake County, Utah, and (ii) timely posted on any public notice website required by law.

This Resolution, assigned no. 2013-45, shall take effect immediately upon passage as provided herein.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of October 2013.

**COTTONWOOD HEIGHTS CITY COUNCIL**

By \_\_\_\_\_  
**Kelvyn H. Cullimore, Jr., Mayor**

**ATTEST:**

\_\_\_\_\_  
**Kory Solorio, Recorder**

**VOTING:**

Kelvyn H. Cullimore, Jr.	Yea ___ Nay ___
Michael L. Shelton	Yea ___ Nay ___
J. Scott Bracken	Yea ___ Nay ___
Michael J. Peterson	Yea ___ Nay ___
Tee W. Tyler	Yea ___ Nay ___

**DEPOSITED** in the office of the City Recorder this 22<sup>nd</sup> day of October 2013.

**RECORDED** this \_\_\_ day of October 2013.

COTTONWOOD HEIGHTS

RESOLUTION No. 2013-46

A RESOLUTION APPROVING ENTRY INTO AN  
INTERLOCAL AGREEMENT WITH SALT LAKE COUNTY  
FOR PUBLIC WORKS-RELATED MATERIALS AND SERVICES

**WHEREAS**, the Interlocal Cooperation Act, *Utah Code Ann.* §11-13-101 *et seq.*, provides that any two or more public agencies may enter into agreements with one another for joint or cooperative action following the adoption of an appropriate resolution by the governing body of each participating public agency; and

**WHEREAS**, the city council (the “*Council*”) of the city of Cottonwood Heights (“*City*”) met in regular session on 22 October 2013 to consider, among other things, approving City’s entry into an interlocal agreement (the “*Agreement*”) with Salt Lake County (“*County*”) whereunder County would provide to City certain public works-related materials and services upon City’s request; and

**WHEREAS**, the Council has reviewed the form of the Agreement, a photocopy of which is annexed hereto; and

**WHEREAS**, City’s city attorney has approved the form of the Agreement as required by *Utah Code Ann.* §11-13-202.5(3); and

**WHEREAS**, after careful consideration, the Council has determined that it is in the best interests of the health, safety and welfare of City’s residents to approve City’s entry into the Agreement as proposed in order to make efficient use of City’s resources;

**NOW, THEREFORE, BE IT RESOLVED** by the city council of Cottonwood Heights that the attached Agreement with County is hereby approved, and that City’s mayor and recorder are authorized and directed to execute and deliver the Agreement on City’s behalf.

This Resolution, assigned no. 2013-46, shall take effect immediately upon passage.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of October 2013.

**COTTONWOOD HEIGHTS CITY COUNCIL**

**ATTEST:**

By: \_\_\_\_\_  
**Kory Solorio, Recorder**

By \_\_\_\_\_  
**Kelvyn H. Cullimore, Jr., Mayor**

**VOTING:**

Kelvyn H. Cullimore, Jr.	Yea ___ Nay ___
Michael L. Shelton	Yea ___ Nay ___
J. Scott Bracken	Yea ___ Nay ___
Michael J. Peterson	Yea ___ Nay ___
Tee W. Tyler	Yea ___ Nay ___

**DEPOSITED** in the office of the City Recorder this 22<sup>nd</sup> day of October 2013.

**RECORDED** this \_\_\_ day of October 2013.

606999.1

**INTERLOCAL COOPERATION AGREEMENT  
FOR  
PUBLIC WORKS-RELATED MATERIALS AND SERVICES**

THIS AGREEMENT (this “Agreement”) is made pursuant to the Utah Interlocal Cooperation Act, by and between SALT LAKE COUNTY (the “COUNTY”), a body corporate and politic of the state of Utah; and COTTONWOOD HEIGHTS (the “CITY”), a municipal corporation created under the laws of the State of Utah.

WITNESSETH:

WHEREAS, the CITY desires to contract with the COUNTY for certain public works-related materials and services described in Exhibit “A,” attached hereto: and

WHEREAS, the parties are local governmental units and are therefore authorized under the Utah Interlocal Cooperation Act, Section 11-13-101, et seq., U.C.A. 1953, as amended, to enter into agreements with each other which enable them to make the most efficient use of their powers.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein, the parties agree as follows:

1. PURPOSE.

The COUNTY, through its Public Works Department, Operations Division, will provide the CITY with the materials and services described in Exhibit “A,” which is incorporated into this Agreement. Any such services shall be performed to the same standards and in the same manner as those performed within unincorporated Salt Lake County.

2. DURATION.

The term of this Agreement shall begin on November 1, 2013 and end on June 30, 2014. This Agreement may be renewed, in writing signed by the parties, for two additional one-year

terms upon the same terms and conditions.

3. FINANCING AND PAYMENT.

The CITY shall pay to the COUNTY those amounts for services rendered and materials supplied which are contained in Exhibit "A." The COUNTY shall send the CITY monthly invoices for the materials and services, which the CITY agrees to pay within thirty (30) days.

4. LIABILITY AND INDEMNIFICATION.

The CITY and the COUNTY are governmental entities under the Utah Governmental Immunity Act. Consistent with the terms of the Act, and as provided herein, it is mutually agreed that each party is responsible and liable for its own wrongful or negligent acts which are committed by it or by its agents, officers or employees. Neither party waives any defenses otherwise available under the Act nor does any party waive any limits of liability currently provided by the Act. The parties agree to indemnify each other and hold each other harmless from any damages or claims for damages occurring to persons or property as a result of the negligence or fault of their own officers, employees or agents involved in the matter pertaining to this agreement.

5. ADMINISTRATION.

No separate entity is created by this Agreement; however, to the extent that any administration of this Agreement becomes necessary, then the public works directors of each party, or their designees, shall constitute a joint board for such purpose.

6. TERMINATION.

This Agreement may be terminated (with or without cause) by either party upon at least ninety (90) days prior written notice to the other party. Payment shall be made for all work performed or materials supplied prior to termination.

7. ENTIRE AGREEMENT AND AMENDMENT.

This Agreement constitutes the entire agreement between the parties, and no other promises or understandings, express or implied, shall be binding upon the parties. No amendment to this Agreement shall be effective unless made in writing and signed by the parties.

8. INTERLOCAL COOPERATION ACT.

The parties acknowledge that this agreement is subject to the provisions and procedures contained in the Interlocal Cooperation Act and they agree to process, approve, manage, and archive this agreement in accordance with the provisions with that Act.

IN WITNESS WHEREOF, the parties have subscribed their names hereon and caused this agreement to be duly executed on the \_\_\_\_ day of \_\_\_\_\_, 2013.

**SALT LAKE COUNTY**

By: \_\_\_\_\_  
Mayor or Designee

Date: \_\_\_\_\_

**CITY OF COTTONWOOD HEIGHTS**

By: \_\_\_\_\_  
Mayor or Designee

Date: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
City Recorder

**APPROVED AS TO FORM:**

\_\_\_\_\_  
City Attorney

**EXHIBIT "A"**  
**CITY OF COTTONWOOD HEIGHTS**  
**SCOPE OF WORK/ADDITIONAL SERVICES**  
**NOVEMBER 1, 2013- JUNE 30, 2014**

**SCOPE OF SERVICES**

**I. PUBLIC WORKS SERVICES:**

Upon the City's request, the County shall provide the following public works services to the City. The City shall direct the County as to the actual amounts and types of maintenance to be performed each year, if any:

- Street Lights
- Installation of new traffic signals and school crossing signs with flashing lights.\*

The City shall reimburse the County for the total actual cost of the work performed, including overhead and the equipment and labor costs outlined in Exhibits "B" and "D." But in no event shall the total cost of the public works services exceed **XXXXXX** \$82,000 per calendar year, unless both parties submit written approval.

**\*Traffic Signal Maintenance is covered under separate agreement between the City and the County, contract number PH08192, which expires on 12/31/2016.**

**II. DE-ICING SALT SALES AND LOADING SERVICES:**

The County will provide to the City or its designee the following:

PRODUCT:	DE-ICING SALT
LOCATION:	Granite Yard - 9800 South Wasatch Blvd. (North of La Caille)
PRICING:	White Salt: \$25 per ton plus loading costs 75% White/25% Richmond Salt Mix: \$32 per ton plus loading costs
TRUCK SIZE:	10 Wheel Truck = 16 tons 6 Wheel Truck = 8 tons 1.5 Ton Pickup = 2.5 Tons 1 Ton Pickup = 2.5 tons Pickup = 1 ton
SHARED COSTS:	Includes hauling salt from the site at the end of the season, handling of salt on the site.
LOADING:	The City will load its own salt using its own personnel and equipment. The City shall be entitled to store a loader on site for use in loading salt, at the City's cost and risk. The parties will mutually agree on an accounting process whereby the City's use of salt will be tracked and invoiced, including the use of delivery tickets signed by City's personnel for salt loaded for City's use.

**a. COUNTY RESPONSIBILITIES:**

- i. Provide delivery ticket to the City or its designee when salt is loaded.
- ii. Be available 24/7 at (385) 468-6101
- iii. Provide an area to store a loader with a 110 volt/amp outlet.

Trucks will be loaded on a first come, first serve basis. ***Only County employees are authorized to operate County equipment.***

**b. CITY RESPONSIBILITIES:**

- i. Obtain a delivery ticket for the salt that is loaded.
- ii. Notify the County of the unit number of all vehicles authorized to receive salt. The City shall also notify the County of any changes and submit new contact information within 24 hours after any change.
- iii. Provide after-hour contact information to the County by November 1, 2013, and notify the County immediately with any changes.
- iv. Provide, if requested by the County, GPS records to verify loading.

The City shall be responsible for and assume all liability for any damage to the County's facility and surrounding premises, including vehicles and equipment located at the facility, which damage results from or arises out of the intentional or negligent acts or conduct of, or failure to act by, the City, its employees, designees, representatives and agents in the performance of the Agreement. Any third-party designated to receive salt on behalf of the City must be covered by commercial general liability and worker's compensation insurance, naming the County as an additional insured. All personnel hired directly or indirectly by the City or its designee shall be considered an employee of the City or its designee and shall not be considered an agent or employee of the County in any way.

The City is responsible for dislodging its own vehicles, or those of its designee, that become stuck at the facility.

**c. INVOICING/COSTS:**

Delivery tickets: Truck drivers for the City or its designee will be given a delivery ticket for the salt it receives and the loading charges. The County will invoice the City for the salt delivery tickets on a monthly basis. All shared salt-related charges will be invoiced at the end of the snow removal season.

# COTTONWOOD HEIGHTS

## ORDINANCE NO. 211

### AN ORDINANCE ESTABLISHING A SCHEDULE FOR REGULAR MEETINGS OF THE CITY COUNCIL, THE PLANNING COMMISSION AND THE BOARD OF ADJUSTMENT FOR 2014

**WHEREAS**, UTAH CODE ANN. §52-4-202 provides that any public body which holds regular meetings that are scheduled in advance over the course of a year shall give public notice at least once each year of its annual meeting schedule; and

**WHEREAS**, UTAH CODE ANN. §10-3-502 provides that the governing body of a city shall, by ordinance, prescribe the time and place for holding its regular meetings, which shall be held at least once each month; and

**WHEREAS**, the city council (the "*Council*") of the city of Cottonwood Heights (the "*City*") desires to establish a regular meeting schedule for 2014 for the Council, as required by statute; and

**WHEREAS**, the Council also desires to establish regular meeting schedules for 2014 for the City's Planning Commission and its Board of Adjustment;

**NOW, THEREFORE, BE IT ORDAINED** by the city council of the city of Cottonwood Heights as follows:

Section 1. ***Regular Meeting Schedule for 2014***. For 2014, regular meetings of the City's Council, Planning Commission and Board of Adjustment shall be held as follows:

(a) ***Council***. The Council's business meetings will occur on the second and fourth Tuesdays of each month, beginning at 7:00 p.m. The Council's work meetings will occur on the first, second, third and fourth Tuesdays of each month, beginning at 6:00 p.m. On evenings when a Council business meeting also will occur, the Council's work meeting will adjourn for such business meeting and then re-convene (as necessary to complete the agenda items) following the business meeting. All business meetings of the Council will occur in the public assembly room on the third floor of the City's offices (the "*City Offices*") at 1265 East Fort Union Blvd., Cottonwood Heights, Utah, and all work sessions of the Council will occur in the conference room on the second floor of the City Offices.

(b) ***Planning Commission***. The Planning Commission's business meetings will occur on the first Wednesday of each month, and the third Wednesday of January, April, June and October, in the public assembly room on the third floor of the City Offices, beginning at 6:00 p.m. The Planning Commission's work meetings will occur immediately prior to its business meetings, commencing at 5:00 p.m.

(c) ***Board of Adjustment***. The Board of Adjustment's business meetings generally will occur at least once per calendar quarter, and more frequently as needed, in the public assembly room on the third floor of the City Offices, beginning at 6:00 p.m., on such dates as may be specified upon at least 24 hours' prior public notice. Work meetings of the Board of Adjustment may precede such business meetings pursuant to appropriate public notice.

Section 2. **Reservations of Rights to Modify Meeting Schedules, Etc.** Each of the Council, the Planning Commission and the Board of Adjustment has and reserves the right to change the time, date and/or location of any of its meetings upon at least 24 hours' prior public notice, or to cancel any of such meetings or to hold special meetings as circumstances may warrant.

Section 3. **Action of Officers.** All actions of the officers, agents and employees of the City that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption hereof, are hereby ratified, confirmed and approved.

Section 4. **Severability.** All parts of this Ordinance are severable, and if any section, paragraph, clause or provision of this Ordinance shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect the remaining sections, paragraphs, clauses or provisions of this Ordinance.

Section 5. **Repealer.** All ordinances or parts thereof in conflict with this Ordinance are, to the extent of such conflict, hereby repealed.

Section 6. **Effective Date.** This Ordinance, assigned no. 211, shall take immediate effect as soon as it shall be published or posted as required by law and deposited and recorded in the office of the City's recorder, or such later date as may be required by Utah statute.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of October 2013.

**COTTONWOOD HEIGHTS CITY COUNCIL**

By \_\_\_\_\_  
**Kelvyn H. Cullimore, Jr., Mayor**

**ATTEST:**

\_\_\_\_\_  
**Kory Solorio, Recorder**

**VOTING:**

Kelvyn H. Cullimore, Jr.	Yea ___ Nay ___
Michael L. Shelton	Yea ___ Nay ___
J. Scott Bracken	Yea ___ Nay ___
Michael J. Peterson	Yea ___ Nay ___
Tee W. Tyler	Yea ___ Nay ___

**DEPOSITED** in the Recorder's office this 22<sup>nd</sup> day of October 2013.

**POSTED** this \_\_\_ day of October 2013.

# COTTONWOOD HEIGHTS

## ORDINANCE NO. 212-A

### AN ORDINANCE APPROVING THE RE-ZONE OF REAL PROPERTY LOCATED AT 6710, 6722 AND 6738 SOUTH HIGHLAND DRIVE FROM R-1-8 (SINGLE FAMILY RESIDENTIAL) TO RO (RESIDENTIAL OFFICE) AND AMENDING THE ZONING MAP

**WHEREAS**, the “Municipal Land Use, Development, and Management Act,” UTAH CODE ANN. §10-9a-101 *et seq.*, as amended (the “Act”), provides that each municipality may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

**WHEREAS**, pursuant to the Act, the municipality’s planning commission shall prepare and recommend to the municipality’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represents the planning commission’s recommendations for zoning the area within the municipality; and

**WHEREAS**, the Act also provides certain procedures for the municipality’s legislative body to adopt or amend the land use ordinance and zoning map for the city; and

**WHEREAS**, on 14 July 2005, the city council (the “*Council*”) of the city of Cottonwood Heights (the “*City*”) enacted its Ordinance No. 25 adopting a land use ordinance for the City and codifying such ordinance as Title 19 of the City’s code of ordinances (the “*Code*”); and

**WHEREAS**, pursuant to its Ordinance No. 25, the Council also adopted a zoning map for the City (the “*Zoning Map*”); and

**WHEREAS**, on 2 October 2013, the City’s planning commission (the “*Planning Commission*”) held a public hearing on a zone change application by Dana Conway requesting the re-zone of three parcels of real property located at 6710, 6722 and 6738 South Highland Drive in the City (the “*Property*”) from R-1-8 (Single Family Residential) to RO (Residential Office), at which time all interested parties were given the opportunity to provide written or oral comment concerning the proposed re-zone; and

**WHEREAS**, such public hearing before the Planning Commission was preceded by all required legal notices; and

**WHEREAS**, on 16 October 2013, the Planning Commission recommended approval of such proposed re-zone of the Property, and forwarded such recommendation to the Council for final action; and

**WHEREAS**, on 22 October 2013, the Council met in regular meeting to consider, among other things, such proposed re-zone of the Property; and

**WHEREAS**, after careful consideration of the recommendation of the Planning Commission, comments at the public hearing and other public meetings where such proposed re-zone was discussed, and recommendations of City staff, the Council has determined that it is in the

best interest of the health, safety and welfare of the citizens of the City to approve the re-zone of the Property as specified below;

**NOW, THEREFORE, BE IT ORDAINED** by the city council of the city of Cottonwood Heights as follows:

Section 1. **Approval of Re-zone.** The Council hereby re-zones the Property from R-1-8 (Single Family Residential) to RO (Residential Office).

Section 2. **Adoption of Amended Zoning Map.** The Council hereby amends the City’s zoning map to reflect the re-zone of the Property effected by this ordinance (this “*Ordinance*”), and hereby adopts the amended zoning map that is attached as an exhibit hereto as the City’s current zoning map.

Section 3. **Action of Officers.** All actions of the officers, agents and employees of the City that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption hereof, are hereby ratified, confirmed and approved.

Section 4. **Severability.** All parts of this Ordinance are severable, and if any section, paragraph, clause or provision of this Ordinance shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect the remaining sections, paragraphs, clauses or provisions of this Ordinance.

Section 5. **Repealer.** All ordinances or parts thereof in conflict with this Ordinance are, to the extent of such conflict, hereby repealed.

Section 6. **Effective Date.** This Ordinance, assigned no. 212-A, shall take immediate effect as soon as it shall be published or posted as required by law and deposited and recorded in the office of the City’s recorder, or such later date as may be required by Utah statute.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of October 2013.

**COTTONWOOD HEIGHTS CITY COUNCIL**

By \_\_\_\_\_  
**Kelvyn H. Cullimore, Jr., Mayor**

**ATTEST:**

\_\_\_\_\_  
**Kory Solorio, Recorder**

**VOTING:**

Kelvyn H. Cullimore, Jr.	Yea ___	Nay ___
Michael L. Shelton	Yea ___	Nay ___
J. Scott Bracken	Yea ___	Nay ___
Michael J. Peterson	Yea ___	Nay ___
Tee W. Tyler	Yea ___	Nay ___

**DEPOSITED** in the Recorder's office this 22<sup>nd</sup> day of October 2013.

**POSTED** this \_\_\_ day of October 2013.

606978.1

# COTTONWOOD HEIGHTS

## ORDINANCE NO. 212-D

### AN ORDINANCE DENYING THE RE-ZONE OF REAL PROPERTY LOCATED AT 6710, 6722 AND 6738 SOUTH HIGHLAND DRIVE FROM R-1-8 (SINGLE FAMILY RESIDENTIAL) TO RO (RESIDENTIAL OFFICE)

**WHEREAS**, the “Municipal Land Use, Development, and Management Act,” UTAH CODE ANN. §10-9a-101 *et seq.*, as amended (the “Act”), provides that each municipality may enact a land use ordinance and a zoning map establishing regulations for land use and development; and

**WHEREAS**, pursuant to the Act, the municipality’s planning commission shall prepare and recommend to the municipality’s legislative body, following a public hearing, a proposed land use ordinance and a zoning map, or amendments thereto, that represents the planning commission’s recommendations for zoning the area within the municipality; and

**WHEREAS**, the Act also provides certain procedures for the municipality’s legislative body to adopt or amend the land use ordinance and zoning map for the city; and

**WHEREAS**, on 14 July 2005, the city council (the “*Council*”) of the city of Cottonwood Heights (the “*City*”) enacted its Ordinance No. 25 adopting a land use ordinance for the City and codifying such ordinance as Title 19 of the City’s code of ordinances (the “*Code*”); and

**WHEREAS**, pursuant to its Ordinance No. 25, the Council also adopted a zoning map for the City (the “*Zoning Map*”); and

**WHEREAS**, on 2 October 2013, the City’s planning commission (the “*Planning Commission*”) held a public hearing on a zone change application (the “*Application*”) by Dana Conway requesting the re-zone of two parcels of real property located at 6710, 6722 and 6738 South Highland Drive in the City (the “*Property*”) from R-1-8 (Single Family Residential) to RO (Residential Office), at which time all interested parties were given the opportunity to provide written or oral comment concerning the proposed re-zone; and

**WHEREAS**, such public hearing before the Planning Commission was preceded by all required legal notices; and

**WHEREAS**, on 16 October 2013, the Planning Commission recommended approval of such proposed re-zone of the Property, and forwarded such recommendation to the Council for final action; and

**WHEREAS**, on 22 October 2013, the Council met in regular meeting to consider, among other things, such proposed re-zone of the Property; and

**WHEREAS**, after careful consideration of the recommendation of the Planning Commission, comments at the public hearing and other public meetings where such proposed re-zone was discussed, and recommendations of City staff, the Council has determined that it is in the best interest of the health, safety and welfare of the citizens of the City to deny such re-zone

of the Property, notwithstanding the Planning Commission's recommendation of approval, based on the Council's finding, *inter alia*, that such re-zone would be incompatible with the surrounding residentially-zoned properties and neighborhood;

**NOW, THEREFORE, BE IT ORDAINED** by the city council of the city of Cottonwood Heights as follows:

Section 1. ***Denial of Re-zone.*** The Council hereby denies the Application to re-zone the Property from R-1-8 (Single Family Residential) to RO (Residential Office).

Section 2. ***Action of Officers.*** All actions of the officers, agents and employees of the City that are in conformity with the purpose and intent of this Ordinance, whether taken before or after the adoption hereof, are hereby ratified, confirmed and approved.

Section 3. ***Severability.*** All parts of this Ordinance are severable, and if any section, paragraph, clause or provision of this Ordinance shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of any such section, paragraph, clause or provision shall not affect the remaining sections, paragraphs, clauses or provisions of this Ordinance.

Section 4. ***Repealer.*** All ordinances or parts thereof in conflict with this Ordinance are, to the extent of such conflict, hereby repealed.

Section 5. ***Effective Date.*** This Ordinance, assigned no. 212-D, shall take immediate effect as soon as it shall be published or posted as required by law and deposited and recorded in the office of the City's recorder, or such later date as may be required by Utah statute.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of October 2013.

**COTTONWOOD HEIGHTS CITY COUNCIL**

By \_\_\_\_\_  
**Kelvyn H. Cullimore, Jr., Mayor**

**ATTEST:**

\_\_\_\_\_  
**Kory Solorio, Recorder**

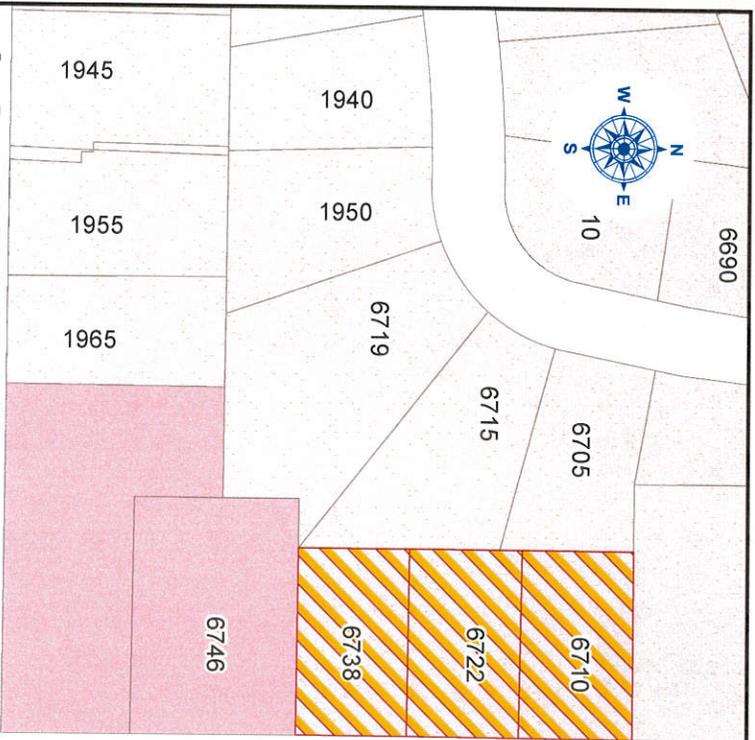
**VOTING:**

Kelvyn H. Cullimore, Jr.	Yea	___	Nay	___
Michael L. Shelton	Yea	___	Nay	___
J. Scott Bracken	Yea	___	Nay	___
Michael J. Peterson	Yea	___	Nay	___
Tee W. Tyler	Yea	___	Nay	___

**DEPOSITED** in the Recorder's office this 22<sup>nd</sup> day of October 2013.

**POSTED** this \_\_\_ day of October 2013.

606979.1



# LA CRESTA DR

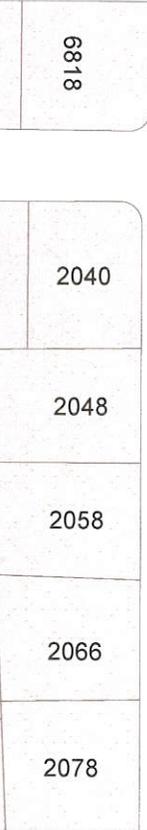
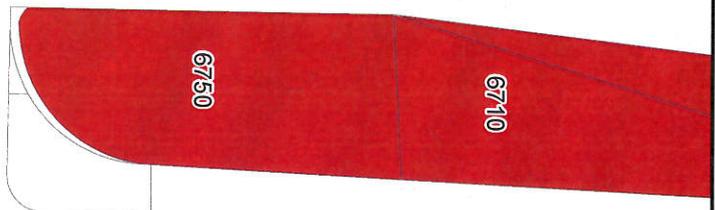
### DISCLAIMER

This Map is provided on an as is basis. As to the use of this map you are advised that Cottonwood Heights makes no warranties expressed or implied as to the quality, and completeness, or accuracy of the descriptions represented on this map, but the information is summary in nature, and is subject to change without notice.

Cottonwood Heights reserves the right to make ongoing changes to this information when it deems appropriate without obligation to any person, organization or other entity. While Cottonwood Heights has reviewed the data and information represented on this map, in no event shall Cottonwood Heights be held liable for damages arising from use by others.

6814 6815 6814

# HIGHLAND DR



### - Map Legend -

Proposed RO	
	Proposed RO
	Parcels
	City Boundary
Zoning	
Description	
	F-20 Foothill Recreation
	F-1-43 Foothill Residential
	F-1-21 Foothill Residential
	RR-1-43 Rural Residential
	RR-1-29 Rural Residential
	RR-1-21 Rural Residential
	R-1-15 Residential Single Family
	R-1-10 Residential Single Family
	R-1-8 Residential Single Family
	R-1-6 Residential Single Family
	R-2-8 Residential Multi-Family
	RM Residential Multi-Family
	RO Residential Office
	MU Mixed Use
	NC Neighborhood Commercial
	CR Regional Commercial
	PF Public Facility
	O-R-D Office, Research and Development

**Exhibit A -**  
**Proposed Zoning**  
**Change from**  
**R-1-8 to RO**

Published:  
 21 October 2013

Path: Y:\Projects\Specialty\GIS\Proposed Zoning Change Maps\Proposed Zoning Change Map Template.mxd

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY, SEPTEMBER 10, 2013, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Mike Shelton, Councilman Scott Bracken, Councilman Tee Tyler, Councilman Mike Peterson

Staff Present: City Manager John Park, Deputy City Manager John Park, Police Chief Robby Russo, Public Works Director Mike Allen, Assistant Fire Chief Mike Watson, Public Relations Specialist Stephanie Archibald, City Attorney Shane Topham, Police Support Specialist Sheila Jennings

Others Present: Kathy Garrett, Jim Thuet

1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Councilman Tyler.

2.0 **CITIZEN COMMENTS**

2.1 There were no citizen comments.

3.0 **PRESENTATIONS**

3.1 **Salt Lake County Health Department Community Health Assessment – Jim Thuet, Management Analyst and Kathy Garrett, Program Manager**

3.1.1 Salt Lake County Health Department Management Analyst, Jim Thuet, addressed the Council regarding a Community Health Assessment. He explained that the assessment was initiated as part of an effort to achieve accreditation for Salt Lake County Health Department as a nationally recognized health department. Mr. Thuet reported they are now in the process of drafting a Community Health Improvement Plan, partnering with government and non-government agencies to work on specific individual problems collaboratively.

3.1.2 Mr. Thuet detailed geographic locations throughout the state and discussed health care issues. He stated that 17.9% of Cottonwood Heights residents are classified as obese, which is the 5<sup>th</sup> lowest in the Valley. He stated that that percentage is projected to increase in years to come. He reviewed other statistics, including mental health, also relating to Cottonwood Heights. However, he did comment that the assessment area did not match exactly the boundaries of Cottonwood Heights, but was sufficiently statistically similar that it could likely be broadly applied to the entire city.

3.1.3 Mr. Thuet encouraged the Council to strictly enforce code regulations currently in place and be very careful in allowing variances that could have an adverse public health impact, which ultimately could lead to a decrease in property values and shrinking population.

Mayor Cullimore clarified that the health assessment takes place approximately every five years.

3.1.4 Program Manager, Kathy Garrett, reported that smoke shops are becoming more popular. Due to the increase, a statute was recently enacted regulating such establishments. Details of the State statute

were described. With regard to electronic cigarettes, a bill went into effect May 8, 2012, that e-cigarettes are also included into the Utah Clean Air Act and must be more than 25 feet away from doors or windows. E-cigarettes were not addressed as part of the park or county outdoor regulations. Ms. Garrett stated that the nicotine content in an E-cigarette is not regulated and there have been poison related issues with children due to its high content.

3.1.5 Chief Russo raised a question regarding the safety of being near an electronic cigarette.

3.1.6 Ms. Garrett replied that although they do not give off second hand smoke, it is too early to make a determination, as they are not yet regulated.

#### 4.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**

##### **Standing Monthly/Quarterly Reports**

#### 4.1 **August Police Report**

Police Support Specialist Sheila Jennings presented statistics for the month of August. She reported that overall there was a decrease in calls for service. Priority 3 response times were down from the previous month. Four burglaries occurred from a result of open garage doors. There was an increase in thefts. There was decrease in arrests, although juvenile arrests were higher than the previous month.

Mayor Cullimore urged citizens to lock their cars and keep garage doors closed as crimes of opportunity seem to be the most prevalent in the city.

Ms. Jennings reported that traffic citation and DUI data were similar to the previous month. There were 36 traffic accidents resulting in 10 injuries. Three accidents involved automobiles and bikes and one involved an auto and pedestrian.

A complete copy of the report is available on the City's website

#### 4.2 **Public Works Report**

Public Works Director Mike Allen presented the public works report for the month of August. He reported that the chip seal on Prospector Drive is completed.

The Union Park Project is currently being paved and details were discussed. Mr. Allen stated that the project is at approximately 50 days of the 90-day contract. He noted that there is 120-day lead time to get the street lights manufactured, and believes it is on schedule.

Mr. Allen reported that the Safe Sidewalk Project on 7200 South is substantially complete. With regard to the Trip Hazard Mitigation Contract, the City has been placed on Precision Concrete's calendar and work is expected to begin shortly. The Big Cottonwood Canyon Trail Project is completed, with the exception of one sign.

The 50/50 concrete replacement program is a success. Approximately half have been completed. He confirmed that only a phone call from a resident is necessary to apply for 50-50 funding.

A complete copy of the report is available on the City's website

#### 5.0 **ACTION ITEMS**

5.1 **Consideration of Resolution No. 2013-39 Consenting to Appointments to the Historic Committee**

5.1.1 Mayor Cullimore explained that the proposed resolution pertains to the appointment of Carol Woodside to the Cottonwood Heights Historic Committee.

5.1.2 **MOTION:** Councilman Peterson moved to approve Ordinance No. 2013-39. The motion was seconded by Councilman Tyler and unanimously on a roll call vote.

5.2 **Consideration of Resolution No. 2013-40 Approving an Interlocal Agreement with Midvale City for 1300 East and Union Park Traffic Improvements**

5.2.1 Mayor Cullimore explained that the proposed resolution is for Midvale City's portion of their contribution for traffic improvements on 1300 East and Union Park.

5.2.2 **MOTION:** Councilman Bracken moved to approve Ordinance No. 2013-40. The motion was seconded by Councilman Shelton and passed unanimously on a roll call vote.

6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

6.1 **MOTION:** Councilman Bracken moved to adjourn and reconvene the work meeting. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote. The business meeting adjourned at 7:45 p.m.

MINUTES APPROVED: