



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m. on Tuesday, July 26, 2016**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
  - 3.1 **UMCA Board members recognize Paula Melgar's CMC Designation.**  
*(Paula Melgar, who has recently been hired as the City Recorder for Cottonwood Heights, has earned her designation of Certified Municipal Clerk (CMC))*
  - 3.2 **Standing Monthly Reports**  
Standing Monthly Reports
    - a. **Monthly Financial Report – City Treasurer David Muir**  
*(City Treasurer, Dave Muir, will provide a report of the city finances for June 2016)*
    - b. **Unified Fire Report – Assistant Chief Mike Watson**  
*(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of April as well as other informational items from the UFA.)*
  - 4.0 **ACTION ITEMS**
  - 4.1 **Consideration of Resolution No. 2016-63 Approving Storage and Service Agreement with Perpetual Storage, Inc.**  
*(The city will contract with Perpetual Storage for offsite storage of electronic data)*
  - 4.2 **Consideration of Resolution 2016-64 Approving reimbursement for additional public works equipment expenditures.**  
*(The city intends to enter into a lease for the new public works equipment. In the interim, the city will purchase certain pieces of equipment, including snow plows, that will ultimately be part of the lease and for which the city will be reimbursed through that lease)*
  - 5.0 **CONSENT CALENDAR**
  - 5.1 **Approval of Minutes for July 12, 2016 Business Meeting & Work Session**

## 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

### PUBLIC COMMENT PROCEDURE

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Friday, July 22, 2016, at 4:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 22<sup>th</sup> DAY OF JULY 2016*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov)*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, July 26, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (10:00)**
  2. **Public Relations Report (15:00)**  
*(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events as well as newsletter information.)*
  3. **Public Works Report (30:00)**
    - a. **Ongoing Public Works Operations.**  
*(Matt Shipp, Public Works Director, will give the Council an update on current and upcoming public works projects not covered in the Business Meeting.)*
    - b. **Update on Transitioning Public Works**  
*(Matt Shipp, Public Works Director, will update the Council on the progress to transition providing public works from contracting with TerraCare to self-providing as well as plans for development of the city's public works site.)*
  4. **Planning and Economic Development Report (10:00)**  
*(Glen Goins, Community and Economic Development Senior Planner, will report on the July 20<sup>th</sup> Planning Commission meeting.)*
  5. **Public Safety Reports (30:00)**
    - a. **Unified Fire Authority**  
*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. **Police Department**  
*(Report from Chief Robby Russo on noteworthy events of the week)*
      1. **Update on Narcan Program**  
*(The city implemented a Narcan program several months ago allowing officers to administer the Narcan in overdose situations. Chief Russo will provide an update on this program)*
      2. **Policy – Releasing Body Cam video**  
*(Valley Police Association is considering implementing a broad policy on allowing release of body cam video and working with the DA to resolve concerns about fair trial issues associated with that policy)*

6. **City Manager/Assistant City Manager Report (30:00)**
  - a. **New City Hall Construction Report**  
*(City Manager John Park, will provide the Council with a report on the progress of the new City Hall and will update the Council on the City Council Conference room which will be used for work session, including a proposed clock tower.)*
  - b. **Review of Staff Communications**  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report was made.)*
  
7. **Mayor/City Council Reports (10:00)**
  - a. **Central Wasatch Commission Meeting – Mayor Cullimore**  
*(Mayor Cullimore is one of four Commissioners on the new Central Wasatch Commission which is the successor organization to the Mountain Accord. He will report on their recent meeting to get the Commission organized and formally operating.)*
  
8. **Calendar of Events (10:00)**

Councilmember Schedules for the next week/2016 Calendar

  - a. July 29, 30 & August 1, 4- 6 – Annual City Play “Seven Brides for Seven Brothers”
  - b. August 12 – Movie in the Park at Bywater Park
  - c. Aug. 13-Sept.12 – Dumpsters from WFWRD will be delivered to neighborhoods
  - d. August 17 – VIP Tour of New Butler Elementary; 6:30 p.m.
  - e. August 18 – Ribbon Cutting at Butler Elementary; 5:30 p.m.
  - f. August 20-31 – “Bites in the Heights” Tasting Tour
  - g. August 24 – Start of School
  - h. September 10 – Big Cottonwood Canyon Marathon
  - i. September 14-16 – ULCT Fall Conference
  - j. September 29 – City Hall Grand Opening & Ribbon Cutting – 4:00p.m.
  - k. October 13<sup>th</sup> – Youth City Council 6 pm – 8 pm.
  
9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
  
10. **ADJOURN**